

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 79

November 20, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on November 20, 2018 from 12:05 p.m. to 12:27 p.m.

PRESENT: Councillor K. Perry, Chair, Mayor R. Avis, Councillor W. Brunetta, Councillor G.P. Ryan

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, T. Moffitt, Fire Chief/CEMC (12:05 p.m. to 12:25 p.m.) R. Thoms 93.1 the Border and K. Lawson, Secretary

REGRETS:

1. Call to Order - 12:05 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

2.1 D. Galusha, Deputy Treasurer - Officers and Signing Authority.

3. Disclosure of pecuniary interest and the general nature thereof - none identified

4. Approval of Previous Committee Minutes

4.1 Session No. 78 dated November 6, 2018.

Ryan-Brunetta: Approved as presented.

CARRIED

5. In-Camera - no items identified

6. Items Referred from Council

6.1 Rainy River District Women's Shelter of Hope Support Request.

- committee recommended providing a letter of support to the Rainy River District Women's Shelter of Hope supporting their endeavor in principle and to advise that the charity rebate of 40% is available for organizations that are taxable and charitable. Committee felt that the funding portion of this endeavor should be up to the Rainy River District Social Services Administration Board.

6.2 2019 User Fee - Administration and Finance.

- T. Moffitt, Fire Chief/CEMC was present to provide a report on the 2019 Emergency Services User Fees & Charges in addition to the report provided by the Treasury Department for the 2019 User Fees for the Administration and Finance Division..
- committee recommended approval of both the 2019 Emergency Services User Fees as amended and the 2019 Administration and Finance Division User Fees.

7. New Business

7.1 Fort Frances Meals on Wheels Request for 2019 Funding.

- committee recommended that the Fort Frances Meals on Wheels funding request of \$22,000.00 be referred to the 2019 budget process.

7.2 357/358 Applications for Tax Adjustment re: 560 Webster Avenue (2018).

- committee recommended approval of the adjustment of the 2018 taxes under Section

357/358 of the *Municipal Act* for property located at 560 Webster Avenue resulting from an unfinished allowance for extensive renovations to the structure.

7.3 Radio Season's Greetings Request.

- committee recommended approving the purchase of twenty-six 15 second Holiday Greetings to be aired on 93.1 the Border from December 19 to 31, 2018 at a cost of \$249.00 plus hst.

8. Non-agenda Items

8.1 Officers & Signing Authority.

- D. Galusha, Deputy Treasurer provided an overview of this report.

- committee recommended the following:

1. That of Officers of the Corporation of the Town of Fort Frances effective December 3rd, 2018 are:

i) Mayor - June Caul

ii) Councillors - Wendy Brunetta, Andrew Hallikas, Douglas Judson, John McTaggart, Michael Behan, Rick Wiedenhoft;
and

2. That the Signing Officers authorized to conduct financial transaction on behalf of the Corporation of the Town of Fort Frances are any two of the following listed:

i) Mayor - June Caul

ii) CAO - Doug Brown

iii) Treasurer - Laurie Lindberg

Dawn Galusha - effective January 1, 2019

iv) Clerk - Elizabeth Slomke

9. Information

9.1 Fort Frances Fire & Rescue Service - October 2018 Report.

- received as information.

10. Adjourn 12:27 p.m. / Next Meeting Date - December 4, 2018

Executive Committee Chair

D. Brown, CAO