



## Rainy River District Social Services Administration Board

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4 December, 2019

Mr. Doug Brown, CAO  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

Dear Mr. Brown:

**RE: Letter of Intent: 3 year extension for Full Property Management of Fort Frances Municipal Non-Profit Housing Corporation**

Please find enclosed an Issue Sheet for a 3 year continuation of full property management of Fort Frances Municipal Non-Profit Housing Corporation. The Rainy River District Social Services Administration Board (RRDSSAB) has had the honor of providing these services for the corporation in prior years and believe that our experience, reputation and excellent working relationship with the corporation puts us in good standing to continue our property management role.

Please do not hesitate to contact me, if you require further information in relation to this submission.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Sandra Weir'.

Sandra Weir, Integrated Services Manager, RRDSSAB

/enc

cc: Dan McCormick, Chief Administrative Officer, RRDSSAB