

Operations & Facilities Executive Committee

Minutes of Meeting

Date: November 7, 2012 Session No. 44



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, November 7th, 2012 from 7:31 a.m. to 9:00 a.m. In camera from 7:35 a.m. to 7:40 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair; Paul Ryan, Ken Perry, Mark McCaig and Doug Brown

Also Present: Roy Avis and Jason Kabel

1. Call to Order: 7:31 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on October 17, 2012 – approved as circulated.

(In-Camera Item #2)

- 2) Appointment to the Traffic Safety Committee – a resolution was passed to go in-camera at 7:35 a.m. where an Administration report was reviewed and will be forwarded to Council for approval. In-camera portion of the meeting ended at 7:40 a.m.
- 3) 2013 Operations & Facilities Division User Fees & Charges – a lengthy discussion took place on the proposed user fees and charges for the Operations & Facilities Division. The Administration report will be forwarded to Council for approval. There were no changes to the presented user fees.
- 4) Second Consideration for Upgrading the Sanitary Sewer System and Water Mains along Williams Avenue for the New Residential Development – the Administration report was reviewed where Administration will proceed as directed at the Special Meeting of Council held on October 30, 2012.

- 5) Lease with CNR for Planting of Trees on their Property – the Administration report was reviewed and after a lengthy discussion the following recommendations:

- 1) Administration try to negotiate with CNR officials where there is no requirement for the Town to lease above mentioned CNR property in the future as the trees are beneficial to both parties.
- 2) Should negotiation as outlined above fail, that prior to the Town renewing the original lease that CNR will ensure that the property in question is changed to a tax exempted status as the Town is not required to pay property or land taxes for municipal services or infrastructure within Town limits.
- 3) Should negotiation as outlined above fail, that the Mayor and Clerk be authorizing to amend the original 1989 lease agreement for a 5-year term commencing May 1, 2013 to April 30, 2018 where the cost per year would be \$ 500 (HST extra) on behalf of the Corporation of the Town of Fort Frances.

will be added to the Administration report. The revised report will be forwarded to Council for approval.

- 6) Airport Monthly Statistics – as of October 31st, 2012 - the statistics were reviewed and will be forwarded to Council as information only. No action required.
- 7) 2012 Tonnage at Landfill Site – as of October 31st, 2012 – the statistics were reviewed and will be forwarded to Council as information only. No action required.
- 8) Operations & Facilities Division – Environmental Area – Operations Statistics – the statistics were reviewed and will be forwarded to Council as information only. No action required.

4. Non-Agenda Items:

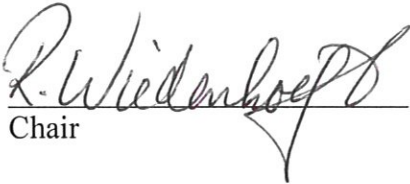
- 1) Notification to OCWA – Existing Service Agreement for Waste Water Facilities – Sections 4.1, 4.3 and 6.1 of the existing services agreement were handed out and reviewed where the Operations & Facilities Executive Committee recommends that an Administration report be prepared where the following recommendations are included:
 - 1) Administration will try to negotiate with OCWA a new price for an additional 5- year term in accordance with section 4.3, with the understanding that the Town does not want to have any restrictions under the existing service agreement with OCWA to providing services for the management, operations and maintenance of the Towns wastewater facilities come January 1, 2014.

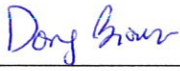
2) That written notice be given to OCWA prior to December 31, 2012 that the Town will be tendering the management, operations and maintenance services for the Town's wastewater facilities in 2013 or to operate or maintain the wastewater facilities with it's own staff.

The Administration report will be forwarded to Council for approval.

5. Resolutions: - none.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager