

Report

TOWN OF FORT FRANCES
PLANNING & DEVELOPMENT DIVISION
REPORT 2015-20

To: Mayor and Council
From: Faye Flatt, Municipal Planner
Date: 19 October 2015
Subject: **353 Scott St – Request for Encroachment Agreement**

The Salvation Army recently acquired 353 Scott Street with intention of relocating the thrift shop and offices/counselling space to that location. An email request was recently received from the Architect on behalf of the Owner requesting an encroachment agreement to permit the construction of an accessibility ramp at the front of the building to accommodate the public (copy attached).

To expedite the request so the work can be done before winter, the matter was added as a non-agenda item to the Planning & Development Executive Committee at its meeting October 19th. The committee was advised that the information was provided to Operations & Facilities Division for an evaluation in regards to services it provides such as snow removal, etc.

The committee had no concerns with the request provided there were none from the public works department and pending confirmation in that regard, recommend the request be supported. D. Brown, Manager of Operations & Facilities noted certain requirements that will be included in the agreement and in addition he stated that the ramp should not exceed the minimum size dictated by the Ontario Building Code so as to maintain the maximum area for pedestrian traffic.

Based on the foregoing, the Planning and Development Executive Committee recommends approval of the request for installation of an accessibility ramp in the boulevard fronting the subject property and that an agreement be formalized to set out the obligations in regards to construction and maintenance of same.

Respectfully submitted,



F. Flatt, AMCT, ACST, CPT
Municipal Planner

COUNCIL APPROVAL OF THIS REPORT WILL: approve the request on behalf of The Salvation Army to permit the construction of an accessibility ramp in the boulevard fronting the property known as 353 Scott Street; And further that an agreement to set out the obligations in regards to construction and maintenance of same be prepared, with authorizing by-law, for execution by the Mayor and Clerk