

August 26, 2015

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: Recycling Services – Execution of 5-year term Agreement for Haulage & Processing with Emterra

As you are aware the upgrades to the Town's Recycling transfer station/drop-off depot facility are nearly complete. As a result the method of hauling and processing the Town's recyclables must be modified at this time.

Prior to the upgrades, the Town delivered the recyclables by utilizing Northern Deck (part of Gardwine Group Ltd. Partnership) walking floor trailers to the Cascade Material Recovery Facility (MRF) located at 100 Omands Creek Blvd. Winnipeg, Manitoba. There were no agreements in place with either Northern Deck (haulage) or Cascade (processing). The Town's workforce and equipment has been extensively utilized to load the walking floor trailers and empty the four - 6 cubic yard drop-off containers on a continuous basis.

In the near future the curbside collection recycling truck will dump directly into the hopper of the stationary compactor unit (c/w an attached 40 cubic yard roll off container) by accessing the hopper on top of the concrete retaining wall. The general public will continue to drop off their recyclables, however they will place them into a hopper attached to another stationary compactor unit (c/w another 40 cubic yard roll-off container). Access to this hopper will be from outside the existing chain link fencing.

As a result of these upgrades, there will be a cost savings to the Town as less manpower resources will be required to operate the recycling facility.

The Town received funding from Stewardship Ontario for the installation of the new stationary compaction equipment and the 40 cubic yard roll-off containers where the Town will receive 44% of the total project costs. One of the reasons why the Town received the funding for these upgrades, was to ensure that a permanent network of recycling services could be offered in the Rainy River District. The smaller communities west of Town would be able to piggyback or tap into such recycling services in the future.

Since the latter part of July, Emterra has been hauling two 40 cubic yard roll off containers of recyclables per trip to their MRF (recycling plant) at 1029 Henry Avenue, Winnipeg Manitoba. Approximately 90 tonnes has already been delivered to the Emterra MRF in Winnipeg.

At this time, administration is recommending that the Town enter into two separate 5-year term recycling service agreements with Emterra; one for haulage and the other for processing.

In regards to how the agreements were developed, Stewardship Ontario obtained quotes from both MRFs; Emterra and Cascades in the 2nd quarter of 2014 on behalf of all the municipalities in the Kenora and Rainy River Districts to try to obtain better pricing and/or price control. Also draft copies of the standard recyclable haulage and processing agreements were supplied to the Town by Stewardship Ontario and Waste Diversion Ontario where the Town's lawyer reviewed the agreements prior to them being forwarded to Emterra for review and approval.

Please find attached a draft copy of both agreements for your review and comments.

The Operations & Facilities executive committee recommends the following;

- 1) That the Town enter into a 5-year term agreement with Emterra for haulage services of the Town's recyclables commencing on September 14, 2015.
- 2) That the Town enter into a 5-year term agreement with Emterra for processing services of the Town's recyclables commencing on September 14, 2015.
- 3) That the Mayor and Clerk be authorized to execute the recycling service agreements with Emterra on behalf of the Corporation.

Respectfully Submitted
Operations & Facilities Division

A handwritten signature in black ink that reads "Doug Brown". The signature is written in a cursive, flowing style.

Doug Brown, P. Eng.
Operations and Facilities Manager

Council approval of this report will ensure the following;

- 1) That the Town enter into a 5 year term agreement with Emterra for haulage services of the Town's recyclables commencing on September 14, 2015.
- 2) That the Town enter into a 5 year term agreement with Emterra for processing services of the Town's recyclables commencing on September 14, 2015.
- 3) That the Mayor and Clerk be authorized to execute the recycling service Agreements with Emterra on behalf of the Corporation.