



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2017/90**

**To:** Mayor Avis & Members of Council  
**FROM:** Dawn Galusha, Deputy Treasurer  
**DATE:** September 14, 2017  
**Subject:** Councillor Caul AMO Conference Travel Expense

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**BACKGROUND**

Attached is a copy of the Town of Fort Frances Schedule "B" Travel Expense in the amount of \$1,387.33 to attend the Association of Municipalities of Ontario (AMO) Conference held in Ottawa, Ontario August 12-17, 2017 as submitted by Councillor June Caul.

Travel Expense Summary

1. Accommodation	\$ 576.25
2. Gasoline (Own Vehicle)	227.07
3. Meals	<u>45.00</u>
Total	<u>\$ 848.32</u>

The registration fee of \$697.06 was paid by the Town resulting in the total cost of \$1,545.38 to attend the AMO Conference as authorized by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule 'A'.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the Travel Expense Claim in the amount of \$848.32 as submitted by Councillor June Caul for her attendance at the Association of Municipalities of Ontario (AMO) Conference held in Ottawa, Ontario August 12-17, 2017.

Council Approval of this Report Will Agree to the Administration recommendation to approve the Travel Expense claim in the total amount of \$848.32 as submitted by Councillor Caul for her attendance at the Association of Municipalities of Ontario (AMO) Conference held in Ottawa, Ontario August 12-17, 2017.