

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
December 2016

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2015	2016
WSIB	0.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	5.25	9.34
COMPASSIONATE LEAVE	0.00	0.00
FLOATERS	5.50	7.50
VACATION	119.25	66.00
BANKED TIME USED	8.78	11.28
OFF	0.44	1.75
STATUTORY HOLIDAYS	78.00	75.00
TOTAL	217.22	170.87

OVERTIME HOURS

Equivalent Straight Time Hours:

	2015	2016	2015	2016
	Dec	Dec	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	142.50
TRAVEL	0.00	0.00	0.00	2.50
ENGINEERING	0.00	0.00	4.00	8.00
INTERDEPARTMENTAL	8.00	0.00	30.25	14.75
PRIVATE WORK	0.00	0.00	22.50	30.50
RECYCLE/GARBAGE	12.75	0.00	25.25	31.75
ROADS	79.50	298.50	480.00	663.25
SEWER COLLECTION	37.25	19.00	477.25	415.50
SIDEWALKS	6.00	33.75	24.75	36.75
STORES	4.00	0.00	28.75	30.75
VEHICLE & EQUIPMENT	4.00	11.00	31.00	15.00
WATER TREATMENT PLANT	19.00	20.00	397.75	374.00
WATER DISTRIBUTION	15.75	0.00	517.25	593.50
WATER TOWER	0.00	0.00	4.00	0.00
TOTAL	186.25	382.25	2042.75	2358.75

TRANSPORTATION REPORT

December 2016

ROADS:

Storm Water Management – Urban:

Storm Water Management – Rural:

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required

Loose Top Maintenance:

Roadside Maintenance:

- Cleaned up debris piled in the laneway between Elm Avenue and Holmes Avenue (trees and branches)

Winter Control:

- Six (6) events – December 5, 7, 20, 21, 25 and 28.
- Plowed all roads, lanes and parking lots
- Sanded/salted roads as required
- Night shift for Winter Control started on December 6.
- Removed snow from the Downtown area twice
- Removed snow piles from Downtown parking lots
- Plowed OPP Parking Lot three times

Traffic Operations:

- Repaired and replaced signs as required.

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.

Private Work:**Sidewalks – Winter:**

- Removed snow from Civic Centre sidewalks and applied ice melt as required.
- Cleaned snow from the underpass sidewalk and downtown corners and applied ice melt or sand/salt as required.
- Plowed snow from all sidewalks after events.

Sidewalks – Summer:**Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

Interdepartmental:

- Eric Onichuk assisted Parks with a burial on December 9
- Eric Onichuk assisted Parks with a burial on December 14.
- Linda Carmody assisted Parks with a burial on December 15
- Cleared snow from an area between the Animal Shelter and Sand Pile for storage of a tug boat
- Darwin Woods and Linda Carmody (Training) reading Hydro Meters December 19 and 20. Linda is now able to do them on her own which gives us some flexibility with scheduling.

- Linda Carmody assisted Parks with a burial December 29 and 30.
- Cathy Westover supplied coverage for sick days at the Airport on December 14 and 16.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded commercial recycling bins as required

Training:**Health & Safety:**

- A Tailgate Talk was held in the Public Works Shop area on December 1st.
- A workplace inspection was completed in the Public Works Building on December 14th

Milt Strachan,
Superintendent of Transportation