

October 5, 2021
ADM-103

Town of Fort Frances
320 Portage Ave.
Fort Frances, ON P9A 3P9
Attention: Dawn Galusha, Treasurer

110 Victoria Avenue
Fort Frances, Ontario
P9A 2B7

Phone: 807-274-3266
Fax: 807-274-2898
E-mail: riverside@rhcf.on.ca
www.riversidehealthcare.ca

Dear Dawn:

Riverside Health Care (Riverside), having assumed the management of the Fort Frances Meals on Wheels (MOW) program for the municipality of Fort Frances service area; is writing to request the ongoing financial support from the Town of Fort Frances (ToFF) to Riverside for aid in the continued success of the MOW program. The ToFF financial contribution is critical in our objective to offer food security for some of our most vulnerable residents who wish to reside in their own homes.

While there is a nominal fee to the client for the meal, there remains the coordination costs associated with the program including but not limited to; the recruitment/retention/coordination of volunteers, staff time to prepare & package the meals, the receiving and processing of referrals for MOW service, route management for the delivery of the MOW and the collection of client fees.

As I understand it, a grant from the ToFF was given to the Fort Frances MOW program for the first half of 2021 in the amount of \$5,500.00. If I have correctly understood, a second grant in the amount of \$5,500.00 is available for the latter half of this year. Riverside is requesting that the funding set aside for the Fort Frances MOW program in the amount of \$5,500.00 for the second half of 2021, be used to fund the successful continuation of the MOW program. This \$5,500.00 will allow Riverside to maintain the 5 days per week, 52 weeks per year service the community's users rely on.

Furthermore, a separate funding request and proposed budget will be forthcoming that aligns more closely with the traditional funding model we have seen in the past between the ToFF and the MOW provider.

We look forward to working with the ToFF on this very important initiative.

Best regards,

A handwritten signature in blue ink, appearing to read 'H. Gauthier'.

Henry Gauthier
President & CEO

/bb

cc: D. Black, Director, Community Services
S. LeBlanc, Director, Support Services
C. Larson, Chief Financial Officer
J. Loveday, Executive Vice President & CNE