

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
May 2014

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2013	2014
WSIB	0.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	5.19	5.09
COMPASSIONATE LEAVE	6.00	1.00
FLOATERS	4.00	1.50
VACATION	14.50	13.13
BANKED TIME USED	9.25	5.59
OFF	1.06	0.00
STATUTORY HOLIDAYS	30.00	27.00
TOTAL	70.00	53.31



OVERTIME HOURS

Equivalent Straight Time Hours:

	2013	2014	2013	2014
	May	May	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	0.00	0.00	0.00	4.50
INTERDEPARTMENTAL	2.25	3.00	12.75	4.50
PRIVATE WORK	0.00	0.00	24.00	23.50
RECYCLE/GARBAGE	0.00	0.00	0.75	0.00
ROADS	0.00	8.00	629.50	597.50
SEWER COLLECTION	101.50	127.00	235.50	511.88
SIDEWALKS	0.00	0.00	39.00	45.00
STORES	0.00	0.00	9.00	39.00
VEHICLE & EQUIPMENT	0.00	8.00	166.00	77.50
WATER TREATMENT PLANT	0.00	21.50	25.00	163.88
WATER DISTRIBUTION	16.50	81.25	229.50	2540.75
WATER TOWER	0.00	0.00	0.00	0.75
TOTAL	120.25	248.75	1371.00	4008.75

TRANSPORTATION REPORT

MAY 2014

ROADS:

Storm Water Management – Water:

- Repaired a storm sewer lateral on the 1100 block of Front Street
- Repaired hole in catchbasin at Pit Road #1 and Kings Hwy.

Storm Water Management - Rural:

- Removed beaver dams behind Munn's on Cornwall Avenue North, behind Caul's Field and along Balsam Street as required
- Installed a new culvert at a washout on Cornwall Avenue north of Eighth Street
- Put cobble stone around tree beside Biddeson Creek at 1215 Kings Highway on May 28th.

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Continued with initial sweep of streets – two, ten hour shifts from Monday to Thursday
- Downtown area and Front Street swept once weekly.

Loose Top Maintenance:

- Graded all loose top roads
- Started initial grading of all lanes on May 15th.

Roadside Maintenance:

- Cleaned debris from boulevards and ditches
- Repaired uni-stone along the Water Front on May 26th.

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Cleaned and painted bike racks

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cleaned up North Yard
- Stockpiled 1942 tonnes of Granular "A" material on May 23rd.

Private Work:**Sidewalks – Winter:****Sidewalks – Summer:****Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

- Delivered barricades for 5 km run at the Sorting Gap Marina on May 23rd.

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Flushed dead end sewer mains
- Provided labour for thawing frozen water lines as required.

Interdepartmental:

- Prepared Marina for summer start up
- Vacuum excavated to repair sewer service at Sorting Gap Marina
- Emptied septic tank at the Airport with vacuum pressure truck on May 21st
- Hauled boxes of paper for annual shredding on May 27th
- Hauled fill from McIrvine Road to the Landfill Site for cover material on May 27th and 28th
- Start up and inspect sprinkler system at the Civic Centre on May 30th
- Dale Gill provided coverage for vacation at the Airport from May 1st to May 6th and again from May 16th to May 22nd

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times
- Emptied bins from "drop off" centre as required
- Cleaned up debris around recycling yard
- Provided backhoe and operator for removal of tires at Landfill Site

Training:

- Kyle Kellar, Jacob Hawley, Britt Green and Nick Mosbeck attended Safety Orientation Training on May 5th
- Jacob Hawley, Britt Green and Nick Mosbeck attended Small Spaces Training on May 6th
- Dave Martin, Paul Lemesurier, Greg Wiedenhoeft, Brian Henttonen and Dale Gill attended Working From Heights Training on May 27th.

Health & Safety:

- A workplace inspection was done at the Public Works Building on May 21st
- A Health and Safety Tailgate meeting was held in the Public Works Shop area on May 28th



Milt Strachan,
Superintendent of Transportation