

October 15, 2014

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

**SUBJECT: Tender 14-OF-12 – Curbside Garbage & Recycling Material  
Collection Services**

During the week of September 28, 2014, the Town advertised for a Tender Call with the tender closing on Tuesday, October 14, 2014. In accordance with the Town's procurement policy, Administration has an obligation to point out to Council any tender irregularities. There are no tender irregularities with the one tender bid received. Also attached is Spreadsheet No. 1 outlining the financial impact for each of the three (3) collection services tendered. There was only one bid received from Asselin Transportation & Storage Ltd.

There is only one issue, which needs to be addressed, **Cancellation of a 100% performance bond**. The tender specifications were prepared where in the first year of the 5 year contract a 100% performance bond was required. This specification was included if the existing collection service contractor, Asselin Transportation & Storage Ltd. were not the lowest tender bid received. It doesn't make sense to secure such a bond with Asselin's as they have a satisfactory track record in providing these services over the years.

Please find attached Spreadsheet No. 1 adjusting the first year (2015) of Asselin's bid for the removal of 100% performance bond. See highlighted in "light green".

Operations and Facilities Executive Committee recommends the following be approved;

1. Award Part 1 - Tender 14-OF-12 Five Day Cycle of curbside collection of residential waste to Asselin Transportation at a total cost without taxes of \$708,198.80 where the 100% performance bond at a cost is not required.
2. Award Part 2 -Tender 14-OF-12 Bi-weekly (every second week) curbside collection of co-mingled recycling material to Asselin Transportation at a total cost without taxes of \$369,944.80.
3. Award Part 3 -Tender 14-OF-12 Bi-weekly (every second week) supply and emptying of dumpsters at Town facilities in accordance with set schedule to Asselin Transportation at a total cost without taxes of \$48,950.00.

Respectfully submitted,  
Operations & Facilities Division



Doug Brown, P. Eng.  
Operations & Facilities Manager

**Council approval of this report will ensure the following:**

1. Award Part 1 – Tender 14-OF-12 – Five Day Cycle of curbside collection of residential waste to Asselin Transportation at a total cost without taxes of \$708,198.80 where the 100% performance bond at a cost is not required.
2. Award Part 2 – Tender 14-OF-12 Bi-weekly (every second week) curbside collection of co-mingled recycling material to Asselin Transportation at a total cost without taxes of \$369,944.80.
3. Award Part 3 – Tender 14-OF-12 Bi-weekly (every second week) supply and emptying of dumpsters at Town facilities in accordance with set schedule to Asselin Transportation at a total cost without taxes of \$48,950.00.

Spreadsheet No. 1- October 17, 2014 -Curbside Collection Services  
Adjusted first year by removing cost for 100% performance bond from Asselin's bid  
Garbage, Recycling and Dumpsters

Item	Existing Contract	2015	2015	2015	2015	2016	2017	2018	2019	Nov 1st, 2014 to October 31, 2019
	Nov 1st, 2013	Nov 1st, 2014		Nov 1st, 2014		Nov 1st, 2015	Nov 1st, 2016	Nov 1st, 2017	Nov 1st, 2018	Total Costs
	31-Oct-14								31-Oct-19	w/o Taxes
	Asselin	Asselin	Asselin	Adjusted Asselin	Adjusted	Asselin	Asselin	Asselin	Asselin	Asselin
				Removal of 100% Performance Bond	Increase					
1 Weekly Garbage Collection	\$135,028.35	\$141,779.76	5.00%	\$141,079.76	4.48%	\$141,779.76	\$141,779.76	\$141,779.76	\$141,779.76	\$708,198.80
2 Bi-weekly Collection of Co-mingled Recyclables	\$71,874.99	\$73,988.96	2.94%	\$73,988.96	2.94%	\$73,988.96	\$73,988.96	\$73,988.96	\$73,988.96	\$369,944.80
3 Dumpsters										
1 2 Cu.. Yd- East End hall	\$892.66	\$900.00	0.82%	\$900.00	0.82%	\$900.00	\$900.00	\$900.00	\$900.00	\$4,500.00
2 4 Cu. Yd - Children's Complex	\$892.66	\$900.00	0.82%	\$900.00	0.82%	\$900.00	\$900.00	\$900.00	\$900.00	\$4,500.00
3 4 Cu. Yd - Marina Building	\$344.54	\$330.00	-4.22%	\$330.00	-4.22%	\$330.00	\$330.00	\$330.00	\$330.00	\$1,650.00
4 2 Cu. Yd - Airport	\$892.66	\$900.00	0.82%	\$900.00	0.82%	\$900.00	\$900.00	\$900.00	\$900.00	\$4,500.00
5 4 Cu. Yd. - Town Hall	\$917.88	\$900.00	-1.95%	\$900.00	-1.95%	\$900.00	\$900.00	\$900.00	\$900.00	\$4,500.00
6 4 Cu. Yd. Public Works	\$917.88	\$900.00	-1.95%	\$900.00	-1.95%	\$900.00	\$900.00	\$900.00	\$900.00	\$4,500.00
7 2- 6 Cu. Yd Arena	\$955.59	\$950.00	-0.58%	\$950.00	-0.58%	\$950.00	\$950.00	\$950.00	\$950.00	\$4,750.00
8 6 Cu. Yd - Point Park	\$338.55	\$340.00	0.43%	\$340.00	0.43%	\$340.00	\$340.00	\$340.00	\$340.00	\$1,700.00
9 2nd- 6 Cu. Yd. - Point park	\$159.26	\$165.00	3.60%	\$165.00	3.60%	\$165.00	\$165.00	\$165.00	\$165.00	\$825.00
10 4 Cu. Yd. Point park	\$148.78	\$155.00	4.18%	\$155.00	4.18%	\$155.00	\$155.00	\$155.00	\$155.00	\$775.00
11 5 Cu. Yd. Sunny Cove- 2015 start		\$1,200.00		\$1,200.00		\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$6,000.00
12 6 Cu. Yd. (Recycling Bin) Sunny Cove- 2015 start		\$1,200.00		\$1,200.00		\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$6,000.00
13 6 Cu. Yd. - Fort Frances Cemetery	\$945.18	\$950.00	0.51%	\$950.00	0.51%	\$950.00	\$950.00	\$950.00	\$950.00	\$4,750.00
sub-total - Dumpster	\$7,405.64	\$9,790.00	32.20%	\$9,790.00	32.20%	\$9,790.00	\$9,790.00	\$9,790.00	\$9,790.00	\$48,950.00
total Dumpsters without Sunny Cove Bins	\$7,405.64	\$7,390.00	-0.21%	\$7,390.00	-0.21%	\$7,390.00	\$7,390.00	\$7,390.00	\$7,390.00	
4 Total	\$214,308.98	\$225,558.72	5.25%	\$224,858.72	4.92%	\$225,558.72	\$225,558.72	\$225,558.72	\$225,558.72	\$1,127,093.60
5 HST		\$29,322.63		\$29,231.63		\$29,322.63	\$29,322.63	\$29,322.63	\$29,322.63	\$146,522.17
		\$254,881.35		\$254,090.35		\$254,881.35	\$254,881.35	\$254,881.35	\$254,881.35	\$1,273,615.77
6 Net Cost to Town ( includes Town's portion of HST or 1.76%)		\$229,528.55		\$228,816.23		\$229,528.55	\$229,528.55	\$229,528.55	\$229,528.55	\$1,146,930.45