

To: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: November 8, 2017
SUBJECT: Doug Brown, CAO – Purchase Card Expenses

BACKGROUND

Attached is a copy of the Purchase Card expense of \$56.04 for vehicle gas to attend the Northern Ontario Municipal Association Conference held in Thunder Bay, Ontario on September 19 – 22, 2017 as submitted by Doug Brown, CAO.

RECOMMENDATION

Administration recommends approval of the Purchase Card expense claim in the total amount of \$56.04 as submitted by Doug Brown, CAO for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay, Ontario on September 19 – 22, 2017.

<p>Council Approval of this Report Will Agree to the Administration & Finance Executive Committee to approve the purchase card expense in the total amount of \$56.04 as submitted by Doug Brown, CAO for his attendance at the Northern Ontario Municipal Association Conference held on September 19 – 22, 2017 in Thunder Bay, Ontario.</p>
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