

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: June 3, 2015
SUBJECT: Fort Frances Canadian Bass Championship Requests

BACKGROUND

At the May 25, 2015 Council Meeting, the attached letter received from Fort Frances Canadian Bass Championship Inc (FFCBC) requesting support of their annual live release tournament was referred to the Administration & Finance Executive Committee with input from the Planning & Development, Operation & Facilities and Committee Services Executive Committees for review and recommendation.

FFCBC has requested in-kind services for the up coming live release tournament event planned for July 23 – 25, 2015. The requests that are to be considered by the Administration & Finance Executive Committee are as follows:

- Item 1. Designate, in writing, the “Fort Frances Canadian Bass Championship Live Release Tournament” as a significant Community Festival and event, and
- Item 3. Supply the FFCBC with the necessary documents to facilitate closing the road to accommodate the tent.

Attached are the reports and/or comments from the Operations & Facilities Executive Committee, Planning & Development Executive Committee and Community Services Executive Committee.

RECOMMENDATION

The Administration & Finance Executive Committee with input from all other divisions recommend that Council agree to Item 1) Designate the Fort Frances Canadian Bass Championship (FFCBC) Live Release Tournament as a significant Community Festival & Event; Co-ordinate through L. Slomke, Clerk and Item 3) Supply the necessary documents to facilitate closing the affected road to accommodate the tent for the event; Co-ordinate through L. Slomke, Clerk, and to accept the recommendations and/or comments received from the Community Services Executive Committee, Operations & Facilities Executive Committee and the Planning & Development Executive Committee as attached to this report. Further, that the responsible entity for the Fort Frances Canadian Bass Championship ensure adequate liability insurance for the waterfront event site from the close of the Harmony of Nations Music Festival on or about July 19th, 2015 until the take down of the event tent.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to:

Item 1) Designate the Fort Frances Canadian Bass Championship (FFCBC) Live Release Tournament as a significant Community Festival & Event; Co-ordinate through L. Slomke, Clerk,

Item 2) The use of Memorial Sports Centre stage, tables, chairs and Town picnic tables – The FFCBC will arrange for pick-up and return; Co-ordinate through D. Brown, Operations & Facilities Manager or Trevor McKinnon, Parks Working Foreman & Jason Kabel, Community Services Manager,

Item 3) Supply the necessary documents to facilitate closing the affected road to accommodate the tent for the event; Co-ordinate through L. Slomke, Clerk,

Item 4) Use of four barricades for the use at the Sorting Gap; Co-ordinate through Milt Strachan, Transportation Superintendent,

Item 5) Building Permit application (in-kind) for the erection of the tent - That the FFCBC complete a joint Building Permit application with the Harmony of Nations Music Festival Committee; Co-ordinate through Travis Rob, CBO,

Item 6) Provide early in July a list of Sorting Gap Marina slip leases to facilitate contact of leases for possible use during the tournament; Co-ordinate through Jason Kabel, Community Services Manager,

Item 7) Waive launch fees for tournament competitors and volunteers from July 20 - 25, 2015 – The FFCBC will provide the Sorting Gap staff with a list of tournament anglers and names of volunteers; Co-ordinate through Jason Kabel, Community Services Manager,

Item 8) Authorize temporary installation of poles and flags on the concrete pylons and edges of the launch ramp; Co-ordinate through Jason Kabel, Community Services Manager,

Item 9) Allow the FFCBC to attach pennants, signs, and banners to street light poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure, that the materials do not create a safety hazard to pedestrians walking or riding bikes along the waterfront & motorists' sight lines or vision will be obstructed and the materials will be promptly removed after the event,

Item 10) Provide the Director of Tournament Operations and the Director of Site & Facilities with a dock key; Co-ordinate through Jason Kabel, Community Services Manager.

Further, that the responsible entity for the Fort Frances Canadian Bass Championship Live Release Tournament ensure a minimum of \$5,000,000 commercial general liability insurance, name the Town of Fort Frances as an additional insured, and have Host Liquor Liability coverage if their event sells liquor & that certified Smart Serve bartenders are used for any liquor sales for their event planned to start on July 23rd, 2015 through to the date the tent is taken down. The responsible entity for the Fort Frances Canadian Bass Championship must co-ordinate with the responsible entity for the Harmony of Nations Music Festival to ensure that there is no lapse in the commercial general liability insurance coverage from the date the event tent is erected at the waterfront site and until the event tent is taken down.