

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #16

November 4, 2019

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on November 4, 2019 from 8:30 a.m. to 8:50 a.m.

PRESENT: J. McTaggart - Chairperson, W. Brunetta - Councillor, D. Judson - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, C. Vangel, CBO/Planner, P. Briere, Committee Secretary

1. Call to Order - 0830am
Session #16

2. Disclosure of pecuniary interest and the general nature thereof
None.

3. Approval of Previous Committee Minutes

- 3.1 Approval of Previous Committee Minutes.
- Approved as presented.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.
None.

5. In-Camera
None.

6. Items Referred from Council

- 6.1 Request Letter S. Hatfield re: Request to Waive Fees.
- An overview of the item was done by Administration and Mr. R. McKay, Property Owner. A discussion was had on this item and the Planning & Development Executive Committee is recommending that Council waive the fees for the deeming application for his 4 lots 214, 216, 218 & 220 Fifth Street West.
- 6.2 Request from R. Socholotuk - Amend Off-Road Vehicles By-Law.
- Deferred to next meeting. Awaiting input from OFEC, Traffic Safety Committee & EDAC.

7. New Business

- 7.1 Appointment of Chief Building Official & Deputy Chief Building Official.
- A brief discussion was had on this item and the Planning & Development Executive Committee is recommending that Council approve the report as presented.
- 7.2 2020 Planning & Development User Fees & Charges.
- A review of the fees was completed and a discussion/clarification was had on some of the fees. The Planning & Development Executive Committee is recommending that Council approve the fees as presented.

8. Outstanding Items

- 8.1 Brewery Definitions & Zoning - Zoning By-Law Amendments.
- Research Ongoing. Item deferred to next meeting.

- 8.2 Second Units - Zoning By-Law Amendment.
 - A review of the item was completed by Administration. A discussion/clarification was had on this item and the Planning & Development Executive Committee is recommending to Administration to make changes to the wording and bring back to the next meeting for review.

9. **Information**
None.

10. **Non-agenda Items**
None.

11. **Adjourn / Next Meeting Date - 0917am**
Monday November 18th, 2019.

Executive Committee Chair

Secretary, Planning & Development Executive
Committee