

ADMINISTRATIVE REPORT

Subject: Make a Big Splash Spray Park Advisory Committee Update

Date: August 3, 2022

To: Mayor and Council

From: Travis Rob, Manager Operations & Facilities



ISSUE:

Update on Make a Big Splash Spray Park Advisory Committee make up and activities

ADMINISTRATIVE RECOMMENDATION:

Council approval of report AR-22-0019 will:

1. Designate the members of the Make A Big Splash Spray Park Advisory Committee as listed in the report.
2. Accept the Draft Terms of Reference for the committee as presented.
3. Designate area in the Legion Park for the development of a Spray Park.

STRATEGIC IMPACT:

Objective 2 - Tourism / Destination Tourism

Objective 12 - Maintain / Enhance existing Levels of Service

OPTIONS & ALTERNATIVES:

- Approve the report as presented
- Approve the report as amended
- Not approve the report

HISTORY:

At the May 9, 2022 meeting of Council, a committee was struck to oversee the development of a splash park in Fort Frances. The makeup of that committee was to be no more than 10 members including up to 7 members of the public, one representative of Farmboy Realestate, one member of the MAT Committee and one member of Administration.

ANALYSIS:

Since the establishment of the committee, the advisory committee has met twice and the makeup has been determined as follows:

Public Members:

Christine Hampton
Elaine Fischer
Becky Andrusco - Chair
Cheyenne Calder
Sandra Weir - Vice Chair
Sandra Tibbs
Dianne Wood

MAT Committee Rep: Sara Noonan
Farmboy Rep: Kaleb Firth

In addition to working on the development of the committee makeup, a terms of reference has been drafted and can be found attached to this report.

Finally there has been discussions on the location of the proposed development, as council is aware this is an important first step in this development getting started. The committee discussions lead to the Legion Park being the preferred location, so letters were sent to the neighboring property owners as well as the Royal Canadian Legion to flush out concerns early to be sure that anything that needed to be considered through design could be and anything that may not be able to be addressed through design was considered before finalizing location. At the most recent committee meeting on July 12, representatives from two neighboring properties came forward and a wholesome discussion was had on their concerns. Many, if not all had already been considered for issues to be addressed during the design phase, however there were some items brought up that link to the project and can easily be included through the construction. Generally the property owners were very supportive of the project, in that location, as long as some specifics were included like traffic signals, roadway improvements, and site safety measures. A letter was received by the Royal Canadian Legion, Branch 29 supporting the development at this location as well. A resolution of the Make a Big Splash Spray Park Advisory Committee requesting the Legion Park be designated the location for the development of a new spray park in Fort Frances is attached to this report.

CONSULTATION:

Lillie Avenue Property Owners
Royal Canadian Legion Branch 29

SUPPORTING DOCUMENTS:

[Splash Pad Advisory Committee Terms of Reference](#)
[Location Resolution](#)
scans@fortfrances.ca [20220725](#) [134854](#)

Make a Big Splash Spray Park Advisory Committee

Terms of Reference

June 2022

The Make a Big Splash Park Advisory Committee, hereafter referred to as “The Committee”, was struck by Council on May 9, 2022 containing 7 members from the Community, 1 member of Farmboy Real estate, 1 member of the Municipal Accommodation Tax Committee, and 1 member of Town Staff. Other resource persons will be invited as deemed necessary.

The mission of this committee is to work collaboratively as a diverse group with citizens and community partners to establish a splash park. The benefits of the park shall be designs to meet the physical, mental, cultural and social needs of our residents and visitors to our community, while enhancing the overall quality of life in Fort Frances and surrounding area.

The Committee has been struck to spearhead the development of a new splash park at a location within the Town of Fort Frances, hereafter referred to as “The Development”.

The Committee will work to complete the development while adhering to the following terms of reference:

1. The Committee will determine the final physical site for the construction of a splash pad.
2. The Committee will gather and bring forward ideas, opinions, and proposals from the public for inclusion in the design and construction of the project.
3. The Committee will help fundraise the development and assist as needed in the preparation of grant applications by the Town.
4. The Committee will act as liaisons between Mayor and Council and the successful design Firm through the design phase of the project.
5. The Committee will help as necessary in the construction of the development once the design work has been completed and a contract has been awarded to a construction firm.
6. The Committee will enlist the help of other parties, when necessary, for assistance with technical or specialized services or knowledge. These members will not constitute voting members.

The Committee will meet as necessary and upon suitable notice at **5:30pm in the Town of Fort Frances Committee Room**, or other locations or times as deemed necessary. The Committee understands that this development will move at a quick pace and meetings may need to be called and held within a one week window or shorter.

The Terms of Reference for the Splash Pad Advisory Committee will be revised and revisited as necessary as the project progresses to ensure the Committee's role remains meaningful through the development.



**TOWN OF FORT FRANCES
MAKE A BIG SPLASH SPRAY PARK
ADVISORY COMMITTEE**

Moved By: C. Hampton
Seconded By: D. Wood

Dated: July 12, 2022

THAT the Make a Big Splash Spray Park Advisory Committee recommends that the Council of the Town of Fort Frances Designate the Legion Park for the development of a new spray park.

AND FURTHER THAT the reconstruction of Lillie Avenue from Kings Highway south to the river including the installation of signals at the intersection of Kings Highway and Lillie Avenue be completed concurrently with the splash park development at no additional cost to the residents in this neighborhood.

	Yea	Nay	Disclosure of Interest
B. Andrusco			
S. Weir			
C. Hampton			
E. Fischer			
C. Calder			
S. Tibbs			
D. Wood			
S. Noonan			
K. Firth			

Carried _____ Chairperson



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Comrade Jane Hayes
PRESIDENT

Veronica Davis
OFFICE MANAGER

July 21, 2022

Fort Frances Town Council
320 Portage Ave
Fort Frances, ON
P9A 3P9



Re: Splash pad Legion Park

To whom it may concern,

The Royal Canadian Legion Branch 29 Fort Frances supports the installation of a splash pad in the Legion Park in the location marked on the map.

We would like to see a bench installed by the splash pad. We will put a plaque on to represent the Legion.

Yours's in Remembrance

Jane Hayes
President Branch 29 Fort Frances