

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #015

September 7, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on September 7, 2016 from 8:33 a.m. to 9:10 a.m.

PRESENT: June Caul, Chaurperson, Doug Kitowski, Doug Brown, CAO and Travis Rob

ALSO PRESENT: Ken Perry

**1. Call to Order**

The meeting was called to order at 8:33 a.m.

**2. Disclosure of pecuniary interest and the general nature thereof**

None

**3. Approval of Previous Committee Minutes**

- 3.1 Minutes from the meeting of this committee on August 3, 2016 - the minutes were approved as circulated.

**4. Non-agenda Items**

None

**5. Items Referred from Council**

- 5.1 Letter from Mr. William Krag - owner of 800 Scott Street - re: Water Service Repair Invoice - deferred to next Operations and Facilities meeting scheduled for September 21, 2016 ( include breakdown of costs)

**6. New Business**

- 6.1 July 2016 Drinking Water Systems Monthly Summary Report - the July 2016 Drinking Water Systems Monthly Summary Report was reviewed and will be forwarded to Council for approval.
- 6.2 Selection of Capital Projects for Application to the Ontario Community Improvement Fund (OCIF) Top-Up Component - the administration report was reviewed and will be forwarded to Council for approval.

**7. Information**

- 7.1 Operations and Facilities Division - Public Works Area - Operations Statistics - May 2016 - the Operations and Facilities Public Work Operations Statistics for May 2016 were reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Operations and Facilities Division - Environmental Area - Operations Statistics - July 2016 - the Operations and Facilities Environmental Statistics for July 2016 were reviewed and will be forwarded to Council as information only. No action required.

- 7.3 Aircraft Landings 2016 - as of September 1, 2016 Statistics (July and August) - the Airport Statistics as of September 1, 2016 were reviewed and will be forwarded to Council as information only. No action required.

**8. Adjourn / Next Meeting Date**

The meeting was adjourned at 9:10 a.m.

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Executive Committee Chair

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D. Brown, Manager of Operations & Facilities