

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #16

September 19, 2016

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on September 19, 2016 from 8:00 a.m. to 8:20 a.m.

PRESENT: D. Kitowski, Chair, W. Brunetta, Councillor, J. Albanese, Councillor

ALSO PRESENT: D. Brown, CAO, T. Rob, O&F Manager, T. Dennis, CBO/Planner, P. Briere, Secretary, T. Schram, Dialog, P. MacKinnon, RBC

**1. Call to Order - 0800am**  
Session #16

**2. Disclosure of pecuniary interest and the general nature thereof**  
None.

**3. Approval of Previous Committee Minutes**

- 3.1 Approval of the September 6, 2016 meeting minutes.  
- Approved as circulated.

**4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**  
None.

**5. In-Camera**

- 5.1 Land Rental Inquiry.  
- This matter has been tabled and requires further investigation by the O&F Manager as directed.

Albanese-Brunetta: THAT the Planning & Development Executive Committee meet in-camera to address a matter pertaining to a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes; more specifically item 5.1 - land rental inquiry.

CARRIED

**6. Items Referred from Council**

- 6.1 Dialog Ontario Inc. - Encroachment Agreement.  
- A discussion about the installation of the ramp was had. The Planning & Development Executive Committee is requesting that both parties (RBC & Salvation Army) work in coordination through the Building & O&F Departments to propose an agreement for the installation of one (1) ramp that could accommodate the needs of both locations.

**7. New Business**  
None.

**8. Outstanding Items**  
None.

**9. Information**  
None.

**10. Non-agenda Items**

None.

- 11. **Adjourn / Next Meeting Date - 0820am**  
Monday October 3, 2016

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Executive Committee Chair

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Secretary, Planning & Development Executive  
Committee