

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: March 13, 2019
SUBJECT: Councillor Rick Wiedenhoeft–Training Travel Expense and Per Diem

BACKGROUND

Attached is a copy of the Schedule “B” Travel Expenses of \$113.00 and Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$320.00 for attendance at the “As a Member of Council what you need to know” and “Land Use Planning: Beyond the Basics” Training in Thunder Bay, on March 6-7, 2019 as submitted by Councillor Rick Wiedenhoeft.

Expenses

1. Meals	\$ 113.00
2. Gasoline	102.04
3. Tire Repair	<u>214.68</u>
	429.72
4. Per Diem	<u>400.00</u>
Total travel and Per Diem Claims	\$ <u>829.72</u>

The registration fee of \$537.88 and \$270.30 hotel accommodations was paid by the Town resulting in the total cost of \$1,423.22 (plus tire repairs) to attend Training as authorized by Council.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-D Schedule ‘A’.