



REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Community Services Division Manager

DATE: May 2, 2017

RE: **Museum Northern Ontario Internship Program Application**

Background

Leanne Mose, contact with the Ministry of Northern Development & Mines has informed the Museum Curator, Sherry George that the Northern Ontario Internship Program (NOIP) through the Northern Ontario Heritage Fund Corporation (NOHFC) has been extended through March 2019.

Sherry would like the one-year position to start as soon as possible after the current internship concludes – Sept 28. This time frame allows the Museum to hire a graduate who will be completing their summer internship and looking for work. The terms for the internship has remained the same as the current agreement; the program pays up to 90% funding. The municipality is responsible to fund 10% of the intern regardless of the funding amount.

Proposed financial scope

Wages	\$34,944
Benefits	\$ 4,806
Total	\$39,750

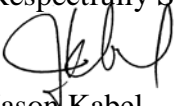
NOIP	\$31,450	90% Funding
TOFF	\$ 8,300	10% Funding

The museum could possibly contribute \$5000 from Museum reserves (donation) fund, leaving \$3,300 to be funded.

Recommendation

The Community Services Executive Committee recommends to Mayor and Council to authorize the Museum's application to the Northern Ontario Internship Program (NOIP) for a one-year intern starting in the Fall of 2017 that will be funded 90% up to a maximum of \$34,944. The cost to the Museum is approximately \$8,300. It was suggested that \$5,000 could be taken from Museum donation reserves to help cover the expense.

Respectfully Submitted,



Jason Kabel

Council approval of this report will authorize the Museum's application to the Northern Ontario Internship Program (NOIP) for a one-year intern starting in the Fall of 2017 that will be funded 90% up to a maximum of \$34,944. The cost to the Museum is approximately \$8,300.