

Operations & Facilities Executive Committee

Minutes of Meeting

Date: Wednesday October 9, 2013 Session No. 64



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, October 9th, 2013 from 7:31 a.m. to 8:45 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair, Paul Ryan, Ken Perry, Mark McCaig, CAO and Doug Brown.

Also Present: Mayor Avis

1. Call to Order: 7:31 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on September 18th, 2013.
The minutes were approved as circulated.
 - 2) 2014 Flowers for Town Facilities and Grounds – the administration report was reviewed and will be forwarded to Council for approval.
 - 3) Request for Exception from the new \$4.00 per month Environmental Fee – Skyview Apartment building – letter dated September 27, 2013 – the administration report was reviewed and will be forwarded to Council for approval.
 - 4) 2014 Budget Consideration – New Sidewalk Extension – West Side – Keating Avenue from JW Walker School property to First Street Intersection – the administration report was reviewed where the report will be revised to include the following recommendations:
 - 1) That the construction of 124 meters of new sidewalk along Keating Avenues West Side – from JW Walker School property to First Street Intersection will be referred to the 2014 budget process with the understanding that the Town might consider funding 50% of this project if the proponents of the letter dated September 20, 2013 signed by Ann McCoy (Rainy River District School Board, the OPP and the Northwest Catholic District School Board) fund the other 50% of the costs.
 - 2) That the proponents of the letter dated September 20, 2013 signed by Ann McCoy have

a duty to consultant with all 5 abutting property owners which will be impacted by the construction of the new sidewalk to ensure these property owners are in support of this sidewalk.

The revised report will be forwarded to Council for approval.

- 5) Letter from Merv Ahrens – re: Tree Maintenance and Dead Tree Removal – after a lengthy discussion an administration report will be prepared with the following recommendations:
 - 1) That Town Council and administration would like to thank Mr. Ahrens for informing the Town that there are some dead trees along the Town's road allowances and park areas.
 - 2) That 4 (four) of the completely dead trees within the Legion Park pointed out by Mr. Ahrens have been removed during the week of September 30 to October 4 by Parks staff who were participating in a chain saw training course.
 - 3) The Town will address the matter of tree removal and replacement in a prudent and timely fashion.
 - 4) That the information contained in Mr. Ahrens' letter dated September, 2013 is mostly operational in nature and will be taken into account when finalizing the 2014 operating budget.

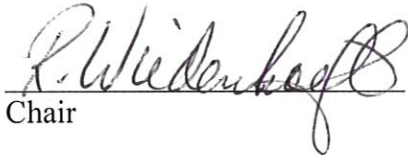
The administration report will be forwarded to Council for approval.

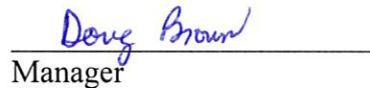
- 6) Operations & Facilities Division – Environmental Area – Operational Statistics - August 2013 – the August 2013 statistics for the Environmental Area were reviewed and will be forwarded to Council as information only. No action required.
- 7) Waste Disposal Site Monthly Inspection – August 2013 – the inspection report for the landfill site was reviewed and will be forwarded to Council as information only. No action required.
- 8) Information Item –Frog Creek Road – 2014 Capital Consideration – email dated October 1st, 2013 to Sheldon Smith and Larry Wilcox MTO – the email dated October 1st, 2013 and attachments were reviewed to keep the executive committee up to date on the progress on surface treatment of a portion of the Frog Creek Road in front of the airport.

4. Non-Agenda Items:

- i) MIII Capital Project – an administration report was handed out outlining the 2nd round of Capital Funding under the Small Rural and Northern Municipal Infrastructure Funding Program. After a lengthy discussion the report was revised to include the following recommendations:
 - 1) That Council support administration in submitting an expression of interest under the second round of the Municipal Infrastructure Investment Initiative (MIII) – Capital Program by the November 1st, 2013 deadline.
 - 2) If eligible under the MIII – Capital Program criteria to submit both projects as outlined above or if not possible under the program criteria just the Colonization Road West water main replacement project.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager