



TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2013/95

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: October 9, 2013
SUBJECT: Mayor Roy Avis – Economic Development Meeting Expense

BACKGROUND

Attached is a copy of Schedule “D” Entertainment Expense Reimbursement claim in the amount of \$40.85 with regard to an Economic Development meeting with Doug Murray and Mark McCaig in Thunder Bay on September 26, 2013 as submitted by Mayor Roy Avis.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Entertainment Expense Reimbursement claim in the amount of \$40.85 with regard to an Economic Development meeting with Doug Murray and Mark McCaig in Thunder Bay on September 26, 2013 as submitted by Mayor Roy Avis.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Entertainment Expense Reimbursement claim in the amount of \$40.85 with regard to an Economic Development meeting with Doug Murray and Mark McCaig in Thunder Bay on September 26, 2013 as submitted by Mayor Roy Avis.

**TOWN OF FORT FRANCES - SCHEDULE "C"
TRAVEL ADVANCE REQUEST**

Name <i>Troy Aulis</i>	Purpose of Travel
Location of Event	Dates <i>SEPT 26 2013</i>
Signature of Division Manager <i>[Signature]</i>	
Amount of Travel Advance	
Treasurer Signature	G.L. Code

Agenda Must be Attached to Process Payment of Advance
Please include completed Travel expense statement (schedule B) so as to properly account for the HST

**TOWN OF FORT FRANCES - SCHEDULE "D"
ENTERTAINMENT EXPENSE REIMBURSEMENT FORM**

Name <i>Troy Aulis</i>	Date <i>SEPT 26 2013</i>
Names, Position, and Organization of Individuals Being Entertained	
1. <i>DOUG MURRAY</i>	
2. <i>MARR M'CAIG</i>	
3.	
4.	
Purpose of Entertainment <i>Re: ECONOMIC DEVELOPMENT</i>	
Amount Claimed <i>40.85</i>	
Treasurer Signature	Date

An itemized receipt must be attached to process payment

CHICAGO JOE'S THUNDER
BAY
555 ARTHUR ST
THUNDER BAY ON

CARD *****6746
CARD TYPE VISA
DATE 2013/09/26
TIME 1601 08:38:46
RECEIPT NUMBER
C06613346-001-031-015-0

PURCHASE
AMOUNT \$35.85
TIP \$5.00
TOTAL

\$40.85

VISA CREDIT
A000000003101001
E1D93D9E66319E3B
0000008000-E800
6209EF945479C929
0000008000-F800

APPROVED

AUTH# 054147 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

*MEETING WITH
DONG MURRAY
MARK McCLANE*