

**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
June 2014

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	2013	2014
WSIB	0.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	12.00	8.50
COMPASSIONATE LEAVE	7.00	0.00
FLOATERS	3.00	1.00
VACATION	35.50	29.00
BANKED TIME USED	6.49	9.13
OFF	3.25	4.31
STATUTORY HOLIDAYS	0.00	0.00
<b>TOTAL</b>	<b>67.24</b>	<b>51.94</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	2013	2014	2013	2014
	June	June	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
FLOODING	0.00	1124.75	0.00	1124.75
ENGINEERING	0.00	0.00	0.00	4.50
INTERDEPARTMENTAL	8.50	0.00	21.25	4.50
PRIVATE WORK	0.00	0.00	24.00	23.50
RECYCLE/GARBAGE	0.00	3.75	0.75	3.75
ROADS	7.00	3.00	636.50	600.50
SEWER COLLECTION	18.00	74.50	253.50	586.38
SIDEWALKS	0.00	0.00	39.00	45.00
STORES	0.00	0.00	9.00	39.00
VEHICLE & EQUIPMENT	14.75	1.50	180.75	79.00
WATER TREATMENT PLANT	30.25	22.00	55.25	185.88
WATER DISTRIBUTION	19.75	134.00	249.25	2674.75
WATER TOWER	0.00	0.00	0.00	0.75
<b>TOTAL</b>	<b>166.25</b>	<b>1363.50</b>	<b>1469.25</b>	<b>5372.25</b>

## **TRANSPORTATION REPORT**

### **JUNE 2014**

#### **ROADS:**

##### **Storm Water Management – Water:**

- Cleaned debris from catch basins during rainy days

##### **Storm Water Management - Rural:**

- Cleaned debris from ditches
- Flushed culverts to get water moving

##### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street swept once weekly
- Initial sweep of entire town was completed on June 12<sup>th</sup>
- Replaced curb and gutter in areas identified for repairs
- Used recycled asphalt to cover damaged CN crossing on the 900 block of Keating Avenue (out of service)

##### **Loose Top Maintenance:**

- Graded all loose top roads twice
- Continued grading lanes as required.

##### **Roadside Maintenance:**

- Cleaned debris from boulevards and ditches
- Cut grass at dead ends and CN crossings.

##### **Winter Control:**

##### **Traffic Operations:**

- Repaired and replaced signs as required
- Painted crosswalks, parking spaces, handi-cap parking spaces and no parking areas in the Downtown area
- Painted 24 new barricades

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and yards

**Private Work:**

- Installed a concrete pad and memorial bench on Front Street

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalks along priority routes
- Swept sidewalk and bike path along Water Front
- Replaced sidewalk in areas identified for repairs.

**Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

**Public Relations:****Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required

- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Provided labour for thawing frozen water lines as required.
- Replaced curb and gutter and sidewalks removed during winter sewer and water repairs.

#### **Interdepartmental:**

- Vacuum excavated for some utility pole installations for FFPC on June 3<sup>rd</sup>.
- Installed handi-cap access curb and new sidewalk at the East End Hall.
- Dale Gill provided coverage for vacation at the Airport from June 1 to June 5 and again from June 13 to 22 and also on June 31.

#### **Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times
- Emptied bins from "drop off" centre as required
- Cleaned up debris around recycling yard

#### **Training:**

#### **Health & Safety:**

- A workplace Health and Safety inspection was done at the Public Works building on June 18<sup>th</sup>.

#### **Emergency Disaster: (Flooding)**

- Flushed culverts and diverted water in low lying areas around town during heavy rains on June 12.
- Hauled sandbags to the Sewage Treatment Plant on June 16<sup>th</sup>
- Hauled sandbags to La Place Rendez-Vous Hotel
- Filled sandbags at Armstrongs for various locations
- Hauled sandbags to various locations
- Covered all sanitary sewer manholes and cleanouts in critical areas along waterfront with sandbags and sealant
- Cut foundation sealant into pieces sized for covering storm sewer catchbasins in the critical areas along waterfront.
- Repaired storm sewer sinkhole at Keating Avenue and Sixth Street West
- Repaired storm sewer sinkhole at Shevlin Avenue and Third Street East
- Sandbagged the lift station on Church Street in critical area
- Did some ditching on 200 block of Eighth Street West to remove water from low areas in the middle of the block

- Removed Point Park dock
- Put barricades around washed out areas along waterfront
- Put barricades around gas tank at Marina
- Assisted with sandbagging along critical areas of waterfront
- Installed concrete barriers rented from Belluz along critical area in front of Hospital
- Delivered sandbags to properties along Idylwild Drive
- Delivered sandbags to Rusty Myers on School Road
- Delivered door to door flyers informing homeowners to disconnect sump pumps from sanitary sewer system
- Repaired storm sewer sinkhole at Church Street and Mowat Avenue
- Repaired storm sewer sinkhole at Keating Avenue and Third Street West
- Supplied sand truck for sand bagging effort along waterfront
- Supplied labour and equipment for all sanitary sewer repair caused by Emergency



Milt Strachan,  
Superintendent of Transportation