

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 18

Wednesday, November 5, 2014

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Wednesday, November 5, 2014 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan, and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Laurie Witherspoon, Treasurer, and Aaron Petrin, HR Manager

REGRETS: None

Called to order 12:05 p.m.

1. **Non-Agenda:** i) M. McCaig, CAO Rainy River District Delegation Travel Claim

2. **Disclosure of pecuniary interest and the general nature thereof:** None

3. **Andrew Hallikas – Paul Ryan:** That the minutes from the previous meeting held on October 21, 2014 be approved as circulated.

CARRIED

4. **Aaron Petrin, HR Manager**

i) Social Media Policy – New Policy was reviewed.

5. **Laurie Witherspoon, Treasurer**

i) 347/358 Application for Tax Adjustment (2014) – The Committee recommended to approve the adjustment of 2014 taxes under Section 357/358 of the *Municipal Act* for property located at 525 Portage Avenue in Fort Frances.

6. **Outstanding Items:**

i) Old Shambles Road – CAO/Solicitor

ii) Couchiching Sewer and Water Agreement Signage

7. **Non-Agenda Items:**

i) M. McCaig, CAO Rainy River District Delegation Travel Claim – The Committee recommended to approve the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$147.00 as submitted by Mark McCaig, CAO to attend the Rainy River District Delegation at Queen's Park.

8. **Information:** None

9. **Next Meeting Date:** Tuesday, November 18, 2014


Ken Perry, Chair


Mark McCaig, CAO