



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/110**

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: September 25, 2018

SUBJECT: Doug Brown, CAO – Travel Expense claim- NWO CAO Group, OMAA/FedNor Roundtable

BACKGROUND

Attached are copies of the Travel Expense claim, as submitted by Doug Brown for his travel to Thunder Bay for a NWO CAO Group meeting and OMAA/ FedNor Roundtable meeting on September 17-19, 2018. All costs are in compliance with Town of Fort Frances Travel Policy Number 3.11.

Meals	83.00
Per Diem	20.00
Gas	<u>88.43</u>
Total	<u>\$191.43</u>