



P&D Executive Committee Report

Date: June 6, 2016
To: Administration and Finance Executive Committee
From: Travis Rob, PDEC Secretary
RE: Request Dated May 12, 2016 from Canadian Bass Championship Inc.
re: Fort Frances CBC July 20 – 23, 2016

At the Planning and Development Executive Committee meeting held June 6, 2016 the request from the Fort Frances Canadian Bass Championship was discussed. It was the decision of the Committee that the Fort Frances Canadian Bass Championship complete a Building Permit Application, and further that the fees associated with the Building Permit be waived.

Respectfully Submitted,
Planning & Development Executive Committee

A handwritten signature in black ink, appearing to read "Travis Rob", is written over a horizontal line.

Travis Rob,
Secretary, Planning & Development Executive Committee



REPORT

TO: Administration and Finance Executive Committee

FROM: Jason Kabel, Manager of Community Services

DATE: June 6, 2016

RE: **Fort Frances Canadian Bass Championship Request**

At the regular board meeting of Council on May 24, 2016, the attached request from Fort Frances Canadian Bass Championship Committee was received and referred to the Administration and Finance Executive Committee for recommendation with input from the all other Executive Committees.

The Community Services Executive Committee recommends the following that pertain to the Community Services Division, as follows:

- 2) Authorize use of the Memorial Sports Centre Stage, Tables, Chairs & Town picnic tables. FFCBC will arrange for pick-up and return.
- The old stage, tables, chairs, and picnic tables will be made available as in previous years.
- 6) Provide us, early in July, with list of Sorting Gap Marina slip lessees. We will contact the lessees with a formal request for the possible use of their slips during the tournament.
- The Memorial Sports Centre will provide a list of vacant dock slips for tournament use.
- 7) Waive launch fees for tournament competitors and volunteers from July 20th to 23rd . We will provide the Sorting Gap Marina staff with a list of tournament anglers and names of volunteers (spotters, catch & release and photography boats) who plan to launch there.
- Approved.
- 8) Authorize the temporary installation of poles and flags on the concrete pylons and edges of the launch ramp, as in previous years.
- Approved. Removal of older FFCBC flags currently on the Marina docks that are in a state of disrepair would be greatly appreciated.
- 9) Allow the tournament to attach pennants, signs and banners to street light poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed after the event.
- Approved.
- 10) Provide the Director of Tournament Operations and the Director of Site & Facilities with a dock key.
- Approved.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel", is written over the printed name "Jason Kabel".

Jason Kabel

June 8, 2016

Report To: Administration & Finance Executive Committee

From: Operations & Facilities Executive Committee

SUBJECT: In-Kind Services and Financial Support for the 2016 Fort Frances Canadian Bass Championship

Fort Frances Canadian Bass Championship Inc. wrote a letter to Mayor & Council requesting in-kind services and a financial contribution for the up-coming Bass Tournament in July of 2016. Please find attached a letter dated May 12, 2016 from FFCBC co- chairmen; Mr. Wayne Allen & Jim Cuthbertson, I have taken the liberty to comment *only* on items related to the Operations & Facilities Division;

Continued Operational Assistance;

Item 2) **Supply of Picnic Tables** - the Town will provide picnic tables where the FFCBC tournament volunteers will be responsible to have the picnic tables delivered to the event site, properly located within the site and returned after the event. Co-ordinate through Doug Brown, Operations & Facilities Manager at 274-9893 or Trevor McKinnon, Parks Working Foreman at 276-5761.

Item 4) **Use of Four Barricades** – the Town will deliver 4 barricades to the Sorting Gap Parking lot prior to the event and will pick them up after the event. Co-ordinate through Milt Strachan at 275-5255.

Item 9) **Allow the Tournament to attach pennants, signs & banners to streetlight poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed.** The installation of banners, signs & pennants should not create a safety hazard to pedestrians walking or riding bikes along the Waterfront walkways. Also motorists' sight lines or vision should not be obstructed when driving along Front Street. Ensure that the same method of attaching the banners, signs & pennants to the streetlight poles as in 2015 is utilized in 2016.

In past, assisted in the set up & take down of the Main Event Tent - the O & F division workforce – 4 PW workers and 4 Parks workers provided assistance in installing/removing the perimeter support pegs and installing/removing the large main tent poles. Each worker puts in approximately 12 hours providing assistance with installing/removing the main event tent. **This task was not requested in 2016 by the FFCBC organization.** As a result of the discussion at the O & F executive committee meeting on June 8, 2016, I contacted Wayne Allen in regards to providing assistance in setting up the main tent, they do require the Town's assistance this year and will ensure that the requirement is formally requested going forward.

Other divisions within the Town's organization will deal with all other items outlined in the letter dated May 12, 2016.

The Operations & Facilities Executive Committee recommends the following:

- 1) That the Operations & Facilities Division continues to provide in-kind services and materials for items No. 2 & 4 as outlined in the May 12, 2016 letter from FFCBC co-chairmen, Wayne Allen & Jim Cuthbertson;
- 2) That permission is granted to the FFCBC organization in regards to item No.9 in accordance with the guidelines listed above.
- 3) Assist in the set up & take down of the Main Event Tent - the O & F division workforce – 4 PW workers and 4 Parks workers will provide assistance in installing/removing the perimeter support pegs and installing/removing the large main tent poles. Each worker puts in approximately 12 hours providing assistance with installing/removing the main event tent.

Respectfully submitted,

Paul Ryan, Chairman
Operations & Facilities Executive Committee

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