

TOWN OF FORT FRANCES

MINUTES

MEETING NO. # 1

MARCH 17, 2016

The meeting of Fort Frances Municipal Non-Profit Housing Corporation was held in the Committee Room, Civic Centre on March 17, 2016 from 11:42 a.m. to 12:09 p.m.

PRESENT: Charleen Mallory, Andrew Hallikas, Gordon McBride, Wendy Brunetta, Doug Kitowski, Elizabeth Slomke and Kathryn Lawson.

ALSO PRESENT: Mark McCaig, CAO, Sandra Weir, Integrated Services Manager, Rainy River District Social Services Administration Board.

REGRETS: Nick Wihnan

1. Call to Order - 11:42 a.m.

1.1 Approval of the March 17th, 2016 Agenda.

01/16 Hallikas-McBride: THAT the March 17, 2016 agenda as prepared be approved.

CARRIED

2. Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting.

2.1 None were identified.

3. Disclosure of pecuniary interest and the general nature thereof

None were identified.

4. Approval of Previous Minutes

4.1 December 15, 2015 - Annual General Meeting Minutes.

- Sandra Weir's name will be added to those present - housekeeping amendment.

02/16 Hallikas-McBride: THAT the minutes of the Annual General Meeting dated December 15, 2015 be approved as distributed.

CARRIED

4.2 Adoption of the Fort Frances Municipal Non-Profit Housing Corporation minutes for the year ending 2015.

03/16 McBride-Hallikas: THAT minutes of the Fort Frances Municipal Non-Profit Housing Corporation Board for the year ending 2015 be hereby adopted.

CARRIED

5. In-Camera

- No items were identified.

6. Items Referred

No items were referred.

7. New Business

7.1 Current year capital forecast.

-Sandra Weir provided this material for informational purposes and updated members.

7.2 Prior year 4th quarter financial statement - November 30th and December 31st, 2015.

(presented by S. Weir) At the request of BDO a resolution has also been included to adopt the Financial Statements for the year ending 2015 as prepared by RRDSSAB and presented by Sandra Weir.

- 04/16 McBride-Hallikas: THAT the financial statements for the months of November 2015 and December 2015 be approved as presented by Rainy River District Social Services Administration Board.

CARRIED

- 05/16 McBride-Hallikas: THAT the Fort Frances Municipal Non-Profit Housing Corporation adopt the financial statements for the year ending 2015 as previously presented by Rainy River District Social Services Administration Board.

CARRIED

7.3 Current year operating forecast - 2016 Proposed Budget.

A revised document was distributed to members for their reference and discussion.

Members approved the 2016 Proposed Budget as presented. An additional resolution was also passed to ratify the board's decision respecting the e-mail request from S. Weir confirming moving forward with a RFT for purchase of windows under the 2016 Capital Works Expenditures.

- 06/16 McBride-Hallikas: THAT the Fort Frances Municipal Non-Profit Housing Corporation 2016 Proposed Budget as prepared by Rainy River District Social Services Administration Board and presented by S. Weir, Integrated Services Manager, RRDSSAB be approved as presented.

CARRIED

- 07/16 Hallikas-McBride: THAT as confirmed by an e-mail dated February 2, 2016 from K. Lawson, Board Secretary to S. Weir Integrated Services Manager, RRDSSAB, the majority decision of the Fort Frances Municipal Non-Profit Housing Corporation Board to confirm moving forward with a Request for Tender for purchase of windows as laid out in the 2016 Capital Work Request be hereby ratified.

CARRIED

8. Standing Items

- 8.1 Agenda Template:

9. Non-agenda Items - None were identified.

10. Adjourn / Next Meeting Date - June 16, 2016

The meeting closed *sine die* at 12:09 p.m. with next meeting scheduled for June 16th, 2016.