

To: Mayor & Council
From: Tyler Moffitt, Fire Chief/CEMC
Date: February 9, 2022
Subject: Waiving of Procurement Policy

Background

The 2022 Capital Budget of \$18,000 for the Radio System Upgrade was approved by Council.

CRC Thunder Bay is the only company (supplier) located in Northwestern Ontario that can accomplish the Radio System Upgrade for our fire service. As well, CRC has a radio technician that is a long-time resident of the area who lives within 10 minutes of Fort Frances. This radio technician is highly sought after and has responded numerous times when called upon to make critical repairs to our radio system.

As per the Procurement Policy, this purchase with tax falls into the Purchases over \$5,000 but not exceeding \$35,000 category. As well, as per the policy, at least three written quotes prior to ordering is required.

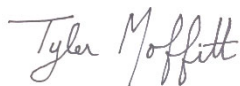
Given the circumstances of this unique piece of equipment upgrade, installation requirements, and limited suppliers in Canada, I am requesting to waive the Procurement Policy for the Radio System Upgrade.

Meanwhile, back in 2018, Council waived the procurement policy for purchasing \$36,000 of Extrication eDraulics Cutters & Spreaders.

My recommendation is to waive **4.0 PROCUREMENT PROCEDURES / D. Purchasing Methods / iii Purchases over \$5,000 but not exceeding \$35,000**, with regards to purchasing equipment and installation services from CRC Thunder Bay.

The Administration & Finance Executive Committee recommends that Council approve the report as presented.

Respectfully submitted,



Tyler Moffitt
Fire Chief/CEMC
Fort Frances Fire Rescue Service

<p>Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve this report as presented.</p>
