

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #013

October 4, 2017

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on October 4, 2017 from 8:30 a.m. to 9:01 a.m.

PRESENT: Paul Ryan, Chairperson, Ken Perry, June Caul, Doug Brown, CAO and Travis Rob

ALSO PRESENT: Mayor Roy Avis

#### **1. Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

#### **2. Disclosure of pecuniary interest and the general nature thereof**

2.1 None

#### **3. Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on September 6, 2017 - the minutes from the previous meeting were approved as circulated.

#### **4. Non-agenda Items**

4.1 None

#### **5. Items Referred from Council**

5.1 Request from C. Gagne - re: Installation of Additional Stop Signs at Minnie Avenue and Fifth Street East - the administration report was approved as recommended.

5.2 Request Dated September 8, 2017 from the Royal Canadian Legion - Maintenance Services for the Lane along the Legion - the administration report was approved as recommended.

5.3 Letter Dated September 14, 2017 from Tom Veert Contracting re: Street Lighting - the administration report was approved to be sent to the 2018 Capital Budget Process.

5.4 Discussion of Budget Requests - verbal presentation on budget requests.

- 5.5 Verbal - Cross Walk between Municipal Parking Lot and the Fort Frances Legion -

## **6. New Business**

- 6.1 Co-op Agreement for the Provision of Propane at the Fort Frances Airport - the administration report was approved as recommended.
- 6.2 Participant Agreement with Her Majesty the Queen in the Right of Ontario for the Supply of Orthophotography - the administration report was approved as recommended.
- 6.3 Airport Facility Lease Renewal - CBRE Maintenance Garage Bay - November 1, 2017 to March 31, 2018 - the administration report was approved as recommended.
- 6.4 Airport Property Land Lease Private Aircraft Hangers - the administration report was approved as recommended.
- 6.5 August 2017 Drinking Water Systems Monthly Summary Report - the Monthly Report for the Drinking Water Systems for August 2017 was approved as circulated.

## **7. Information**

- 7.1 Fort Frances Wastewater Treatment Facility August 2017 Monthly Report - the administration report was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Operations and Facilities Division - Public Works Area - Operations Statistics July 2017 - the administration report was reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Operations and Facilities Division - Public Works Area - Operations Statistics August 2017 - the Public Works Operations Statistics for August 2017 were reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Operations and Facilities Division - Environmental Area - Operations Statistics July 2017 - the Environmental Statistics for July 2017 were reviewed and will be forwarded on to Council as information only. No action required.
- 7.5 Operations and Facilities Division - Environmental Area - Operations Statistics August 2017 - the Environmental Statistics for August 2017 were reviewed and will be forwarded to Council as information only. No action required.
- 7.6 2017 Tonnage at Landfill Site - updated September 28, 2017 - the Tonnage at the Landfill Site as of September 28, 2017 was reviewed and will be forwarded to Council

as information only. No action required.

- 7.7 Sewer & Water Data for 2017 - updated September 28, 2017 - the Sewer and Water Data as of September 28, 2017 was reviewed and will be forwarded to Council as information only. No action required.

**8. Adjourn / Next Meeting Date**

The meeting adjourned at 9:01 a.m.

---

Executive Committee Chair

---

T. Rob, Manager of Operations & Facilities