

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
March 2015

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2014	2015
WSIB	0.00	0.00
WI/LTD	21.00	0.00
SICK DAYS	8.94	14.88
COMPASSIONATE LEAVE	3.00	0.00
FLOATERS	4.00	9.00
VACATION	22.00	29.00
BANKED TIME USED	14.13	8.63
OFF	0.00	0.63
STATUTORY HOLIDAYS	0.00	0.00
TOTAL	73.07	62.14

OVERTIME HOURS

Equivalent Straight Time Hours:

	2014	2015	2014	2015
	March	March	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	5.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	4.50	0.00	4.50	0.00
INTERDEPARTMENTAL	0.00	0.00	1.50	1.50
PRIVATE WORK	6.00	0.00	23.50	0.00
RECYCLE/GARBAGE	0.00	0.00	0.00	2.25
ROADS	324.00	0.00	588.00	197.50
SEWER COLLECTION	170.88	38.50	314.13	69.50
SIDEWALKS	24.00	0.00	45.00	18.75
STORES	0.00	0.00	39.00	24.00
VEHICLE & EQUIPMENT	15.50	0.00	69.50	15.00
WATER TREATMENT PLANT	55.00	34.00	125.25	152.25
WATER DISTRIBUTION	981.00	85.75	2358.25	133.75
WATER TOWER	0.75	0.00	0.75	0.00
TOTAL	1581.63	158.25	3569.38	619.50

TRANSPORTATION REPORT

MARCH 2015

ROADS:

Storm Water Management – Water:

- Steamed catchbasins to get water moving

Storm Water Management - Rural:

- Steamed culverts to get water moving.

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Started initial sweep of streets on March 23rd
- Swept west side of overpass by hand March 23rd
- Swept sand/salt from around signs on the priority routes.

Loose Top Maintenance:

- Graded all loose top roads
- Started grading lanes.

Roadside Maintenance:

Winter Control:

- No events that required plowing.
- Continued removing snow from Intersections, lane piles and hydrants
- Removed snow piles from cul-de-sacs
- Removed snow and ice from catchbasins to get water moving.
- Night shift ended on March 20th.

Traffic Operations:

- Repaired and replaced signs as required.
- Painted bike racks for downtown area.

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required

Private Work:**Sidewalks – Winter:****Sidewalks – Summer:****Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.
- Put shelving in new curb and gutter trailer.

Public Relations:

- Painted Lions Head for Lions Park Fountain

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.
- Supplied labour to thaw frozen water lines.
- Flushed dead end sanitary sewer mains.

Interdepartmental:

- Lorne Halverson assisted Parks with an internment on March 9th and 10th
- Removed all snowpiles in Memorial Sports Centre Parking Lot
- Removed Zamboni snow from Memorial Sports Centre.
- Cleaned up cords for christmas lights at the Civic Centre on March 18th
- Dale Gill provided coverage for vacation at the Airport on March 4th and 5th and again from March 15th to 22nd.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times.
- Emptied bins from “drop off” centre as required

Training:

- All staff attended Big O Pipe/culvert demonstration on March 30th.

Health & Safety:

- A Workplace Inspection was done on March 18th.
- A Tailgate meeting was held on March 30th in the Public Works Shop.

Milt Strachan,
Superintendent of Transportation