



TO: Mayor & Council

FROM: E. (Lisa) Slomke, Clerk

DATE: October 4, 2016

RE: Development of Revised Boards and Committees By-law
(Strategic Plan Initiative #36)

BACKGROUND

The draft version of the revised by-law to establish specific Boards / Committees of Council was reviewed at the July 5th, 2016 Administration & Finance Executive Committee. At that time, some additional research had to be completed prior to a final draft being presented. I reviewed By-law 36/81 regarding qualification for appointment of members to local boards, committee and commissions and the wording in this new draft version will address and replace that requirement.

It is important to note that several by-laws will be unaffected by the enactment of the attached draft, including BIA (32/78), SKC (38/83), CofA (17/07), Library (38/85) and Non-Profit Housing (418), listed as Item#2 in the new draft by-law, as they have their own independent by-law that authorizes their existence and purpose.

Additionally, I have attached the draft Application form with the end goal of making this application form fillable online (should that be the applicant's choice) for submission to the Clerk's Office.

NEXT STEPS

The final version of the draft by-law attached to this report, will be brought forward for Council to endorse, and subsequently the Clerk will update the website. The practices and process outlined in the new by-law will take effect upon enactment of the by-law. Upon enactment of a new Boards & Committees By-law, Strategic Plan Initiative #36 will be deemed complete.

Approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to endorse the draft by-law presented as amended and further that the By-law be brought forward at the next meeting of Council for enactment.