

March 23, 2018

Report To: Mayor & Council

From: Doug Brown, CAO

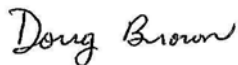
SUBJECT: Update on Schedule A of By-law No. 02/10-D

This report is a result of the recent discussions regarding the procedure for a member of Council to obtain approval for attendance at other special function events not listed in schedule "A" of the Council Remuneration By-Law. In order that attendance and per diem are authorized some procedural revisions are necessary at this time. Administration is recommending for clarification purposes that Council amend schedule A of By-law No. 02/10-D. See attached proposed revisions to Schedule A of By-law 02/10-D for your review.

It was suggested at the March 20th, 2018 A & F Executive Committee meeting that the Clerk could poll all members of Council for unofficial approval in these situations. This suggested procedure is not in accordance with the Municipal Act. See attached page 17 of "The Sunshine Law Handbook" for a simple explanation for your review. In accordance with our existing procedural by-law the Mayor or any 4 members of the Council can request a special meeting of Council at any time. However, public notice must be provided.

The Administration & Finance executive committee recommends that schedule A of By-law 02/10-D be revised.

Respectfully Submitted



Doug Brown, P. Eng., CAO

<p>Council approval of this report will recommend that schedule A of By-law No. 02/10 be amended as presented by administration in order to provide clarify for the authorization process when Council members want to attend special function events.</p>
