

November 8, 2012

REPORT TO: Mayor and Council

FROM: Jason Kabel, Manager of Community Services

RE: 2013 Janitorial Tender #12-CS-12

The Community Services Division undertook a tender call for janitorial services at the following Town facilities:

Children's Complex, Civic Centre/OPP office, Museum, Public Works

Below is a summary of the submissions:

Facility	Name/Company	Annually	Current Contract Amt.
Children's Complex	Tom Piotrowski (incumbent)	\$32,880	\$31,680
Civic Centre/ OPP office	Nicolson's Janitorial (incumbent)	\$60,000	\$60,000
Museum	Marianne Hellsoe	\$5975.04	\$6,000
Museum	Nicolson's Janitorial (incumbent)	\$6,000	\$6,000
Public Works	Marianne Hellsoe	\$12,600	\$8,136 (Courtesy Cleaning)

The Community Services Executive recommends that tenders be awarded as follows:

Children's Complex – Tom Piotrowski - \$32,880

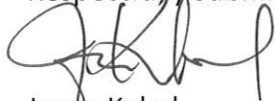
Civic Centre/ OPP office – Nicolson's Janitorial - \$ 60,000

Museum – Nicolson's Janitorial - \$6,000

Public Works – Marianne Hellsoe - \$12,600

The Community Services Division also has written confirmation from S & A Cleaners at the Library that they would like to exercise their option year to continue janitorial services at the current contract amount, \$30,645.60 including HST.

Respectfully Submitted,



Jason Kabel,
Manager of Community Services

Council's approval of this report will authorize the Community Services Division to:

a) award the annual tenders as follows for 2013 with the option to renew for a 2nd year at the same rate (prices do not include HST):

Children's Complex – Tom Piotrowski - \$32,880

Civic Centre/ OPP office – Nicolson's Janitorial -\$ 60,000

Museum – Nicolson's Janitorial - \$6,000

Public Works – Marianne Hellsoe - \$12,600

b) renew the janitorial agreement with S&A Cleaners for 2013 at the Library for a 2nd year at the current contract rate as per the option in the contract, \$30,645.60 including HST.