

# Hallam Construction Consulting Services Inc.

Richard Hallam, CBCO, CRBO

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2015, October 28th

Mayor & Council,  
Town of Fort Frances,  
320 Portage Ave.,  
Fort Frances, On.

Dear Mayor Avis and Members of Council,

Re; Deputy Chief Building Official

As many of you are aware at the time of my retirement from the Town of Fort Frances in March of 2013 I was named as Deputy Chief Building Official. The intent of this was to provide assistance to the incoming CBO during times of heavy work load, or at times when he would be absent from the work place for extended periods or for consultation. To date I have not been engaged in any of the foregoing.

Further, some of you may be aware that after leaving my employment with the town I formed my own consulting firm which has kept me very engaged on a number of projects in northwest Ontario.

Future prospects for my firm may involve projects within the Town of Fort Frances, which could present a situation of conflict of interest. With this in mind I wish to advise that effective this date, 2015 October 28<sup>th</sup>, I am withdrawing and resigning as the Deputy Chief Building Official for the Town of Fort Frances.

Yours truly,  
HALLAM CONSTRUCTION CONSULTING SERVICES INC.



R. Hallam, CBCO, CRBO

cc; M. McCaig, CAO  
K. Lawson, Deputy Clerk