

Date: January 5, 2022

Report To: Travis Rob, Operations and Facilities Manager

From: Cody Vangel, Chief Building Official & Municipal Planner

Re: Sidewalk Easements – 1203 & 1219 Sunset Drive

Mayor and Council approved in the 2021 Capital Budget the construction of a new sidewalk on the south side of what is now Sunset Drive, from Biddeson Avenue to Riverview Cemetery. Due to varying private property lines and the meandering roadway alignment it was expected early in the project that easements would be necessary at two private property locations being 1203 Sunset Drive and 1219 Sunset Drive. For clarification on some documents attached, 1203 Sunset Drive and 1219 Sunset Drive were referred to as 1203 Colonization Road West and 1219 Colonization Road West prior to January 1, 2022.

Once the sidewalk was constructed, we were able to have a survey team pick up the sidewalk limits and set easement boundary lines as seen in the attached survey. All property owners affected have had a chance to review the survey document and draft easement wording and have not raised any concerns.

Given that this easement will be between the property owner and the Town of Fort Frances (municipality), the Planning Act alleviates the requirement for Committee of Adjustment approval based on subsection 50(3)(c) and Subsection 50(5)(b). A copy of the proposed draft wording for the easement to be registered on title is attached with this report.

Administration is seeking recommendation from the Operations and Facilities Executive Committee to approve the entering into two easement agreements for the subject properties and to authorize the Mayor and Clerk of the Town of Fort Frances to sign said documents on behalf of the corporation along with the authorizing by-law which will come forward at a future meeting of Council.

Respectfully submitted.



Cody Vangel
Chief Building Official & Municipal Planner