

**To:** Mayor Avis & Members of Council  
**FROM:** Laurie Witherspoon, Treasurer  
**DATE:** June 18, 2015  
**Subject:** Mayor Roy Avis Agency One Meeting & Strat Plan Meeting Per Diems

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### **BACKGROUND**

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Agency One Meeting held on May 26, 2015 as authorized by Council on June 8, 2015 and Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Strat Plan held at Kiwanis Sunny Cove Camp on June 11, 2015 as submitted by Mayor Roy Avis.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-B Schedule ‘A’.

### **RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the per diem claims in the amount of \$300.00 as submitted by Mayor Roy Avis for his attendance at the May 26, 2015 Agency One Meeting held in Fort Frances and the June 11, 2015 Strat Plan Meeting held at Kiwanis Sunny Cove Camp.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the per diem claims in the total amount of \$300.00 as submitted by Mayor Roy Avis for his attendance at the May 26, 2015 Agency One Meeting held in Fort Frances and the June 11, 2015 Strat Plan Meeting held at Kiwanis Sunny Cove Camp.