

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #018

October 21, 2015

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on October 21, 2015 from 8:30 a.m. to 9:59 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, June Caul, Mark McCaig, CAO and Doug Brown.

ALSO PRESENT: Guests: Kim Emes-Nicholson, Richard Boileau, Scott Krienke Turvey, Jennifer Horton, Shelley Wephruk, Jennifer Greenhalg, Jennifer Soderholm (were present from 8:30 a.m. to 9:45 a.m.), and John Albanese (was present from 8:30 a.m. to 9:57 a.m.)

1. Call to Order

The meeting was called to order at 8:30 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

- 3.1 Minutes from the meeting of this Committee on October 7, 2015 - the minutes were approved as circulated.

4. Non Agenda Items

- 4.1 Landfill Site Tender Results - the Operations and Facilities Manager handed out two spreadsheets outlining the 2010 results from Tender 10-OF-14 and the 2015 results from Tender 15-OF-19. Doug Brown informed the committee that an administration report will be going directly to Council on Monday October 26, 2015 to award the tender prior to November 1, 2015.

5. Outstanding Items

- 5.1 BIA Request for Town In-Kind Services to be performed by the Operations and Facilities Division workforce - a frank informal discussion took place between the members of the BIA Organization and the Operations and Facilities Executive committee members in regards to the three items the BIA requested in-kind services;

1) The Operations and Facilities Division removal of all the dead trees c/w stump and all roots along Scott Street.

2) Relocate the Exterior Mural attached to the building at 261 Scott Street to the building at 335 Scott Street.

3) Re-set of Sidewalk paving stones along Scott Street.

The Town agreed to take care of cutting the one dead tree near the museum. The BIA will be meeting tomorrow to discuss proposed options for relocation of the exterior mural attached to the building at 261 Scott Street. Shelley Wephruk will email Doug Brown the direction on how the relocation of the mural will be handled by the BIA. The reset of the interlocking bricks will be forwarded on to the 2016 capital budget process. The relationship between the BIA and the Town was discussed in depth where both parties are of the opinion that the meeting was productive and that a letter of

understanding should be developed in the future on how to handle on-going requests from the BIA for In-Kind Services from the Town.

5.2 Sanitary Sewer By-Law - to be discussed at a later date.

6. New Business

6.1 Supply of 2016 Parks and Cemetery Flowers - the administration report was reviewed and will be forwarded to Council for approval.

6.2 September 2015 Drinking Water Systems Monthly Summary Report - the September 2015 Drinking Water Systems report was reviewed and will be forward to Council for approval.

7. Adjourn/Next Meeting Date

7.1 The meeting adjourned at 9:57 a.m.

Executive Committee Chair

D. Brown, Manager of Operations & Facilities