

REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: Thursday July, 2, 2015

RE: Memorial Sports Centre Canteen Agreement

BACKGROUND

In the Spring of 2012 the Community Services Division undertook a competitive Request for Proposals (RFP) process to select a concessionaire for the Memorial Sports Centre canteens. Mark Nagant was the successful proprietor selected by the committee of the five submissions and interviews. The contract was for two winter seasons ending June 30, 2014. It was agreed by the Community Services Division to extend the contract for an additional year, to June 30, 2015 with the same conditions in the agreement.

The Community Services Division has sought to make a couple of modifications to the existing contract for consideration with the intent to enter into another agreement with Mark Nagant to June 30, 2016. The items proposed for revision are as follows:

	Previous Contract	Proposed Contract
Operating Hours	Weekdays 03:30 p.m. to 10:00 p.m. Weekends 08:00 a.m. to 8:00 p.m.	Weekdays 03:30 p.m. to 10:00 p.m. Weekends 08:00 a.m. to 10:00 p.m.
Vending Machines	Revenue & responsibility of the concessionaire	Revenue & responsibility of MSC staff

It is suggested that all other components of the past agreement remain without amendment, including compensation to Memorial Sports Centre from the concessionaire for the privilege of operating the concession service within the facility, which is 12% of gross sales generated.

RECOMMENDATION

The Community Services Executive Committee recommends to Mayor & Council to enter into an agreement with Mark Nagant for the purposes of providing canteen services in the Memorial Sports Centre from September 1, 2015 to June 30, 2016 as attached.

Respectfully Submitted,

Jason Kabel,
Manager of Community Services

Council approval of this report will agree with the Community Services Executive Committee to enter into an agreement with Mark Nagant for the purposes of providing canteen services in the Memorial Sports Centre from September 1, 2015 to June 30, 2016 as attached.