

Date: March 4th, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: February Activities for By-Law Enforcement Department.

Please see the below information for the month of February activities for this department.

Operational Constraints

- Parking Meters – Broken into (damaged/no parts to repair). All meters Church St. & Portage Ave. removed.

February 2021

Animal Pound Statistics

| | |
|----------------------------------|---|
| Impounded Dogs | 0 |
| Impounded Cats | 0 |
| After Hours Visits | 0 |
| Total Shelter Visits for Month 8 | |

Monthly Parking Statistics

| | |
|---------------------|-----|
| Tickets for Month | 32 |
| Ticket by OPP | 0 |
| Monthly Total | 32 |
| Yearly Total Issued | 101 |

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.
- Parking Enforcement (Fire Lanes, Handicap Zones, Calendar Parking, Parking Lots, Downtown Core).
- Fine Box Collections & Ticket Processing.
- Snow on Sidewalks Inspections (Downtown BIA Area).

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- OPP Monthly Parking Stats.
- Weekly Mileage for Civic Centre Vehicles.
- Emergency Management COVID-19 Response.
- OFMEM PEOC Calls Twice per Week.
- NWHU Vaccination Task Force Meetings.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM EEPMO Project Meetings.

- Tent By-Law Review.
- Snow Vehicle's By-Law Rewrite.
- Business License Renewals Ongoing.
- Taxi Licensing Begun.
- Mobile System for By-Law Truck Ongoing.
- Parking Meter Vandalism/Theft.
- OAPSO Chapter Meeting Planning.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).

| Occurrence Type (Complaints & Information) | Calls for Service/Complaints |
|---|------------------------------|
| Single Use Plastics | 2 |
| Parking | 13 |
| Animals | 7 |
| Business Licensing | 23 |
| Property Standards (Includes Landlord/Tenant) | 3 |
| Court Hearings | 1 |
| Taxi | 2 |
| Sign Permits | 3 |
| Moving Permits | 1 |
| Snow Issues | 3 |
| Heavy Trucks | 2 |
| Waste Management | 7 |
| Snowmobiles | 4 |
| COVID Legislation | 4 |
| OPP Call Outs | 5 |
| Building Code Issues with CBO | 2 |
| TOTAL CALLS FOR SERVICE | 82 |

Respectfully submitted,

Original Signed By

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