

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: June 23, 2015
Subject: Councillor Doug Kitowski Strategic Planning Meeting Per Diem

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Strategic Planning meeting held at Kiwanis Sunny Cove Camp on June 11, 2015 as submitted by Councillor Doug Kitowski.

The per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-B Schedule ‘A’.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the per diem claim in the amount of \$150.00 as submitted by Councillor Doug Kitowski for his attendance at the Strategic Planning Meeting held at Kiwanis Sunny Cove Camp on June 11, 2015

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Doug Kitowski for his attendance at the Strategic Planning meeting held at Kiwanis Sunny Cove Camp on June 11, 2015.