



AMO Communications
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To "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>
cc
bcc
Subject 2013 LAS Connections Energy Symposium - Time For Action!

Time for Action

December 6th, 2013
Connections Energy Symposium

2013 wrought significant change to business as usual as the public sector complied with the long-awaited requirements under the *Green Energy Act*. After reporting their energy consumption under Regulation 397/11, many organizations are asking now what? The 2013 Connections Energy Symposium will examine the data, reflect on lessons learned, and present ideas on cost-saving measures, leading technologies and more so municipal, utility, and other broader public sector partners can prepare for 2014.

The Symposium is a gathering of officials and staff from municipalities, utilities, regulators, third party providers and others active in the energy sector. A wide range of sessions will provide delegates with the opportunity to learn about energy efficiency, generation, planning, procurement, plus existing incentives on offer to maximize one's return on investment. With energy costs expected to rise 2-5% per annum and heightened concerns about the environmental consequences of energy use, now is the time to reduce your energy use and realize the economic, social, and environmental benefits.

Learn more about what's on the agenda in the attached program or visit us online at las.on.ca

Date: December 6, 2013

Location: Sheraton Toronto Airport Hotel & Conference Centre, 801 Dixon Road

Register today: Space is limited at the Connections Energy Symposium. Last year was a record sell out - don't miss out get your registration in today. Register online at www.las.on.ca or via the attached registration forms.

If you have problems opening the attachment(s) please call AMO/LAS at (416) 971-9856.

PLEASE NOTE

AMO/LAS communications will be broadcast to the municipality's administrator and clerk. Recipients of the AMO/LAS broadcasts are free to redistribute the AMO/LAS broadcasts to other municipal staff and elected officials as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER

These are final versions of AMO/LAS documents. AMO/LAS assumes no responsibility for any discrepancies that may have been

transmitted with the electronic version. The printed versions of the documents stand as the official record. [Cxls2103Sponsor.pdf](#)

[Cxls2013Exhibit.pdf](#) [Cxls2013Reg.pdf](#)

Registration Form



Time for **Action**

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2013 Connections Energy Symposium

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Location: Sheraton Airport Hotel & Conference Centre, 801 Dixon Rd, Toronto

First Name _____ Last Name _____

Title _____

Municipality/Organization _____

Mailing Address _____

City _____ Province _____

Postal Code _____ E-mail _____

Phone _____ Fax _____

Special Requirements (dietary, health, other...) _____

Conference Registration Fee: fees below are subject to a 13% HST charge.

	Regular Rate	
	MEMBER	NON-MEMBER*
Symposium Full Rate	\$ 280	\$ 300

*Non-member rate includes Provincial and Federal Government.

Payment must be made in full prior to the conference. Please note the Conference Organizer's reserve the right to refuse entry to any delegate as it deems fit.

Payment Summary: Registration Fee \$ _____ + 13% HST = \$ _____

<input type="checkbox"/> Cheque payable to: Local Authority Services Limited 200 University Avenue, Suite 801 Toronto, ON., M5H 3C6 HST # 133946921RT0001	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa
	Card #
	Name on Card
	Expiry Date
	Signature
<p>Cancellation Policy: Cancellations must be made in writing and received by AMO no later than 4:30 p.m. November 1, 2013 An administration fee of \$ 75.00 + 13% HST (\$84.75) will apply. Cancellations received after November 1, 2013 will not be refunded.</p>	

2013 Connections Energy Symposium



Time for Action

Date: December 6, 2013

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Centre, 801 Dixon Rd, Toronto

Sponsorship Package

OVERVIEW

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LAS also welcomes sponsorship at various levels for the many Symposium sessions and functions.

SPONSORSHIP BENEFITS

- Opportunity to reach a great number of key decision makers at Ontario's municipalities
- Brand exposure in a high-quality environment
- Extensive logo visibility during the event and through various communication tools
- Important contribution towards building your company's image in the municipal sector
- Make your organization known as a key actor in the sector





Bronze Sponsorships

Bronze level sponsorship includes:

- Listing as a Sponsor in all Symposium material produced and distributed prior to the Symposium.
- Listing as a Sponsor in Symposium On-Site program.
- Logo/Name on signage and presentation screens throughout the Symposium.
- Your Corporate promotional material (one piece) placed in delegates kit.
- One complimentary registration at the Symposium.

Opportunity	Added Benefit
Refreshment Breaks (\$1,500; 2 available)	Signage at the selected break, in addition to the opportunity to hand out favours and welcome delegates.
Program Guide (Various sizes, please see exhibitor package)	Get your message in to the handy on-site program which delegates will use as they move to sessions during the Symposium, various size ads are available.
Registration Sponsor (\$1,000; 1 available)	Have your company signage/pop up banner placed at the registration desk and your logo featured in the on-site program as the sponsor of this important element of the Symposium.



Silver Sponsorships

Silver level sponsorship includes:

- All Bronze Level benefits plus:
- Link from the Symposium website to your own website during the Symposium year.
- Two complimentary registrations at the Symposium.
- Acknowledgement by session chair during Symposium proceedings of your contribution.
- Final delegate registration list in electronic format distributed two weeks Post Symposium.
- One exhibit space at 50% off the regular rate.

Silver Level Opportunities	Added Benefit
Lanyard Sponsor (\$2,000; 1 available)	Your logo on the official lanyard for all name badges at the Symposium, also insert one business card size piece into all name badges.
Delegates Kits (\$2,750; 2 available)	These environmentally friendly kit will be given to all delegates at the registration desk and will feature your corporate logo.
Breakfast (\$3,500; 1 available)	Signage at the breakfast, in addition to the opportunity to hand out favours and welcome delegates, may include an opportunity to make a presentation to the delegates.





Gold Sponsorships

Gold level sponsorship includes:

- All Silver Level Benefits plus:
- Acknowledgement by session chair during Symposium proceedings of your contribution.
- Pre Symposium authorized registered delegates list distributed two weeks prior to Symposium.
- One complimentary exhibit space.

Gold Level Opportunities	Added Benefit
Concurrent Session Sponsor (\$4,000; 3 available)	Present a short corporate message in one of the afternoon concurrent sessions.
Delegate Luncheon (\$5,000; 1 available)	Signage at the luncheon, in addition to the opportunity to hand out favours and welcome delegates, an opportunity to make a presentation to the delegates.
Keynote/Plenary Session Speaker (\$5,500; 2 available)	Select a session or speaker that is in line with your overall corporate message. A representative from your organization may attend the session to introduce a panel or participate in one of the morning plenary or afternoon concurrent.

Looking for a customized sponsorship solution?

Contact Scott Vokey, Energy Services Coordinator,

P: 416.971.9856 ext. 357

E: svokey@amo.on.ca

to discuss how LAS can best showcase your organization at the 2013 Connections Energy Symposium.



2013 Connections Energy Symposium



Time for Action

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Exhibitors Package

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EXHIBITOR BENEFITS

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EXHIBIT SPACE APPLICATION/CONTRACT

2013 Connections Energy Symposium
Sheraton Toronto Airport: 801 Dixon Road, Toronto * December 6, 2013 * 8:00 am to 5:00 pm

Please complete all sections of this form and return the contract with your payment to: LAS, 200 University Avenue, Suite 801, Toronto, ON., M5H 3C6 or fax to 416-971-6191. Upon acceptance, a confirmation will be returned for your records. We, the undersigned, hereinafter referred to as Exhibitor, do hereby submit our contract for the reservation of booth space as an exhibitor at the 2013 Connections Energy Symposium, subject to all the terms, conditions and regulations governing the Symposium and its production as set forth in this contract.

Please print or type clearly:

Company/Organization _____

Contact Name _____

Mailing Address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____

E-mail _____ Website _____

Space Ordered: Each booth is an exhibit space which includes: 8' high draped back-wall and 3' high draped sidewalls, a table and two chairs. It also includes one full complimentary registration to the Energy Symposium and a company listing in the program/show guide (name, phone number and website).

Booth Space	Cost	Show Guide	Rates
<input type="checkbox"/> Single (8' x 10')	\$ 1250.00 (\$1412.50 with HST)	<input type="checkbox"/> Full page ad	\$ 500.00 (\$565 with HST)
		<input type="checkbox"/> 1/2 page ad	\$ 300.00 (\$339 with HST)
		<input type="checkbox"/> 1/4 page ad	\$ 175.00 (\$197.75 with HST)

Fees and Remittance: All booths are 8' x 10' unless otherwise indicated. To confirm your booth location, fax (416-971-6191) or mail this application/contract, along with full payment to LAS. For e-mail enquiries please contact events@amo.on.ca.

Payment: \$ 1412.50 (booth amount) + _____ = _____
show guide ad with HST amount total including HST

Method of Payment: Please make cheques payable to Local Authority Services Ltd.. If paying by credit card your signature below authorizes LAS to charge your credit card for the amount indicated above.

☐ Cheque enclosed

☐ MasterCard

☐ Visa

Credit Card # _____ Exp. Date _____

Name on Card _____ Signature _____

Agreement and Cancellation Policy: Payment in full must be made no later than November 8, 2013 in order to be permitted to exhibit at the 2013 Connections Energy Symposium. Cancellations must be made in writing no later than November 8, 2013, cancellations are subject to a \$200.00 + 13% HST (\$226.00) cancellation fee. Any cancellations received after November 8, 2013 will not be refunded.

We hereby submit our application for exhibit space at the 2013 Connections Energy Symposium. We agree to abide by the terms per Exhibitor rules and regulations and future LAS correspondence. Sign below for acknowledgement for payment policy and cancellation policy and terms outlined in rules and regulations sheet.

Name _____

Signature _____ Date _____

Office Use Only
LAS acknowledgement
of receipt

Terms and Conditions: 2013 Connections Energy Symposium

Defined Terms: The term "Event" means the 2013 CONNECTIONS ENERGY SYMPOSIUM, scheduled to be held on December 6, 2013 (the "Event Date"), at the Toronto Don Valley Hotel, Ontario (the "Exhibit Facility"). The event is produced and managed by Local Authority Services (the "Organizer"), and its respective officers, directors, shareholders, agents, affiliates, representatives, employees and assigns, unless the context requires otherwise. The term "Exhibitor" means the company or person or any of its officers, directors, shareholders, employees, contractors, agents, or representatives that applied for exhibit space rental and agreed to enter into this contract upon acceptance by the "Organizer" in the manner stated below.

Contract Acceptance: The contract shall become effective when an application to exhibit has been signed by the "Exhibitor" and received by LAS.

Assumption of Risks: The "Exhibitor" expressly assumes all risks associated with, resulting from or arising in connection with the "Exhibitor's" participation or presence at the "Event", including, without limitation, all risks of theft, loss, harm or injury to the person (including death), property, business or profits of the "Exhibitor", whether caused by negligence, intentional act, accident, act of God or otherwise. The "Exhibitor" has sole responsibility for its property or any theft, damage or other loss to such property (whether or not stored in any courtesy storage areas).

Indemnification: The "Exhibitor" shall indemnify, defend (with legal counsel satisfactory to the "Organizer" and hold the "Organizer" and the "Exhibit Facility" harmless, any and all claims, demands, suits, liability, damages, losses, costs, reasonable attorney's fees and expenses which result from or arise in connection with: (a) the "Exhibitor's" participation or presence at the "Event", (b) any breach by the "Exhibitor" of any of agreements, covenants, promises or other obligations under this contract; (c) any matter for which the "Exhibitor" is otherwise responsible under the terms of this contract; (d) any violation of infringement (or claim of violation of infringement) of any law or ordinance or the rights of any party under any patent, copyright, trademark, trade secret or other proprietary right; (e) any libel, slander, defamation or similar claims resulting from the actions of the "Exhibitor"; (f) harm or injury (including death) to the "Exhibitor"; and (g) loss of or damage to property or the business or profits of the "Exhibitor", whether caused by negligence, intentional act, accident, act of God, theft, mysterious disappearance or otherwise.

Limitation of Liability: Under no circumstances shall the "Organizer" or the "Exhibit Facility" be liable for any lost profits or any incidental, special, indirect, punitive or consequential damages whatsoever for any of their acts or omissions or any act or omission of any of their respective contractors, agents, employees or representatives, whether or not apprised of the possibility of any such lost profits or damages.

Qualifications of "Exhibitor": The "Organizer", in its sole discretion, determines whether a prospective "Exhibitor" is eligible to participate in the "Event". The "Organizer" reserves the right to restrict or remove any exhibit, which the "Organizer", in its sole discretion, believes is objectionable or inappropriate.

Assignment of Space: Only companies returning signed contracts, paid in full on or before November 8, 2013 will be eligible to participate. Space will be assigned on a first-come, first-served basis. Exhibit space shall be assigned by the "Organizer" in its sole discretion for the "Event" and for the "Event Date" only. Any such assignment does not imply that similar space will be assigned for future Events. The "Organizer" reserves the right to change the floor plan or to move an "Exhibitor" to another booth location prior to or during the "Event" if the "Organizer" determines that to do so is in the best interest of the "Event".

Downsizing or Cancellation by "Exhibitor": The "Organizer" reserves the right to treat an "Exhibitor's" downsizing of booth space as a cancellation of the original space and as a purchase of new booth space. An "Exhibitor" may be required to move to a new location if it requests a downsizing of space. The "Exhibitor" acknowledges that this booth contract and deposit fee subject to a cancellation fee if cancelled on or before November 8, 2013. If the "Exhibitor"

cancels after November 8, 2013 no refunds or credits will be given. All cancellations are required to be in writing and delivered to the "Organizer".

Booth display policy: You may not block the booth space of those around you. The "Organizer" will determine if you are blocking another's booth and will ask you to move any item that is blocking another's space. Breakdown of your booth before show hours conclude (5:00PM) is prohibited.

Exhibit Space Occupancy: Hours and dates for installing, occupying and dismantling exhibits shall be those specified by the "Organizer". If the "Exhibitor" fails to install its display in its assigned space by 8 AM on December 6, 2013 or leave its space unattended during the exhibit hours, the "Organizer" shall have the right to take possession of the space and no refund will be due to the "Exhibitor". All exhibits must be open for business during the "Event" hours. The "Exhibitor" may not dismantle the display until the "Event" is officially ended at 5:00 PM on December 6, 2013.

Listings and Promotional Materials: By exhibiting at the "Event", the "Exhibitor" grants the "Organizer" a fully-paid, perpetual non-exclusive license to use, display and reproduce the name, trade names and product names of the "Exhibitor" in any directory listing the exhibiting companies at the Event and to use such names in the "Organizer's" promotional materials. The "Organizer" shall not be liable for any errors in any listing or descriptions or for omitting any "Exhibitor" from the directory or other lists or materials.

Character of Displays; Use of Aisles and Common Areas: Distribution of samples and printed matter of any kind, and any promotional material, is restricted to the exhibit booth. Each "Exhibitor" agrees to exhibit only products that it manufactures, represents or distributes. All exhibits shall display products or services in a tasteful manner. The aisles, passageways, and overhead spaces remain strictly under control of the "Organizer" and no signs, decorations, banners, advertising material or special exhibits will be permitted in the aisle except by written permission of the "Organizer". Uniformed attendants, models and other employees must remain within the booths occupied by their employers. Any and all advertising distribution must be made from the "Exhibitor's" booth space. Samples, souvenirs and advertising material may be distributed by the "Exhibitor" only within his or her booth. Equipment must be arranged so that show visitors do not stand in the aisle while examining equipment or watching demonstrations. Strolling entertainment or moving advertisements outside of an "Exhibitor's" exhibit space is prohibited.

Music, Photographs, and Other Copyrighted Materials: Each "Exhibitor" is responsible for obtaining all necessary licenses and permits to use live music, photographs or other copyrighted materials in the "Exhibitor's" booth or display. The use of devices for mechanical reproduction of sound or music is permitted, but must be controlled. Sound of any kind must not be projected outside of the exhibit booth.

Incorporation of Rules and Regulations

Any and all matters pertaining to the "Event" and not specifically covered by the terms and conditions of this contract shall be subject to determination by the "Organizer" in its sole discretion. The "Organizer" may adopt rules or regulations from time to time governing such matters and may amend or revoke them at any time, upon reasonable notice to the "Exhibitor". Any such rules and regulations (whether or not included in an Exhibitor Service Manual or similar document) are an integral part of this contract and are incorporated herein by reference. The "Exhibitor" shall observe and abide by additional regulations made by the "Organizer" as soon as these additional rules or regulations are communicated to the "Exhibitor".

Relocation of Your Booth: If, for any reason, your company decides to move the location of your booth once the signed contract has been received and processed, you are required to fill out a Booth Relocation Form and pay the \$250 fee to the "Organizer". Relocation of your booth must be approved by the "Organizer".

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Initial Here to Acknowledge Terms and Conditions