

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|--|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|---|
| Fort Frances Seniors' Centre | | | | | | | | |
| REVENUE: | | | | | | | | |
| Sundry Revenue | | (468.75) | | - | | (222.92) | - | Notes |
| Rental | (1,398.21) | (1,685.90) | (1,500) | (1,005.55) | (1,500) | (1,028.04) | - | |
| Ministry of Health | (39,999.96) | (39,999.96) | (40,000) | (24,908.33) | (42,700) | (39,999.97) | (2,700) | |
| One Time Funding Grant (Age Fri | (6,160.00) | (717.02) | | (1,157.12) | | (2,292.34) | - | |
| Contributions from Seniors | (18,978.41) | (23,912.64) | (22,000) | (21,291.18) | (23,000) | (18,469.02) | (1,000) | |
| Seniors Fitness Classes | | | (1,200) | (3,438.56) | (3,500) | - | (2,300) | |
| Age Friendly Community Revenue | | (1,016.50) | | (500.00) | | (338.83) | - | |
| Donations | (1,995.00) | (6,001.25) | (2,000) | (1,554.77) | (2,000) | (3,162.08) | - | |
| | (68,531.58) | (73,802.02) | (66,700) | (53,855.51) | (72,700) | (65,513.20) | (6,000) | |
| EXPENDITURES: | | | | | | - | - | |
| Administration | | | | | | - | - | |
| Wages IFT (refer to Comm Serv) | 10,000.00 | 10,000.00 | 10,000 | 5,000.00 | 10,000 | 10,000.00 | - | |
| Hourly Part-time Salaries/Wages | 10,500.00 | 11,000.00 | 12,000 | 9,000.00 | 12,000 | 10,966.67 | - | |
| Part Time Salaries- Fitness Instructor | | | | 1,327.10 | 4,860 | - | 4,860 | 2 Fitness Ladies (\$22.5 x 1.5 hrs x 4 days/wk) |
| CPP- Fitness Instructor | | | | 39.87 | 146 | - | 146 | |
| EI- Fitness Instructor | | | | 30.43 | 111 | - | 111 | |
| OMERS- Fitness Instructor | | | | 41.91 | 153 | - | 153 | |
| EHT- Fitness Instructor | | | | 25.55 | 94 | - | 94 | |
| Employer Benefits- Fitness Instructor | | | | 19.86 | 73 | - | 73 | |
| WSIB- Fitness Instructor | | | | 41.90 | 153 | - | 153 | |
| Accounting Charges | 10,000.00 | 10,150.00 | 10,300 | 7,725.00 | 10,500 | 9,550.00 | 200 | |
| Communications | 2,120.68 | 2,612.41 | 1,700 | 2,004.83 | 2,500 | 2,122.25 | 800 | |
| Office Supplies | 906.02 | 1,589.41 | 1,500 | 658.21 | 1,500 | 1,196.51 | - | |
| Supplies/Craft | | 272.01 | | - | | 96.78 | - | |
| Supplies/Workshop | 821.10 | 1,023.73 | 800 | 664.02 | 800 | 694.98 | - | |
| Kitchen Supplies | 1,184.80 | 951.03 | 1,300 | 787.53 | 1,200 | 994.20 | (100) | |
| Food & Meals | 17,449.62 | 19,329.40 | 18,000 | 12,469.77 | 18,000 | 15,514.87 | - | |
| Contracted Works | 3,509.28 | 2,214.67 | 2,500 | 1,050.00 | 2,500 | 2,005.64 | - | Fitness Labour used to be here |
| Travel | 1,320.14 | 1,066.86 | 1,500 | 900.69 | 1,500 | 1,199.00 | - | |
| Conferences & Courses | 107.35 | | 1,000 | - | 1,000 | 97.04 | - | |
| Age Friendly Community Project | 1,948.71 | 5,944.81 | | 7,408.77 | | 2,631.17 | - | |
| Advertising & Public Notices | 1,734.07 | 1,193.67 | 1,000 | 405.92 | 1,000 | 1,194.54 | - | |

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| Pubic Relations/Promotions | 1,879.57 | 953.32 | 1,000 | 231.50 | 1,000 | 944.30 | - | |
| Events & Activities | 5,616.57 | 3,348.28 | 6,000 | 2,007.51 | 6,000 | 5,538.34 | - | |
| Contributions to Capital | 1,507.97 | | | - | | 502.66 | - | |
| | 70,605.88 | 71,649.60 | 68,600 | 51,840.37 | 75,091 | 65,248.94 | 6,491 | |
| Building & Grounds | | | | | | | | |
| Salaries Full Time | | | | 2,924.92 | 2,175 | - | 2,175 | Sidewalk work done in 2018, Tradesperson |
| Hourly Part Time | | | | 156.57 | | - | - | |
| Employer CPP | | | | 151.39 | | - | - | |
| Employer EI | | | | 68.54 | | - | - | |
| Employer OMERS | | | | 280.68 | | - | - | |
| Employer EHT | | | | 63.54 | | - | - | |
| Employer Benefits | | | | 813.95 | 706 | - | 706 | Tradesperson Benefits |
| Employer WSIB | | | | 104.24 | | - | - | |
| Natural Gas Charges | 5,260.87 | 5,147.58 | 5,300 | 3,297.47 | 5,300 | 5,327.88 | - | |
| Hydro Charges | 6,443.67 | 8,108.98 | 8,200 | 3,461.79 | 7,500 | 7,320.00 | (700) | |
| Water & Sewer Charges | 1,796.98 | 2,506.48 | 2,600 | 2,109.27 | 2,700 | 2,065.92 | 100 | |
| Janitorial Supplies | 6,349.61 | 3,139.23 | 3,400 | 1,649.52 | 3,200 | 4,487.90 | (200) | |
| Contracted Services - Janitorial S | 6,106.93 | 9,947.79 | 13,452 | 11,769.42 | 13,881 | 5,563.86 | 429 | |
| Equipment Rentals-Own | | | | 1,292.50 | | - | - | |
| Repairs & Maintenance | 6,380.61 | 1,097.69 | 8,000 | 5,950.07 | 8,000 | 3,391.54 | - | |
| Building Maintenance Service | 8,527.14 | 14,274.98 | 8,500 | 8,431.17 | 9,000 | 10,345.44 | 500 | |
| General Insurance | 2,288.91 | 2,316.60 | 2,939 | 2,007.00 | 2,570 | 2,045.63 | (369) | |
| | 43,154.72 | 46,539.33 | 52,391 | 44,532.04 | 55,032 | 40,548.16 | 2,641 | |
| Total Revenue | (68,531.58) | (73,802.02) | (66,700) | (53,855.51) | (72,700) | (65,513.20) | (6,000) | Ministry +\$2700, Fitness Classes +\$2300 |
| Total Expenditures | 113,760.60 | 118,188.93 | 120,991 | 96,372.41 | 130,122 | 105,797.10 | 9,131 | More fitness classes planned, Tradesperson \$2881 |
| Total Fort Frances Seniors' Centr | 45,229.02 | 44,386.91 | 54,291 | 42,516.90 | 57,422 | 40,283.91 | 3,131 | |
| Children's Day Care | | | | | | | | |
| REVENUE: | | | | | | | | |
| Experience Grant | (889.00) | (4,445.00) | | - | (60,176) | (1,778.00) | (60,176) | Stabilization Funding |
| Provincial Child Care Wage Enhanc | (37,349.97) | (43,145.72) | (45,388) | (42,486.61) | (44,507) | (33,345.60) | 881 | |
| RRDSSAB - Fee Subsidy | (332,782.71) | (300,815.73) | (393,762) | (174,955.41) | (233,327) | (323,897.82) | 160,435 | |
| RRDSSAB - Core Services | (500,589.92) | (545,790.81) | (510,283) | (466,862.75) | (560,236) | (499,674.42) | (49,953) | |

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|-----------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|--------|
| Sundry Revenue | | 0.00 | | - | | - | - | |
| RRDSSAB H & S & Capacity Building | | | | | | (12,308.54) | - | |
| Extended School Program | | | | | | - | - | |
| Best Start One Time Funding | | | | | | - | - | |
| Contributions from Reserve Funds | | | | | | - | - | |
| Expense Recoveries | (122.47) | (4,925.24) | | (3,131.35) | | (1,763.84) | - | |
| Day Care Fees (Parent Fees) | (328,171.89) | (407,992.02) | (430,680) | (372,368.73) | (372,369) | (324,205.17) | 58,311 | |
| Donations | | | | - | | - | - | |
| | (1,199,905.96) | (1,307,114.52) | (1,380,113) | (1,059,804.85) | (1,270,615) | (1,196,973.40) | 109,498 | |
| EXPENDITURES: | | | | | | | | |
| Administration | | | | | | | | |
| Wages (IFT refer to Community S | 10,000.00 | 10,000.00 | 10,000 | 5,000.00 | 10,000 | 10,000.00 | - | CS Mgr |
| Distributed Salaries/Wages | (735,182.15) | | | | | (426,155.10) | - | |
| Distributed Benefits | (114,711.93) | | | | | (65,136.97) | - | |
| Salaries Full Time | | 106,685.35 | 200,538 | 159,240.70 | 159,084 | 35,561.78 | (41,454) | |
| Overtime/Shift/Recall | 4,474.45 | | | 463.40 | | 1,667.51 | - | |
| Leave (Ber, Sick, Other) | 14,281.92 | | | | | 9,322.71 | - | |
| Vacation, Stats & Holidays | 88,278.19 | | | | | 52,514.22 | - | |
| Hourly Salaries/Wages | 363,976.42 | | | - | | 197,487.98 | - | |
| Short and Long Term Disability | 12,745.79 | | | | | 6,420.01 | - | |
| WSIB | 9,428.32 | 1,236.01 | 1,659 | 1,169.21 | 1,511 | 5,926.55 | (148) | |
| CPP | 39,342.62 | 6,036.76 | 6,561 | 5,326.50 | 7,331 | 24,815.61 | 770 | |
| EI | 21,271.02 | 2,353.73 | 2,880 | 2,415.11 | 2,959 | 13,278.08 | 79 | |
| Dental Vision & Health | 33,374.21 | | | | | 20,621.24 | - | |
| OMERS | 49,828.32 | 10,814.60 | 13,358 | 9,953.83 | 14,589 | 32,060.32 | 1,231 | |
| Life Insurance | 3,256.39 | | | | | 1,883.39 | - | |
| EHT | 17,287.35 | 2,382.41 | 2,874 | 1,915.43 | 3,102 | 10,844.28 | 228 | |
| Part-time Salaries/Wages | 397,836.28 | 15,269.35 | | - | | 255,502.63 | - | |
| Employee Benefits | | 9,031.96 | 23,943 | 12,195.75 | 17,455 | 3,010.65 | (6,488) | |
| Teaching Salaries | 317,661.68 | | | | | 187,050.05 | - | |
| Teaching Benefits | 84,945.51 | | | | | 51,805.64 | - | |
| Salaries Full Time | | 374,019.00 | 392,633 | 262,272.05 | 400,485 | 124,673.00 | 7,852 | |
| Overtime/Shift/Recall | | 2,880.96 | | 4,982.98 | 4,742 | 960.32 | 4,742 | |
| Hourly Part Time | | (1,154.07) | | (43.76) | | (384.69) | - | |
| Employer CPP | | 13,143.85 | 18,049 | 13,593.03 | 18,997 | 4,381.28 | 948 | |

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| Employer EI | | 8,216.63 | 7,571 | 6,250.88 | 7,684 | 2,738.88 | 113 | |
| Employer OMERS | | 31,880.76 | 35,337 | 26,405.51 | 36,470 | 10,626.92 | 1,133 | |
| Employer EHT | | 6,540.20 | 7,656 | 5,719.57 | 7,902 | 2,180.07 | 246 | |
| Employer Benefits | | 39,922.21 | 63,886 | 36,384.99 | 42,654 | 13,307.40 | (21,232) | |
| Employer WSIB | | 4,746.75 | 4,005 | 3,027.53 | | 1,582.25 | (4,005) | |
| Dietary Salaries | 44,565.48 | | | | | 28,617.51 | - | |
| Dietary Benefits | 8,257.10 | | | | | 4,789.09 | - | |
| Salaries Full Time | | 47,602.35 | 48,419 | 24,248.81 | 49,387 | 15,867.45 | 968 | |
| Overtime/Shift/Recall | | | | 456.30 | | - | - | |
| Hourly Part Time | | | | 14,273.18 | 2,933 | - | 2,933 | |
| Employer CPP | | 2,356.32 | 2,223 | 1,846.13 | 2,490 | 785.44 | 267 | |
| Employer EI | | 918.73 | 934 | 885.63 | 1,010 | 306.24 | 76 | |
| Employer OMERS | | 4,158.55 | 4,358 | 3,334.57 | 4,709 | 1,386.18 | 351 | |
| Employer EHT | | 977.64 | 944 | 790.81 | 1,020 | 325.88 | 76 | |
| Employer Benefits | | 3,294.90 | 3,573 | 1,958.91 | 3,651 | 1,098.30 | 78 | |
| Employer WSIB | | 518.87 | 494 | 414.04 | 497 | 172.96 | 3 | |
| Substitute Salaries | 113,571.48 | | | | | 70,077.44 | - | |
| Substitute Benefits | 5,171.13 | | | | | 3,498.30 | - | |
| Salaries Full Time | | 0.00 | | 1,512.12 | | - | - | |
| Overtime/Shift/Recall | | 1,079.80 | | 3,234.83 | 2,514 | 359.93 | 2,514 | |
| Hourly Part Time | | 122,740.40 | 90,089 | 128,734.89 | 89,879 | 40,913.47 | (210) | |
| Employer CPP | | 5,322.57 | 2,727 | 5,420.65 | 3,728 | 1,774.19 | 1,001 | |
| Employer EI | | 3,008.41 | 2,056 | 3,048.60 | 2,097 | 1,002.80 | 41 | |
| Employer OMERS | | 452.71 | 8,108 | 214.60 | 8,315 | 150.90 | 207 | |
| Employer EHT | | 2,558.71 | 1,757 | 2,555.80 | 1,802 | 852.90 | 45 | |
| Employer Benefits | | 0.00 | | 724.50 | | - | - | |
| Employer WSIB | | 1,477.02 | 919 | 1,412.91 | 878 | 492.34 | (41) | |
| Extended School Program District | 167,597.66 | | | | | 108,011.59 | - | |
| Extended School Program District | 817.76 | | | | | 272.59 | - | |
| Salaries Full Time | | 16,415.27 | | 30,671.40 | | 5,471.76 | - | |
| Overtime/Shift/Recall | | 1,402.39 | | 2,695.90 | | 467.46 | - | |
| Hourly Part Time | | 175,641.09 | 135,632 | 128,137.99 | 73,537 | 58,547.03 | (62,095) | Half year of operation (Jan-June) |
| Employer CPP | | 9,576.21 | 5,674 | 7,552.67 | 2,858 | 3,192.07 | (2,816) | |
| Employer EI | | 3,733.75 | 3,006 | 3,841.81 | 1,625 | 1,244.58 | (1,381) | |
| Employer OMERS | | 4,850.59 | 8,138 | 11,175.87 | 6,618 | 1,616.86 | (1,520) | |

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| Employer EHT | | 3,875.28 | 2,645 | 3,279.79 | 1,434 | 1,291.76 | (1,211) | |
| Employer Benefits | | 3,772.45 | 5,288 | 5,733.13 | - | 1,257.48 | (5,288) | |
| Employer WSIB | | 2,031.32 | 1,383 | 1,752.92 | 699 | 677.11 | (684) | |
| Provincial Wage Enhancement D | 31,711.75 | | | | | 16,114.17 | - | |
| Provincial Wage Enhancement Di | 5,549.55 | | | | | 2,819.98 | - | |
| Salaries Full Time | | 16,986.00 | 20,083 | - | 16,986 | 5,662.00 | (3,097) | |
| Hourly Part Time | | 22,380.47 | 18,576 | - | 22,380 | 7,460.16 | 3,804 | |
| Employer CPP | | 1,948.64 | 1,914 | - | 1,949 | 649.55 | 35 | |
| Employer EI | | 759.77 | 746 | - | 760 | 253.26 | 14 | |
| Employer OMERS | | 1,664.43 | 3,315 | - | 1,664 | 554.81 | (1,651) | |
| Employer EHT | | 767.65 | 754 | - | 768 | 255.88 | 14 | |
| Employer Benefits | | | | - | | - | - | |
| Employer WSIB | | 418.47 | 421 | - | | 139.49 | (421) | |
| Accounting Charges | 20,000.00 | 20,300.00 | 20,600 | 15,450.00 | 21,000 | 19,133.33 | 400 | |
| Communication | 1,787.73 | 2,334.63 | 2,400 | 1,663.02 | 3,300 | 2,042.80 | 900 | adding cell phones for Mgr & Asst |
| Postage | | 839.44 | 1,000 | 45.00 | 800 | 279.81 | (200) | |
| Audit | 2,724.63 | 2,804.51 | 2,800 | 2,912.37 | 3,000 | 2,165.29 | 200 | |
| Memberships | 2,182.00 | 1,790.00 | 2,400 | 872.00 | 2,400 | 2,089.33 | - | |
| Office Supplies | 3,648.09 | 3,886.93 | 3,500 | 4,214.98 | 3,800 | 3,794.70 | 300 | |
| Extended School Teaching Suppli | 9,161.15 | 7,294.48 | 7,500 | 5,702.75 | 3,500 | 6,950.23 | (4,000) | |
| Supplies - Housekeeping | 5,514.70 | 4,941.39 | 4,000 | 5,216.63 | 4,800 | 4,785.37 | 800 | |
| Teaching Supplies | 19,368.21 | 10,033.04 | 18,000 | 12,661.85 | 18,000 | 20,533.24 | - | |
| Food & Meals | 65,530.72 | 76,446.77 | 75,000 | 60,258.14 | 77,000 | 65,473.65 | 2,000 | |
| Conference & Courses | 16,930.14 | 7,877.98 | 10,000 | 7,027.45 | 10,000 | 15,003.37 | - | |
| Equipment Leases & Maintenanc | 1,455.16 | 1,954.12 | 1,500 | 1,321.94 | 1,500 | 1,489.87 | - | |
| License | 65.00 | 530.00 | 1,000 | 480.00 | 600 | 211.67 | (400) | |
| Advertising & Public Notice | 556.47 | 547.53 | 800 | - | 600 | 649.37 | (200) | |
| Events & Activities | 8,080.70 | 5,573.07 | 7,200 | 4,588.01 | 7,200 | 7,146.35 | - | |
| Vehicle Gasoline | 255.79 | 586.56 | 750 | 175.62 | 750 | 518.03 | - | |
| Vehicle Parts & Maintenance | | | 750 | - | 750 | 33.22 | - | |
| Vehicle Insurance | | | | | 410 | | | Moved from Hub |
| Vehicle Licence | | | | | 120 | | | Moved from Hub |
| Hourly Full Time (Vehicle Maintenance) | | 183.31 | 1,000 | - | 750 | 61.10 | (250) | |
| Child Care Vehicle Employer CPP | | 8.35 | | - | | 2.78 | - | |
| Child Care Vehicle Employer EI | | 3.68 | | - | | 1.23 | - | |

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| Child Care Vehicle OMERS | | 17.61 | | - | | 5.87 | - | |
| Child Care Vehicle Employer EHT | | 3.48 | | - | | 1.16 | - | |
| Child Care Vehicle Employer WSIB | | 5.42 | | - | | 1.81 | - | |
| Employee Benefits | | | 330 | 264.00 | 248 | - | (82) | |
| | 1,152,596.79 | 1,254,659.52 | 1,325,656 | 1,069,035.23 | 1,201,681 | 1,129,350.52 | (124,505) | |
| Buildings & Grounds | | | | | | | | |
| Salaries Full Time | | | | 260.69 | 4,350 | - | 4,350 | Tradesperson |
| Hourly Part Time | | | | - | | - | - | |
| Employer CPP | | | | 11.92 | | - | - | |
| Employer EI | | | | 5.53 | | - | - | |
| Employer OMERS | | | | 4.89 | | - | - | |
| Employer EHT | | | | 5.09 | | - | - | |
| Employer Benefits | | | | 7.23 | 1,411 | - | 1,411 | Trades Benefits |
| Employer WSIB | | | | 7.80 | | - | - | |
| Natural Gas Charges | 5,029.89 | 5,904.70 | 5,300 | 2,984.28 | 5,100 | 5,039.55 | (200) | |
| Electrical Power | 10,769.35 | 6,669.37 | 9,400 | 3,458.44 | 8,500 | 8,157.02 | (900) | |
| Water & Sewer Charges | 14,898.42 | 719.28 | 4,500 | 2,965.07 | 4,620 | 8,515.36 | 120 | |
| Cleaning/Janitorial Supplies | 3,643.10 | 3,082.04 | 2,600 | 2,203.41 | 2,700 | 2,937.70 | 100 | |
| Contracted Services | 1,439.17 | 2,420.51 | 2,000 | 4,071.36 | 2,000 | 1,828.81 | - | |
| Janitorial Contracted Services | 27,767.50 | 31,021.78 | 40,650 | 30,938.86 | 47,445 | 28,540.19 | 6,795 | |
| Equipment Rentals Owned | 397.24 | | | 659.50 | | 132.41 | - | |
| Repairs & Maintenance | 11,222.82 | 13,699.14 | 16,500 | 8,234.49 | 16,500 | 12,606.70 | - | |
| Snow Removal | 8,266.49 | 3,867.09 | 4,500 | 1,782.00 | 4,500 | 4,694.69 | - | |
| General Insurance | 1,925.31 | 1,867.13 | 2,939 | 2,440.98 | 1,394 | 2,177.58 | (1,545) | |
| | 85,962.19 | 69,251.04 | 88,389 | 60,041.54 | 98,520 | 74,830.98 | 10,131 | |
| | | | | | | | | |
| Total Revenue | (1,199,905.96) | (1,307,114.52) | (1,380,113) | (1,059,804.85) | (1,270,615) | (1,196,973.40) | 109,498 | Parent Fees -\$58,000 (Schools), Fee Subsidy - \$160,000, Core Services +\$60,000, Stabilization Funding \$60,000 |
| Total Expenditures | 1,238,558.98 | 1,323,910.56 | 1,414,045 | 1,129,076.77 | 1,300,201 | 1,204,181.50 | (114,374) | Half year School Program, Vehicle moved from Hub, added cell phones for Mgr & Assistant, Tradesperson \$5,761 |
| Total Children's Day Care | 38,653.02 | 16,796.04 | 33,932 | 69,271.92 | 29,585 | 7,208.10 | (4,877) | |
| | | | | | | | | |
| Day Care Best Start Hub | | | | | | | | Overall funding for Hub increased with |

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| REVENUE | | | | | | | | transition to EarlyON Centre in 2019 |
| D.S.S.A.B. Grant | (118,170.00) | (104,212.28) | (128,229) | (122,389.36) | (146,867) | (108,903.63) | (18,638) | |
| Early Learning & CC Initiative | (3,300.00) | (2,475.00) | (3,300) | - | | (3,025.00) | 3,300 | |
| | (121,470.00) | (106,687.28) | (131,529) | (122,389.36) | (146,867) | (111,928.63) | (15,338) | |
| EXPENDITURES: | | | | | | | | |
| Administration | | | | | | | | |
| Distributed Salaries/Wages | 82,605.92 | | | | | 29,232.33 | - | |
| Distributed Benefits | 16,782.76 | | | | | 6,254.21 | - | |
| Leave (Ber, Sick, Etc.) | | | | | | 313.99 | - | |
| Vac, Stats, Holidays | | | | | | 1,196.06 | - | |
| Salaries Full Time | | 75,527.06 | 75,435 | 50,428.11 | 52,685 | 41,819.28 | (22,750) | |
| Overtime | | | | 109.27 | | - | - | |
| Hourly Salaries/Wages Part-time | | | 21,850 | 3,497.98 | 30,133 | - | 8,283 | |
| Disability STD/LTD | | | | | | 760.30 | - | |
| WSIB | | 793.03 | 770 | 577.36 | 787 | 471.21 | 17 | |
| CPP | | 3,738.59 | 3,388 | 2,592.24 | 3,867 | 2,072.85 | 479 | |
| EI | | 1,457.67 | 1,411 | 1,199.11 | 1,582 | 865.59 | 171 | |
| Dental, Vision & Extend Health | | | | | | 438.81 | - | |
| OMERS | | 6,797.43 | 6,789 | 4,791.68 | 7,454 | 4,126.36 | 665 | |
| Life Insurance | | | | | | 106.14 | - | |
| EHT | | 1,472.78 | 1,471 | 1,054.68 | 1,615 | 857.65 | 144 | |
| Employee Benefits | | 5,767.47 | 8,842 | 6,701.19 | 9,041 | 1,922.49 | 199 | |
| Substitute Salaries | 2,171.79 | | | | | 1,820.06 | - | |
| Substitute Benefits | 101.59 | | | | | 35.86 | - | |
| Accounting Charges | 3,500.00 | 3,550.00 | 3,600 | 2,700.00 | 3,700 | 3,383.33 | 100 | |
| Communications | 465.88 | 707.28 | 600 | 146.77 | 800 | 519.68 | 200 | |
| Office Supplies | 1,179.01 | 802.93 | 1,000 | 98.52 | 3,500 | 999.96 | 2,500 | |
| Teaching Supplies | 3,244.96 | 2,324.53 | 2,500 | 728.44 | 5,000 | 2,101.26 | 2,500 | |
| Food & Meals | 1,235.77 | 1,457.39 | 2,000 | 1,015.09 | 5,000 | 1,078.15 | 3,000 | |
| Conferences & Courses | | | | 33.25 | 5,000 | - | 5,000 | |
| Equipment Leases & Maint. | | | | - | | - | - | |
| Advertising & Public Notices | 238.49 | 151.80 | 300 | - | 1,000 | 130.10 | 700 | |
| Events & Activities | 2,599.91 | 1,501.85 | 1,500 | 711.83 | 6,862 | 2,321.03 | 5,362 | |
| Vehicle Distributed Salaries | | | | | | 247.99 | - | |
| Vehicle Distributed Benefits | | | | | | 81.84 | - | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|--|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|--|
| Salaries Full Time | | 371.32 | | - | | 123.77 | - | |
| Hourly Part Time | | | | - | | - | - | |
| Employer CPP | | 5.75 | | - | | 1.92 | - | |
| Employer EI | | 2.34 | | - | | 0.78 | - | |
| Employer OMERS | | 12.13 | | - | | 4.04 | - | |
| Employer EHT | | 2.40 | | - | | 0.80 | - | |
| Employer Benefits | | 96.16 | | - | | 32.05 | - | |
| Employer WSIB | | 3.76 | | - | | 1.25 | - | |
| Van Gas & Fuel | 304.38 | | | 75.36 | 400 | 227.37 | 400 | |
| Vehicle Parts & Maintenance | | 123.11 | | - | | 41.04 | - | |
| Vehicle Insurance | 369.50 | 122.50 | | - | | 289.50 | - | |
| Vehicle Licence | 108.00 | | | 120.00 | | 68.67 | - | |
| | 114,907.96 | 106,789.28 | 131,456 | 76,580.88 | 138,425 | 103,947.71 | 6,969 | |
| Buildings & Grounds | | | | | | | | |
| Natural Gas Charges | 558.88 | 402.71 | 530 | 317.39 | 510 | 785.41 | (20) | 10% of Daycare |
| Hydro Charges | 1,196.59 | 741.04 | 1,105 | 403.11 | 850 | 1,450.50 | (255) | |
| Water & Sewer Charges | 1,655.38 | | 450 | 329.45 | 462 | 1,654.95 | 12 | |
| Cleaning/Janitorial Supplies | 250.80 | | 250 | 223.88 | 270 | 230.67 | 20 | |
| Contracted Works/Janitorial Con | 2,971.42 | 3,354.97 | 4,065 | 2,935.79 | 4,745 | 5,126.37 | 680 | |
| Repairs & Maintenance | 488.73 | | 500 | - | 1,000 | 162.91 | 500 | |
| Snow Removal | 918.50 | 196.35 | 500 | 198.00 | 450 | 560.37 | (50) | |
| Insurance | 232.46 | 229.89 | 235 | 194.95 | 155 | 255.62 | (80) | |
| | 8,272.76 | 4,924.96 | 7,635 | 4,602.57 | 8,442 | 10,226.81 | 807 | |
| Total Revenue | (121,470.00) | (106,687.28) | (131,529) | (122,389.36) | (146,867) | (111,928.63) | (15,338) | More DSSAB Funding |
| Total Expenditures | 123,180.72 | 111,714.24 | 139,091 | 81,183.45 | 146,867 | 114,174.52 | 7,776 | More funding available |
| Total Day Care Best Start Hub | 1,710.72 | 5,026.96 | 7,562 | (41,205.91) | (0) | 2,245.89 | (7,562) | Balanced to Zero (no taxpayer funding) |
| Day Care Special Needs Resource | | | | | | | | |
| REVENUE: | | | | | | | | |
| RRDSSAB Day Care Fee Subsidy | (106,312.00) | (102,296.80) | (141,747) | (93,622.00) | (112,346) | (104,208.93) | 29,401 | Budgeted for 2nd person for 1/2 time |
| Expense Reimbursement | | | | (313.29) | | - | - | |
| RRDSSAB Capacity Building | | | | - | | (488.66) | - | |
| | (106,312.00) | (102,296.80) | (141,747) | (93,935.29) | (112,346) | (104,697.59) | 29,401 | |
| EXPENDITURES: | | | | | | | | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|---------------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|--|
| Distributed Salaries/Wages | (23,848.99) | | | | | (14,334.96) | - | |
| Distributed Benefits | (6,699.98) | | | | | (4,239.02) | - | |
| Leave (Ber, Sick, Other) | 1,242.34 | | | | | 1,534.21 | - | |
| Vacation, Stats, Holidays | 11,899.17 | | | | | 7,857.90 | - | |
| Salaries/Wages Full Time | 85,369.20 | 53,998.06 | 100,737 | 53,331.99 | 80,431 | 73,403.95 | (20,306) | Budgeted for 2nd person for 1/2 time |
| Overtime | 75.21 | 98.11 | | 154.98 | | 73.22 | - | |
| Hourly Part Time | | 30,831.83 | | - | | 10,277.28 | - | |
| Short & Long Term Disability | 2,621.21 | | | | | 1,661.14 | - | |
| WSIB | 1,123.51 | 891.74 | 1,028 | 532.50 | 764 | 1,022.62 | (264) | |
| CPP | 4,718.03 | 4,203.94 | 4,640 | 2,573.60 | 3,745 | 4,437.59 | (895) | |
| EI | 2,312.86 | 1,639.11 | 1,943 | 1,177.64 | 1,530 | 2,045.33 | (413) | |
| Dental, Vision & Health | 5,599.27 | | | | | 3,865.28 | - | |
| OMERS | 9,260.12 | 7,643.52 | 9,066 | 5,030.54 | 7,239 | 8,532.27 | (1,827) | |
| Life Insurance | 709.74 | | | | | 468.54 | - | |
| EHT | 1,995.59 | 1,729.81 | 1,964 | 1,086.22 | 1,568 | 1,863.91 | (396) | |
| Employee Benefits | | 2,036.85 | 9,469 | 4,360.24 | 4,102 | 678.95 | (5,367) | |
| Accounting Charges IFT | 2,500.00 | 2,550.00 | 2,600 | 1,950.00 | 2,650 | 2,350.00 | 50 | |
| Telephone & Communications | 913.10 | 1,212.46 | 2,500 | 1,229.98 | 2,500 | 947.42 | - | |
| Audit | | | | | | - | - | |
| Memberships | | 240.00 | 300 | - | 300 | 130.00 | - | |
| Office Supplies | 325.62 | 143.26 | 200 | 636.10 | 717 | 205.40 | 517 | |
| Supplies - Teaching | 3,291.42 | 2,552.01 | 2,800 | 2,115.13 | 2,800 | 3,259.95 | - | |
| Food & Meals | | | | | | - | - | |
| Conferences & Courses | 4,322.88 | 3,680.93 | 4,500 | 2,510.44 | 4,000 | 3,156.59 | (500) | |
| | 107,730.30 | 113,451.63 | 141,747 | 76,689.36 | 112,347 | 109,197.56 | (29,400) | |
| Total Revenue | (106,312.00) | (102,296.80) | (141,747) | (93,935.29) | (112,346) | (104,697.59) | 29,401 | |
| Total Expenditures | 107,730.30 | 113,451.63 | 141,747 | 76,689.36 | 112,347 | 109,197.56 | (29,400) | |
| Total Day Care Resource Centre | 1,418.30 | 11,154.83 | 0 | (17,245.93) | 0 | 4,499.97 | 0 | Balanced to Zero (no taxpayer funding) |
| Handi-Van Transit Services: | | | | | | | | |
| REVENUE: | | | | | | | | |
| Provincial Grant | (68,942.00) | (58,395.45) | (71,306) | (17,826.00) | (71,306) | (61,941.54) | - | |
| User Fees - Fares | (19,831.25) | (27,341.60) | (19,000) | (18,532.40) | (22,240) | (22,869.78) | (3,240) | used 3 yr ave. |
| Transit Donations | (20,087.74) | (16,215.37) | (19,000) | (10,238.23) | (18,300) | (18,282.82) | 700 | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|-------------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|---|
| | (108,860.99) | (101,952.42) | (109,306) | (46,596.63) | (111,846) | (103,094.15) | (2,540) | |
| EXPENDITURES: | | | | | | | | |
| Administration IFT (refer to Com | 5,000.00 | 5,000.00 | 5,000 | - | 5,000 | 5,000.00 | - | |
| Accounting Charges (IFT) | 7,500.00 | 7,600.00 | 7,700 | 5,775.00 | 7,850 | 6,700.00 | 150 | |
| Communications | 692.00 | 732.72 | 650 | 488.48 | 720 | 702.41 | 70 | |
| Postage, Freight, Courier | | | | - | | - | - | |
| Office Supplies | | 415.18 | | - | | 179.31 | - | |
| Contracted Services (Dial-a-ride) | 29,016.39 | 31,877.40 | 32,000 | 15,041.11 | 32,000 | 29,052.19 | - | |
| Advertising & Public Notices | 326.81 | 569.88 | 500 | - | 500 | 437.29 | - | |
| Transfer to Reserve Funds | | | 4,255 | - | | - | (4,255) | Treasury GL entry |
| Handi-Van - Contracted Works | 149,790.68 | 132,218.06 | 140,000 | 45,438.10 | 140,000 | 136,112.73 | - | |
| | 192,325.88 | 178,413.24 | 190,105 | 66,742.69 | 186,070 | 178,183.92 | (4,035) | |
| Vehicles - Licensed | | | | | | | | |
| Distributed Salaries/Wages | 6,299.01 | | | | | 5,084.30 | - | |
| Distributed Benefits | 2,078.71 | | | | | 1,677.85 | - | |
| Salaries Full Time | | 4,746.01 | 5,000 | 2,001.37 | 2,500 | 1,582.00 | (2,500) | |
| Overtime | | 382.68 | | 161.80 | | 127.56 | - | |
| Hourly Part Time | | | | - | | - | - | |
| Employer CPP | | 231.95 | | 116.09 | | 77.32 | - | |
| Employer EI | | 99.31 | | 52.03 | | 33.10 | - | |
| Employer OMERS | | 519.35 | | 236.77 | | 173.12 | - | |
| Employer EHT | | 90.94 | 1,650 | 48.23 | | 30.31 | (1,650) | |
| Employer Benefits | | 492.46 | | 375.31 | 825 | 164.15 | 825 | |
| Employer WSIB | | 161.94 | | 79.15 | | 53.98 | - | |
| Gas & Fuel | 8,523.10 | 10,074.59 | 10,000 | 10,762.30 | 12,000 | 9,110.99 | 2,000 | |
| Vehicle Parts & Maintenance | 5,438.95 | 3,580.65 | 2,500 | 578.63 | 2,500 | 5,581.27 | - | |
| Insurance | 1,064.98 | 1,781.40 | 2,462 | 2,045.37 | 1,826 | 1,871.79 | (636) | |
| Licenses | 578.00 | 554.50 | 578 | 714.50 | 715 | 566.83 | 137 | |
| | 23,982.75 | 22,715.78 | 22,190 | 17,171.55 | 20,366 | 26,134.58 | (1,824) | |
| | | | | | | | | |
| Total Revenue | (108,860.99) | (101,952.42) | (109,306) | (46,596.63) | (111,846) | (103,094.15) | (2,540) | |
| Total Expenditures | 216,308.63 | 201,129.02 | 212,295 | 83,914.24 | 206,436 | 204,318.50 | (5,859) | decrease in maintenance due to new vans |
| Total Handi Transit Services | 107,447.64 | 99,176.60 | 102,989 | 37,317.61 | 94,590 | 101,224.35 | (8,399) | |
| | | | | | | | | |
| Townshend Theatre | | | | | | | | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|--|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|---|
| REVENUE | | | | | | | | |
| Paid Admission (Surtax) | (7,998.00) | (10,149.00) | (7,000) | (3,945.00) | (7,000) | (9,117.00) | - | |
| Rental Hall | (11,815.63) | (6,695.93) | (9,000) | (2,932.17) | (9,000) | (10,026.08) | - | |
| Technology Fee | | (1,075.00) | (500) | (554.50) | (600) | (358.33) | (100) | |
| Janitorial Charges | | (1,760.00) | (1,000) | (547.20) | (600) | (586.67) | 400 | |
| | (19,813.63) | (19,679.93) | (17,500) | (7,978.87) | (17,200) | (20,088.08) | 300 | |
| EXPENDITURES | | | | | | | | |
| Buildings & Grounds | | | | | | | | |
| ActiveNet Processing Fee | | | | 54.54 | 100 | - | 100 | |
| Repairs & Maintenance | 672.80 | 333.21 | 2,400 | - | 2,000 | 463.34 | (400) | |
| Equipment Leases & Maint. | 2,164.64 | 306.25 | 1,500 | - | 1,000 | 945.13 | (500) | |
| General Insurance | 275.15 | 319.86 | 330 | 226.80 | 272 | 284.12 | (58) | |
| Capital Investment Fund (Surtax) | 7,998.00 | 10,149.00 | 7,000 | - | 9,208 | 9,117.00 | 2,208 | to reserve at year end |
| Contracted Works | 1,817.36 | 2,300.00 | 3,770 | 200.00 | 2,500 | 1,964.98 | (1,270) | |
| Janitorial Contracted Services | 1,783.99 | 1,094.39 | 2,500 | - | 2,000 | 1,711.64 | (500) | |
| ActiveNet Transaction Fee | | | | 109.05 | 120 | - | 120 | |
| | 14,711.94 | 14,502.71 | 17,500 | 590.39 | 17,200 | 14,486.21 | (300) | |
| | | | | | | | | |
| Total Revenue | (19,813.63) | (19,679.93) | (17,500) | (7,978.87) | (17,200) | (20,088.08) | 300 | |
| Total Expenditures | 14,711.94 | 14,502.71 | 17,500 | 590.39 | 17,200 | 14,486.21 | (300) | |
| Total Townsend Theatre | (5,101.69) | (5,177.22) | 0 | (7,388.48) | 0 | (5,601.87) | 0 | Balanced to Zero (no taxpayer funding) |
| | | | | | | | | |
| Recreation Facilities | | | | | | | | |
| REVENUE: | | | | | | | | |
| Operational Revenue - GST Charged | | | | | | | | |
| Sundry Revenue | (2,324.96) | (1,503.32) | (2,000) | (1,475.00) | (2,000) | (1,876.09) | - | |
| Expense Recoveries | (285.00) | (574.56) | | (403.00) | | (353.19) | - | |
| School Rentals (Muskie Hockey) | (25,579.69) | (35,420.42) | (25,000) | (13,077.03) | (21,400) | (28,801.42) | 3,600 | B&G Muskies started 1 month later in 2018 |
| Pool Rentals | (1,664.00) | (1,531.55) | | (6,393.00) | | (1,929.29) | - | |
| Pool Daily Admissions | (748.71) | (75.00) | | - | | (336.90) | - | |
| Swim Team Rental | (33,322.24) | (33,568.28) | (32,000) | (15,844.28) | (30,000) | (31,003.34) | 2,000 | swim member numbers are down |
| Ice Rentals | (24,330.69) | (17,304.04) | (22,300) | (9,004.37) | (22,000) | (22,625.19) | 300 | |
| Minor Hockey Rentals | (129,194.40) | (131,000.67) | (124,845) | (53,197.75) | (110,000) | (126,896.77) | 14,845 | new scheduler/changed schedule |
| Figure Skating Rentals | (41,775.98) | (38,573.94) | (40,600) | (19,532.17) | (32,000) | (39,968.34) | 8,600 | club split numbers are down |
| Public Skating - Adult | (240.50) | | (244) | - | | (80.17) | 244 | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|-------------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|---|
| Girls Hockey | (38,769.60) | (35,557.02) | (35,525) | (16,806.45) | (28,000) | (35,698.76) | 7,525 | Participant #'s are down |
| Junior "A" Rentals | (20,750.60) | (17,392.91) | (17,000) | (16,726.83) | (18,800) | (23,417.81) | (1,800) | |
| Vending Machine | (16,640.86) | (15,169.48) | (14,210) | (9,474.54) | (13,140) | (12,857.51) | 1,070 | |
| Advertising Rentals | (16,075.08) | (14,156.30) | (16,240) | (13,015.12) | (13,200) | (15,634.05) | 3,040 | |
| Ball Field Rental | (7,658.24) | (10,367.37) | (7,613) | (9,122.90) | (9,120) | (9,592.15) | (1,507) | Trending up |
| Arena Summer Rentals | (2,853.42) | (741.52) | (1,000) | (4,639.15) | (2,380) | (2,377.04) | (1,380) | |
| Auditorium Rentals | (15,116.43) | (13,322.15) | (15,225) | (11,852.71) | (18,400) | (14,604.75) | (3,175) | 2018 trending up |
| Community Hall Rentals | (4,959.83) | (2,707.28) | (2,030) | (1,352.95) | (1,870) | (4,498.26) | 160 | |
| Summer Ice Rentals | (9,036.62) | (12,477.77) | (10,000) | (10,407.86) | (10,400) | (11,474.89) | (400) | |
| Canteen Revenue | (14,897.25) | (14,667.98) | (14,000) | (9,000.00) | (13,500) | (16,252.67) | 500 | |
| | (406,224.10) | (396,111.56) | (379,832) | (221,325.11) | (346,210) | (400,278.60) | 33,622 | |
| Operational Revenue - No GST | | | | | | | | |
| Sundry Revenue | (1,640.00) | (2,398.00) | | (2,873.80) | | (1,366.83) | - | |
| Expense Recoveries | (1,579.42) | (727.84) | (1,000) | (787.35) | (1,000) | (1,044.99) | - | |
| ATM Revenue | (7,380.00) | (7,396.00) | (7,400) | (3,554.00) | (7,400) | (7,592.00) | - | |
| Donations (Ice for Kids) | | | | (1,425.00) | | (366.67) | - | |
| Pool Rentals | (32.00) | (68.00) | | (80.00) | | (33.33) | - | |
| Daily Admissions | | | | - | | (25.33) | - | |
| Ice Rentals | | | | | | - | - | |
| Public Skating | | | | | | - | - | |
| Programs & Courses | | | | | | - | - | |
| Auditorium Rentals | (252.00) | (338.42) | | (99.10) | | (196.81) | - | |
| | (10,883.42) | (10,928.26) | (8,400) | (8,819.25) | (8,400) | (10,625.96) | - | |
| | | | | | | | | |
| Total Revenue | (417,107.52) | (407,039.82) | (388,232) | (230,144.36) | (354,610) | (410,904.56) | 33,622 | |
| | | | | | | | | |
| EXPENDITURES | | | | | | | | |
| Administration | | | | | | | | |
| Distributed Salaries/Wages | 5,093.52 | | | | | 1,309.31 | - | |
| Distributed Benefits | 5,120.30 | | | | | 3,361.19 | - | |
| Overtime, Shift, Recall | 15,790.79 | 8,069.13 | 14,028 | 6,145.98 | 10,465 | 11,631.35 | (3,563) | |
| Leave (Ber, Sick, Other) | 3,444.80 | | | | | 2,869.11 | - | |
| Vac, Stat, Holidays | 27,816.75 | | | | | 18,007.87 | - | |
| Salaries/Wages Full Time | 178,516.53 | 222,326.09 | 233,195 | 96,337.52 | 310,947 | 198,092.73 | 77,752 | Additional person for ice season performing routine |
| Disability STD/LTD | 6,169.88 | | | | | 3,905.82 | - | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|---------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|----------------------------------|
| WSIB | 10,745.44 | 12,252.01 | 8,907 | 7,887.86 | 8,785 | 10,608.24 | (122) | |
| CPP | 14,523.43 | 17,101.15 | 11,741 | 10,839.57 | 12,629 | 15,136.59 | 888 | |
| EI | 9,001.25 | 8,596.28 | 5,436 | 5,523.60 | 5,361 | 8,582.13 | (75) | |
| Dental, Vision & Extend Health | 16,763.58 | | | | | 12,102.33 | - | |
| OMERS | 22,935.38 | 25,157.80 | 23,279 | 13,016.69 | 25,037 | 22,057.66 | 1,758 | |
| Life Insurance | 1,211.52 | | | | | 809.64 | - | |
| EHT | 7,257.34 | 7,783.47 | 5,366 | 4,751.80 | 1,866 | 7,244.76 | (3,500) | |
| Boots | | | | | 900 | | | |
| Hourly Part Time Salaries/Wages | 134,485.85 | 166,782.85 | 82,503 | 140,140.26 | 95,671 | 138,018.79 | 13,168 | extra time for caretakers |
| Employee Benefits | | 26,838.98 | 25,505 | 20,446.38 | 32,649 | 8,946.33 | 7,144 | |
| Union Maint. Distribution | | | | | | - | - | |
| ActiveNet Processing Fee | 414.97 | 320.86 | 500 | 785.95 | 882 | 245.43 | 382 | |
| Communications | 5,034.60 | 8,161.81 | 6,500 | 5,150.21 | 6,500 | 5,983.89 | - | |
| Postage, Freight, Courier | 245.01 | 798.19 | 500 | 887.63 | 800 | 446.37 | 300 | |
| Legal | | 1,225.34 | | - | | 408.45 | - | |
| Memberships | 1,642.82 | 418.92 | 1,000 | 1,162.52 | 1,200 | 795.60 | 200 | |
| Copier Supplies and Maintenance | 885.10 | 712.33 | 700 | 520.55 | 700 | 544.41 | - | |
| Office Supplies | 2,218.93 | 1,783.16 | 4,500 | 3,816.77 | 3,000 | 2,357.77 | (1,500) | |
| First Aid Supplies | 3.24 | 5.68 | | - | | 2.97 | - | |
| Supplies - Program Resources | | | | 381.10 | 400 | 6.46 | 400 | |
| Supplies - Vending | | 2,324.72 | | 330.96 | 400 | 1,103.90 | 400 | |
| Clothing - Uniforms & Coveralls | 648.61 | 879.84 | 1,500 | 1,289.32 | 1,500 | 1,140.93 | - | |
| Contracted Works | 1,931.28 | 1,969.94 | 2,500 | 1,599.52 | 2,500 | 1,983.72 | - | |
| Travel | 296.02 | 500.37 | | - | | 265.46 | - | |
| Conferences & Courses | 1,671.32 | 390.00 | 5,000 | 6,345.18 | 6,000 | 687.11 | 1,000 | Additional training for new guys |
| Meeting Expenses | | | | - | | - | - | |
| Vending Purchase for Resale | 9,306.43 | 6,488.18 | 7,500 | 4,722.15 | 7,500 | 6,982.78 | - | |
| Canteen Expense | 204.35 | 934.26 | 750 | 413.02 | 750 | 725.78 | - | |
| Advertising & Public Notices | 189.80 | 989.60 | 1,000 | 823.39 | 1,000 | 719.09 | - | |
| Teaching/Program Resource | | | | - | | - | - | |
| Contribution to Capital | | 9,586.66 | | - | | 3,195.55 | - | |
| Bank Service Charges | 64.00 | | 65 | - | 65 | 149.33 | - | |
| Cash Over/Under | 75.59 | 61.36 | | 17.26 | | 30.71 | - | |
| Foreign Exchange | (94.29) | (91.56) | | (26.28) | | (118.24) | - | |
| Credit Card Discount | 45.00 | | | - | | 651.52 | - | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|----------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|--|
| ActiveNet Transaction Fee | 2,088.26 | 1,486.67 | 6,735 | 5,615.69 | 7,470 | 1,202.11 | 735 | |
| | 485,747.40 | 533,854.09 | 448,710 | 338,924.60 | 544,976 | 492,194.95 | 95,366 | |
| Buildings & Grounds | | | | | | | | |
| Distributed Salaries/Wages (Ball | 2,871.64 | | | | | 2,552.01 | - | |
| Distributed Benefits | 947.67 | | | | | 832.94 | - | |
| Salaries Full Time | | 5,162.22 | 5,000 | 12,757.86 | 9,350 | 1,720.74 | 4,350 | Pool mtce and EEH (Parks guys), EEH 2,174.96 |
| Overtime | | | | - | | - | - | |
| Hourly Part Time | | | | 5,474.72 | | - | - | |
| Employer CPP | | 234.83 | | 877.90 | | 78.28 | - | |
| Employer EI | | 100.87 | | 409.17 | | 33.62 | - | |
| Employer OMERS | | 460.93 | | 1,209.76 | | 153.64 | - | |
| Employer EHT | | 97.46 | | 367.61 | | 32.49 | - | |
| Employer Benefits | | 870.06 | 1,650 | 1,360.04 | 3,061 | 290.02 | 1,411 | EEH 705.70 |
| Employer WSIB | | 157.29 | | 607.82 | | 52.43 | - | |
| Postage, Freight, Courier | 38.15 | | | | | 12.72 | - | |
| Natural Gas Charges | 58,813.98 | 69,205.73 | 67,000 | 41,473.39 | 65,100 | 65,039.09 | (1,900) | |
| Hydro Charges | 221,882.87 | 205,634.92 | 225,000 | 83,180.02 | 217,400 | 211,421.06 | (7,600) | 3% above 3-year average |
| Water & Sewer Charges | 38,881.69 | 40,623.04 | 39,400 | 22,963.25 | 39,200 | 38,145.49 | (200) | |
| Supplies - Chemical | 6,916.28 | 7,366.95 | 7,000 | 5,091.11 | 7,000 | 6,123.00 | - | |
| Janitorial Supplies | 22,743.46 | 25,975.40 | 24,000 | 15,300.79 | 24,000 | 24,137.47 | - | |
| Building Materials | 4,004.61 | 14,399.79 | 13,000 | 18,332.38 | 15,000 | 8,433.83 | 2,000 | |
| Contracted Services | 10,881.13 | 11,757.33 | 14,000 | 4,972.18 | 12,000 | 11,969.37 | (2,000) | |
| Contracted Services - Cleaning | 8,919.39 | 5,063.90 | 7,800 | 6,012.03 | 7,800 | 7,114.87 | - | |
| Equipment Rentals - Owned | 5,034.91 | 6,902.05 | 6,000 | 11,888.47 | 6,500 | 5,712.26 | 500 | higher re: pool mtce and EEH |
| Equipment Rentals - Other | 469.80 | 519.84 | 500 | - | 500 | 403.86 | - | |
| Equipment Leases & Maintenanc | 298.53 | 336.85 | 1,000 | 595.19 | 1,000 | 211.79 | - | |
| Repairs & Maintenance | 32,854.57 | 23,951.28 | 45,000 | 20,459.74 | 45,000 | 26,610.98 | - | |
| Contracted Services -Electrical | 10,210.20 | 12,896.98 | 12,000 | 20,028.47 | 13,000 | 13,258.57 | 1,000 | Galbraith for Fire Alarm(2018), based on 3 yr ave. |
| Contracted Services -Mechanical | 68,122.05 | 40,397.31 | 40,000 | 51,801.24 | 45,000 | 51,229.54 | 5,000 | based on 3 yr ave. |
| Snow Removal | 4,363.21 | 6,300.32 | 7,000 | 2,765.77 | 6,400 | 5,321.90 | (600) | |
| Structural Inspection | | | | - | | 26.67 | - | |
| Contracted Services -Building Ma | 6,212.44 | 10,235.76 | 4,000 | 7,961.43 | 5,000 | 6,332.67 | 1,000 | |
| Insurance | 37,035.58 | 35,686.71 | 36,339 | 30,181.73 | 35,772 | 37,157.75 | (567) | |
| Insurance Deductible | | | | - | | - | - | |
| | 541,502.16 | 524,337.82 | 555,689 | 366,072.07 | 558,083 | 524,409.07 | 2,394 | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|--|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|--|
| Vehicles - Licensed | | | | | | | | |
| Distributed Salaries/Wages | 1,878.12 | | | | | 1,406.28 | - | |
| Distributed Benefits | 619.79 | | | | | 464.08 | - | |
| Salaries Full Time | | 4,178.97 | 2,500 | 3,266.39 | 5,000 | 1,392.99 | 2,500 | |
| Overtime | | 255.12 | | - | | 85.04 | - | |
| Employer CPP | | 186.35 | | 150.03 | | 62.12 | - | |
| Employer EI | | 81.74 | | 67.80 | | 27.25 | - | |
| Employer OMERS | | 408.83 | | 306.63 | | 136.28 | - | |
| Employer EHT | | 81.91 | | 62.68 | | 27.30 | - | |
| Employer Benefits | | 471.47 | 825 | 223.19 | 1,650 | 157.16 | 825 | |
| Employer WSIB | | 128.99 | | 102.76 | | 43.00 | - | |
| Gas & Fuel | 1,805.23 | 2,948.59 | 3,000 | 2,564.52 | 3,000 | 2,419.08 | - | |
| Propane | 8,798.62 | 7,713.73 | 8,400 | 4,415.91 | 8,200 | 8,129.24 | (200) | |
| Vehicle Parts & Maintenance | 2,675.56 | 4,766.68 | 3,000 | 4,702.48 | 4,000 | 4,054.99 | 1,000 | |
| Equipment Rentals - Owned | | | | - | | 8.30 | - | |
| Vehicles Insurance | | | | | 1,866 | | | |
| Licenses | 663.00 | 735.00 | 735 | 615.00 | | 634.33 | (735) | |
| | 16,440.32 | 21,957.38 | 18,460 | 16,477.39 | 23,716 | 19,047.43 | 3,390 | |
| Total Revenue | (417,107.52) | (407,039.82) | (388,232) | (230,144.36) | (354,610) | (410,904.56) | 33,622 | Muskie Teams started 1 month later in 2018, swim member numbers are down, FFMHA new scheduler/changed schedule, Skating club split - numbers are down, FFGWHA Participant #'s are down |
| Total Expenditures | 1,043,689.88 | 1,080,149.29 | 1,022,859 | 721,474.06 | 1,126,774 | 1,035,651.45 | 101,150 | Additional person for ice season performing routine maintenance, extra time for caretakers, additional training for guys, Tradesperson \$12,411, Increase in insurance & maintenance |
| Total Recreation Facilities | 626,582.36 | 673,109.47 | 634,627 | 491,329.70 | 772,164 | 624,746.90 | 134,772 | |
| | | | | | | | | |
| Recreation Programs | | | | | | | | |
| REVENUE: | | | | | | | | |
| Operational Revenue - GST Charged | | | | | | | | |
| Sundry Revenue | (2,559.99) | (3,340.45) | (2,000) | (2,283.44) | (2,300) | (2,805.41) | (300) | |
| Membership - Student | (13,491.47) | (13,093.48) | (14,000) | (10,292.18) | (14,000) | (15,547.49) | - | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|-------------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|------------------------------|
| Red Cross/CPR Course | (329.88) | | (500) | (2,038.75) | (1,000) | (598.10) | (500) | |
| Membership - Adult | (122,632.96) | (127,945.62) | (125,000) | (120,769.23) | (132,000) | (131,191.22) | (7,000) | |
| Swim Classes - Adult | | (3,303.13) | (2,500) | (4,169.70) | (3,500) | (1,722.05) | (1,000) | |
| Daily Admissions - Adult | (40,320.67) | (36,615.50) | (38,000) | (29,912.61) | (38,000) | (38,746.45) | - | |
| Baseball Registration | (137.65) | (1,537.85) | (1,000) | (2,270.30) | (1,800) | (871.39) | (800) | |
| Programs & Courses - Adult | (10,261.67) | (3,762.08) | (5,000) | (2,475.63) | (3,800) | (7,727.82) | 1,200 | |
| | (189,734.29) | (189,598.11) | (188,000) | (174,211.84) | (196,400) | (199,209.95) | (8,400) | |
| Operational Revenue - No GST | | | | | | | | |
| Experience Grant | | (2,979.00) | | (3,658.00) | | (993.00) | - | |
| Expense Recoveries | (150.00) | (1,568.39) | | 2,890.13 | | (672.80) | - | |
| Gift Certificates | | 0.00 | | 2,528.82 | | - | - | |
| Donations | (2,000.00) | | | (2,200.00) | | (1,066.67) | - | |
| Memberships - Youth | (1,707.70) | (2,189.38) | (1,500) | (1,574.58) | (1,600) | (1,835.80) | (100) | |
| School Swim Program | (26,053.33) | (20,159.05) | (21,000) | (11,690.85) | (20,100) | (20,089.62) | 900 | |
| Red Cross/CPR Course | (1,832.68) | (916.10) | (1,000) | (2,736.05) | (1,800) | (936.01) | (800) | |
| Swim Classes | (33,021.44) | (33,614.53) | (33,000) | (23,035.81) | (32,000) | (35,304.26) | 1,000 | |
| Daily Admissions - Youth | (8,459.40) | (8,287.65) | (8,000) | (4,406.70) | (6,000) | (8,275.48) | 2,000 | |
| Playground Fees | (16,479.71) | (30,971.85) | (31,000) | (36,824.55) | (36,000) | (20,904.74) | (5,000) | 3 GL's combined here in 2018 |
| Day Camp Fees | (16,695.36) | 0.00 | | (143.40) | | (8,926.84) | - | |
| Youth Sport Fees | (620.00) | 0.00 | | (218.90) | | (1,024.26) | - | |
| Programs and Courses - Youth | (3,970.20) | (2,788.55) | (3,000) | - | | (3,382.47) | 3,000 | |
| | (110,989.82) | (103,474.50) | (98,500) | (81,069.89) | (97,500) | (103,411.94) | 1,000 | |
| Grants: | | | | | | | | |
| MNDM Student Grant | | | | - | | (3,230.67) | - | |
| Federal Student Grant | (11,643.00) | | | - | | (4,321.00) | - | |
| | (11,643.00) | 0.00 | 0 | - | | (7,551.67) | - | |
| | | | | | | - | - | |
| Total Revenue | (312,367.11) | (293,072.61) | (286,500) | (255,281.73) | (293,900) | (310,173.55) | (7,400) | |
| | | | | | | | | |
| Expenditures: | | | | | | | | |
| Recreation Programs Wages IFT | (5,000.00) | (5,000.00) | | - | | (5,000.00) | - | |
| Overtime, shift, recall | 8,397.99 | (987.83) | 2,460 | 1,633.96 | 2,204 | 6,327.90 | (256) | |
| Leave | 5,132.30 | | | | | 2,575.54 | - | |
| Vac/Stat/Holidays | 23,127.16 | | | | | 15,134.99 | - | |
| Salaries/Wages Full Time | 47,934.36 | 38,069.49 | 65,561 | 46,655.40 | 69,072 | 45,040.15 | 3,511 | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|----------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|--|
| STD/LTD | 2,501.14 | | | | | 1,666.97 | - | |
| WSIB | 8,041.73 | 1,897.69 | 2,098 | 1,877.40 | 2,210 | 6,061.00 | 112 | |
| CPP | 10,224.99 | 2,290.54 | 2,564 | 2,646.55 | 2,749 | 7,390.20 | 185 | |
| EI | 6,764.47 | 1,024.92 | 989 | 1,169.08 | 1,016 | 4,934.24 | 27 | |
| Dental, Vision, EHC | 9,936.12 | | | | | 6,193.96 | - | |
| OMERS | 16,705.63 | 5,520.64 | 6,475 | 5,201.49 | 6,870 | 12,557.49 | 395 | |
| Life Insurance | 354.87 | | | | | 234.27 | - | |
| EHT | 5,432.34 | 1,195.79 | 1,278 | 1,134.19 | 1,745 | 4,069.91 | 467 | |
| Hourly Pool Salaries/Wages Part | 183,692.04 | 8,708.98 | | 5,193.40 | | 131,444.51 | - | |
| Employee Benefits | | 3,106.62 | 6,525 | 5,691.20 | | 1,035.54 | (6,525) | |
| Doctor's Note/Sick Slip | | | | - | | - | - | |
| Summer Prog. Distributed Salarie | 26,838.20 | | | | | 18,910.05 | - | |
| Summer Prog. Distributed Benefi | 1,075.57 | | | | | 906.93 | - | |
| Salaries Full Time | | 19,370.33 | 130,430 | 16,559.17 | 134,812 | 6,456.78 | 4,382 | 2 FT + Receptionist (40%) |
| Overtime | | 3,804.65 | | 619.14 | | 1,268.22 | - | |
| Hourly Part Time | | 158,295.32 | 104,573 | 184,456.65 | 133,488 | 52,765.11 | 28,915 | Adult lifeguard time instead of students |
| Employer CPP | | 6,338.69 | 9,089 | 7,172.90 | 8,495 | 2,112.90 | (594) | |
| Employer EI | | 3,853.37 | 5,148 | 4,730.75 | 4,709 | 1,284.46 | (439) | |
| Employer OMERS | | 6,331.05 | 9,345 | 9,194.75 | 14,097 | 2,110.35 | 4,752 | |
| Employer EHT | | 3,296.17 | 2,176 | 3,892.03 | 4,317 | 1,098.72 | 2,141 | |
| Employer Benefits | | 5,149.98 | 11,665 | 7,761.79 | 10,230 | 1,716.66 | (1,435) | |
| Employer WSIB | | 5,194.59 | 7,220 | 6,566.87 | 7,085 | 1,731.53 | (135) | |
| ActiveNet Processing Fee | 5,567.57 | 5,878.38 | 5,200 | 5,953.05 | 6,880 | 4,596.92 | 1,680 | |
| Communications | 2,169.59 | 3,235.42 | 2,450 | 1,942.30 | 2,900 | 2,648.35 | 450 | |
| Postage Freight Courier | (84.67) | | 100 | 42.50 | 100 | 65.76 | - | |
| Memberships | 0.32 | 97.00 | 250 | 840.62 | 250 | 32.44 | - | |
| Subscriptions & Publications | | | | 244.30 | | 31.67 | - | |
| Copier Supplies & Maintenance | 885.10 | 712.33 | 1,000 | 520.55 | 800 | 596.41 | (200) | |
| Office Supplies | 2,302.60 | 1,532.16 | 2,500 | 2,334.88 | 2,500 | 2,346.84 | - | |
| Pool Supplies | 4,099.76 | 3,733.94 | 3,500 | 1,030.70 | 3,000 | 3,933.33 | (500) | |
| Program/Course Supplies | 15,735.68 | 14,439.80 | 15,000 | 13,536.44 | 15,000 | 14,510.14 | - | |
| Fitness Supplies | | 3,514.10 | | 2,395.19 | | 1,171.37 | - | |
| Fitness Supplies | | 384.74 | 3,500 | - | 3,500 | 128.25 | - | |
| Clothing Uniforms | 4,889.03 | 1,366.80 | 2,800 | 1,280.60 | 3,000 | 2,817.89 | 200 | |
| Contracted Works | 247.50 | 2,267.50 | 1,000 | 272.50 | 1,000 | 931.83 | - | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|----------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|--|
| Travel | 229.76 | | | - | | 197.51 | - | |
| Conference and Courses | 1,563.93 | 4,501.25 | 2,500 | 6,444.91 | 3,400 | 2,382.44 | 900 | |
| Meeting Expenses | 25.70 | | | - | | 8.57 | - | |
| Advertising and Public Notices | 14,332.29 | 15,471.22 | 15,000 | 8,188.48 | 14,000 | 14,879.16 | (1,000) | |
| Volunteer Gifts | 307.40 | 0.00 | 500 | 45.00 | 500 | 469.13 | - | |
| Teaching/Program Resource | 3,528.11 | 20.00 | 1,000 | 1,902.95 | 1,800 | 1,954.02 | 800 | |
| Bank Charges | | | | | | - | - | |
| ActiveNet Transaction Fee | 7,536.91 | 8,053.48 | 8,000 | 9,150.05 | 10,820 | 6,240.25 | 2,820 | |
| Total Expenditures | 400,988.12 | 332,669.11 | 431,896 | 368,281.74 | 472,550 | 379,713.51 | 40,654 | |
| | | | | | | | | |
| Total Revenue | (312,367.11) | (293,072.61) | (286,500) | (255,281.73) | (293,900) | (310,173.55) | (7,400) | Adult memberships +\$7,000, Swim classes +\$1,000, Courses -\$1200, Summer programs +\$5,000, daily admissions (youth) -\$2,000, swim classes -\$1,000 |
| Total Expenditures | 400,988.12 | 332,669.11 | 431,896 | 368,281.74 | 472,550 | 379,713.51 | 40,654 | Adult lifeguards FT instead of students (Bill 148) & student staff shortage |
| Total Recreation Programs | 88,621.01 | 39,596.50 | 145,396 | 113,000.01 | 178,650 | 69,539.96 | 33,254 | |
| | | | | | | | | |
| Community Services | | | | | | | | |
| REVENUE | | | | | | | | |
| Expenses Recovery | | | | - | | (25.00) | - | |
| Allocated Administration | (20,000.00) | (20,000.00) | (20,000) | (10,000.00) | (25,000) | (20,000.00) | (5,000) | \$10k Daycare, \$10k Senior, \$5k Transit |
| | (20,000.00) | (20,000.00) | (20,000) | (10,000.00) | (25,000) | (20,025.00) | (5,000) | |
| EXPENDITURES: | | | | | | | | |
| Administration | | | | | | | | |
| Distributed Salaries/Wages | (30,866.53) | | | | | (20,162.37) | - | |
| Distributed Benefits | (10,545.40) | | | | | (6,897.61) | - | |
| Leave (Ber, Sick, Etc) | 2,492.54 | | | | | 1,385.49 | - | |
| Vac, Stats, Holidays | 16,589.52 | | | | | 11,182.34 | - | |
| Salaries/Wages Full Time | 114,185.56 | 101,406.94 | 104,788 | 78,425.85 | 111,663 | 108,731.07 | 6,875 | CS Mgr, Receptionst 20%, Receptionist backup (100 |
| Disability - STD/LTD | 4,229.87 | | | | | 2,827.98 | - | |
| WSIB | 3,894.56 | 3,162.15 | 4,361 | 2,718.61 | 4,610 | 3,560.03 | 249 | |
| CPP | 4,692.83 | 2,986.33 | 4,667 | 2,750.84 | 5,017 | 3,998.74 | 350 | |
| EI | 2,211.55 | 1,250.44 | 1,875 | 1,170.10 | 1,999 | 1,842.28 | 124 | |
| Dental, Vision, Ext Health | 7,015.64 | | | | | 4,840.87 | - | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|---------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|---|
| OMERS | 14,663.24 | 11,468.83 | 15,027 | 9,427.25 | 15,683 | 13,170.78 | 656 | |
| Life Insurance | 680.13 | | | | | 458.67 | - | |
| EHT | 2,693.56 | 1,980.47 | 2,765 | 1,622.63 | 2,909 | 2,389.09 | 144 | |
| Employee Benefits | | 7,471.76 | 14,892 | 7,501.42 | 19,815 | 2,490.59 | 4,923 | |
| Communications | 1,558.92 | 1,649.15 | 1,700 | 814.57 | 1,400 | 1,533.15 | (300) | |
| Postage, Freight, Courier | 22.18 | | | 22.10 | | 8.03 | - | |
| Copier Supplies & Maintenance | 450.36 | 362.42 | 500 | 490.86 | 500 | 397.85 | - | |
| Office Supplies | 2,214.34 | 1,174.71 | 1,800 | 889.80 | 1,000 | 1,572.12 | (800) | |
| Contracted Works | | | | - | | - | - | |
| Conferences & Courses | | 1,825.58 | 1,000 | 2,829.34 | 1,800 | 821.45 | 800 | |
| Meeting Expenses | | | 100 | 22.98 | 100 | - | - | |
| Advertising & Public Notices | | 120.49 | 250 | 1,324.20 | 500 | 198.08 | 250 | Surplus Assets Sale Ads |
| | 136,182.87 | 134,859.27 | 153,725 | 110,010.55 | 166,996 | 134,412.00 | 13,271 | |
| Vehicles - Licensed | | | | | | | | |
| Distributed Salaries/Wages | | | | | | 497.83 | - | |
| Distributed Benefits | | | | | | 164.29 | - | |
| Salaries Full Time | | 205.89 | 2,000 | 1,178.02 | 1,500 | 68.63 | (500) | closer to 2018 actuals |
| Employer CPP | | 12.67 | | 57.89 | | 4.22 | - | |
| Employer EI | | 5.63 | | 25.93 | | 1.88 | - | |
| Employer OMERS | | 26.24 | | 119.76 | | 8.75 | - | |
| Employer EHT | | 3.59 | | 24.11 | | 1.20 | - | |
| Employer Benefits | | | 660 | 164.10 | 495 | - | (165) | |
| Employer WSIB | | 8.27 | | 39.57 | | 2.76 | - | |
| | 0.00 | 262.29 | 2,660 | 1,609.38 | 1,995 | 749.55 | (665) | |
| | | | | | | | | |
| Total Revenue | (20,000.00) | (20,000.00) | (20,000) | (10,000.00) | (25,000) | (20,025.00) | (5,000) | Additional \$5,000 for Senior Centre Admin |
| Total Expenditures | 136,182.87 | 135,121.56 | 156,385 | 111,619.93 | 168,991 | 135,161.55 | 12,606 | Added hours for Receptionist backup (100 hrs) |
| Total Community Services | 116,182.87 | 115,121.56 | 136,385 | 101,619.93 | 143,991 | 115,136.55 | 7,606 | |
| | | | | | | | | |
| Sunny Cove Camp | | | | | | | | |
| Operational Revenue | | | | | | | | |
| Expense Recoveries | | | | - | | - | - | |
| Socials & Weddings | (29,053.20) | (26,088.42) | (30,000) | (22,830.53) | (30,000) | (21,337.07) | - | |
| Programs & Courses Revenue | | | | - | | - | - | |
| Camper Fees | (18,847.96) | (10,776.62) | (12,000) | (14,211.64) | (14,000) | (21,544.10) | (2,000) | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|--------------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|-------------------------------------|
| Building/Hall Rentals | | | | (186.00) | | - | - | |
| One Time Funding Grant (Moffit Fund) | | 0.00 | | - | | - | - | |
| Donations | | | | (3,572.81) | | - | - | |
| Building/Hall Rentals | (126.50) | | (200) | - | | (42.17) | 200 | |
| | (48,027.66) | (36,865.04) | (42,200) | (40,800.98) | (44,000) | (42,923.34) | (1,800) | |
| Administration Expenditures | | | | | | | | |
| Distributed Wages & Salaries | | | | | | | | |
| Salaries Full Time | | 10,406.89 | 20,240 | - | 19,800 | 3,468.96 | (440) | |
| Overtime/Shift/Recall | | | | - | | - | - | |
| Hourly Full Time | | | | - | | - | - | |
| Overtime/Shift/Recall | | 321.22 | | - | | 107.07 | - | |
| Vac, Stats, Holidays | | | | | 792 | - | 792 | vacation pay |
| CPP | | 856.05 | 830 | 583.78 | 927 | 285.35 | 97 | |
| EI | | 430.60 | 460 | 294.51 | 449 | 143.53 | (11) | |
| Employer OMERS | | | 0 | - | 1,782 | - | 1,782 | |
| EHT | | 367.97 | 454 | 247.15 | 386 | 122.66 | (68) | |
| Hourly Part-time Salaries & Wages | | 18,960.33 | 3,520 | 13,180.53 | 3,583 | 6,320.11 | 63 | 2 students x 35hrs x 3weeks x 17.06 |
| Employer Benefits | | | 2,534 | - | 2,667 | - | 133 | Butch Benefit eligible? |
| WSIB | 610.43 | 575.64 | 710 | 405.56 | 633 | 568.16 | (77) | |
| ActiveNet Processing | | | | 132.82 | 150 | - | 150 | |
| Telephone & Communications | 1,836.28 | 1,111.65 | 1,200 | 991.05 | 1,200 | 1,330.09 | - | |
| Legal | 4,511.85 | | | - | | 1,503.95 | - | |
| Program Supplies | | | | - | | 47.90 | - | |
| Conferences & Courses | | 81.50 | | - | 100 | 27.17 | 100 | |
| Kitchen Contracted Works | 650.00 | | | - | | 216.67 | - | |
| Advertising & Public Notice | 792.79 | 55.00 | 250 | - | 250 | 282.60 | - | |
| ActiveNet Transaction Fee | | | | 666.02 | 670 | - | 670 | |
| | 8,401.35 | 33,166.85 | 30,198 | 16,501.42 | 33,390 | 14,424.22 | 3,192 | |
| Buildings & Yard | | | | | | | | |
| Distributed Salaries & Wages | 3,091.06 | | | | | 2,276.51 | - | |
| Distributed Benefits | 1,020.04 | | | | | 751.24 | - | |
| Salaries Full Time | | 4,863.17 | 5,000 | 8,996.80 | 6,262 | 1,621.06 | 1,262 | 2018 Parks Guys in to clear trees |
| Overtime/Shift/Recall | | | | 202.02 | | - | - | |
| Part Time Salaries | | | | 59.67 | | - | - | |
| Employer CPP | | 220.06 | | 435.14 | | 73.35 | - | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|---------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|--|
| Employer EI | | 90.51 | | 187.40 | | 30.17 | - | |
| Employer OMERS | | 466.83 | | 857.84 | | 155.61 | - | |
| Employer EHT | | 90.73 | | 186.33 | | 30.24 | - | |
| Employer Benefits | | 418.79 | 1,650 | 382.35 | 1,959 | 139.60 | 309 | |
| Employer WSIB | | 90.83 | | 279.22 | | 30.28 | - | |
| Propane | 384.48 | 1,548.84 | 1,000 | 2,275.67 | 1,100 | 989.51 | 100 | |
| Electrical Power | 3,794.08 | 2,929.17 | 3,000 | 1,900.88 | 3,000 | 3,457.85 | - | |
| Water/Water Heater Rental | 148.32 | 155.72 | 150 | 196.41 | 200 | 149.42 | 50 | |
| Taxes | 2,094.43 | 1,827.60 | 1,900 | 2,713.38 | 2,720 | 1,924.01 | 820 | |
| Materials & Supplies | 6,253.83 | 2,625.21 | 7,200 | 4,511.01 | 7,000 | 5,488.80 | (200) | |
| Contracted Works | 9,324.80 | 6,185.36 | 6,000 | 11,822.66 | 7,000 | 6,921.23 | 1,000 | |
| Contracted Services (Caretaker) | 21,195.55 | 75.00 | | - | | 13,090.18 | - | |
| Equipment Rentals - Owned | 602.16 | 1,353.58 | 1,200 | 1,415.25 | 1,200 | 1,136.62 | - | |
| Garbage & Septic Disposal | 2,400.00 | 2,400.00 | 2,400 | 960.00 | 2,400 | 2,400.00 | - | |
| Insurance | 4,446.33 | 4,520.56 | 4,619 | 3,836.68 | 7,210 | 4,313.15 | 2,591 | |
| Gas/Fuel | | | | 228.24 | 300 | - | 300 | |
| | 54,755.08 | 29,861.96 | 34,119 | 41,446.95 | 40,351 | 44,978.83 | 6,232 | |
| | | | | | | | | |
| Total Revenue | (48,027.66) | (36,865.04) | (42,200) | (40,800.98) | (44,000) | (42,923.34) | (1,800) | Camper fees +\$2,000 |
| Total Expenditures | 63,156.43 | 63,028.81 | 64,317 | 57,948.37 | 73,741 | 59,403.05 | 9,424 | Butch Wensley now OMERS elligible, Tradesperson \$1,571, Insurance +2,591, Taxes +\$820, Contracted Works +1,000 |
| Total Sunny Cove Camp | 15,128.77 | 26,163.77 | 22,117 | 17,147.39 | 29,741 | 16,479.71 | 7,624 | |
| | | | | | | | | |
| Public Library | | | | | | | | |
| REVENUE | | | | | | | | |
| Sundry Revenue | (535.24) | (1,035.77) | (1,000) | (1,382.67) | (1,650) | (950.31) | (650) | |
| Expense Recovery | | | | - | | - | - | |
| Lost Books | (751.47) | (703.61) | (750) | (814.63) | (750) | (731.23) | - | |
| Used Book Sales | (1,175.82) | (1,958.32) | (1,500) | (1,181.11) | (1,400) | (1,460.65) | 100 | |
| Photocopier | (4,977.88) | (5,569.42) | (5,500) | (4,612.80) | (6,000) | (5,053.70) | (500) | |
| Room Rental | (10,155.23) | (8,610.53) | (7,500) | (7,673.40) | (10,800) | (8,763.59) | (3,300) | |
| Federal Grant | | | | - | | - | - | |
| Provincial Grant | (10,194.00) | (7,396.00) | (11,907) | (1,316.00) | - | (9,780.33) | 11,907 | |
| Provincial - MNDM | | | | (4,549.45) | (6,205) | (849.33) | (6,205) | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|------------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|-------|
| Provincial - Min of Culture & Corr | (19,137.00) | (19,137.00) | (19,137) | - | (19,137) | (19,137.00) | - | |
| Federal Grants Student Grant | (2,536.96) | (1,678.00) | (2,500) | (4,911.92) | (9,012) | (2,979.28) | (6,512) | |
| Federal Grants - CAP Youth Initia | (13,210.92) | (7,448.52) | (10,319) | - | - | (10,376.32) | 10,319 | |
| Ontario Library Service | (2,678.55) | (1,037.40) | (2,600) | (728.72) | (2,600) | (2,401.86) | - | |
| Sundry Revenue | (3,633.55) | (3,175.00) | (3,700) | (3,453.90) | (3,600) | (3,602.95) | 100 | |
| Donations | (19,801.53) | (14,034.05) | (13,000) | (3,812.58) | (15,000) | (18,391.96) | (2,000) | |
| Non-Resident Fees | (5,528.50) | (7,174.68) | (7,500) | (6,414.22) | (7,500) | (7,354.56) | - | |
| Municipality Non-Resident Fee | (3,500.00) | (3,587.50) | (3,677) | - | (4,000) | (2,451.13) | (323) | |
| Late Fines | (10,728.44) | (9,837.27) | (10,000) | (7,465.09) | (9,000) | (10,649.85) | 1,000 | |
| NCDS Grant | | | (2,100) | - | | - | 2,100 | |
| Contribution from Reserve Fund | (6,595.00) | (1,571.11) | | (4,634.45) | | (11,005.34) | - | |
| Total Revenue | (115,140.09) | (93,954.18) | (102,690) | (52,950.94) | (96,654) | (115,939.41) | 6,036 | |
| | | | | | | | | |
| EXPENDITURES | | | | | | | | |
| Administration | | | | | | | | |
| Distributed Salaries/Wages | | | | | | 311.72 | - | |
| Distributed Benefits | | | | | | 8.36 | - | |
| Overtime, Shift, Recall | 7,030.43 | 1,471.92 | | 2,234.91 | | 4,024.61 | - | |
| Leave (Ber, Sick, Other) | 4,060.57 | | | | | 4,927.44 | - | |
| Vacation, Stats, Holidays | 43,884.33 | | | | | 29,676.36 | - | |
| Salaries/Wages Full Time | 190,608.79 | 250,869.02 | | 184,202.66 | | 215,086.49 | - | |
| CAP Salaries/Wages | | | 9,918 | | | - | (9,918) | |
| Hourly Full Time | | | 260,442 | - | 266,254 | - | 5,812 | |
| Disability - STD/LTD | 8,271.80 | | | - | - | 5,887.45 | - | |
| WSIB | 1,482.28 | 1,165.32 | 1,253 | 1,025.99 | 970 | 1,380.61 | (283) | |
| CPP | 14,503.81 | 13,314.47 | 13,459 | 11,671.70 | 13,847 | 14,091.13 | 388 | |
| EI | 8,114.01 | 6,453.94 | 6,514 | 5,792.58 | 6,222 | 7,538.01 | (292) | |
| Dental, Vision & Extend Health | 11,451.29 | | | - | - | 9,001.84 | - | |
| OMERS | 26,134.82 | 25,536.17 | 26,361 | 20,724.43 | 27,107 | 26,299.91 | 746 | |
| Life Insurance | 1,418.09 | | | - | - | 1,026.12 | - | |
| EHT | 6,765.23 | 6,291.14 | 6,602 | 5,273.42 | 6,523 | 6,728.83 | (79) | |
| Hourly Part-Time & Student Sala | 89,139.45 | 69,908.58 | 72,284 | 70,119.80 | 69,662 | 86,232.62 | (2,622) | |
| Employer Benefits | | 20,706.43 | 26,942 | 18,609.74 | 28,446 | 6,902.14 | 1,504 | |
| Doctor's Note/Sick Slips | | | | - | - | - | - | |
| Communications | 4,928.82 | 4,635.96 | 3,400 | 3,265.39 | 4,000 | 4,770.27 | 600 | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|---------------------------------|-------------------------------------|-------------------------------------|------------------------------------|------------------------------------|------------------------------------|---|-----------------------------|--------------|
| Postage, Freight, Courier | 1,492.27 | 1,811.54 | 1,500 | 739.58 | 1,350 | 1,748.19 | (150) | |
| Memberships | 485.00 | 38.76 | 500 | 365.00 | 500 | 312.92 | - | |
| Supplies - Photocopier | 3,552.70 | 2,350.79 | 3,400 | 2,425.01 | 3,400 | 3,050.99 | - | |
| Office Supplies | 6,234.26 | 5,215.01 | 5,600 | 3,355.81 | 5,250 | 5,555.02 | (350) | |
| Space Maker Equipment & Mater | 5,164.29 | 874.15 | 1,000 | 1,546.98 | 1,200 | 2,012.81 | 200 | |
| Hardware/Software Maint. | 10,861.48 | 7,428.30 | 9,000 | 14,651.47 | 12,577 | 8,579.96 | 3,577 | |
| Travel | 6,345.79 | 389.61 | 750 | 855.56 | 750 | 4,701.91 | - | |
| Conferences & Courses | 3,325.62 | 1,312.76 | 4,000 | 3,379.25 | 4,250 | 4,009.34 | 250 | |
| Licenses | | | | - | | - | - | |
| Fundraising Expenses | | | | - | | - | - | |
| Advertising & Public Notices | 5,236.00 | 3,328.66 | 2,800 | 1,682.19 | 2,000 | 4,042.72 | (800) | |
| Bank Service Charges | 446.51 | 439.56 | 400 | 409.24 | 450 | 331.99 | 50 | |
| Cash Short/Over | | | | - | | - | - | |
| Foreign Exchange | (15.47) | (3.59) | | (10.32) | - | (14.62) | - | |
| Credit Card Discount | 656.39 | 686.00 | 650 | 515.63 | 650 | 509.32 | - | |
| Transfer to Reserves | | 0.00 | | - | | - | - | |
| Library Contribution to Capital | | 3,162.43 | | - | | 1,054.14 | - | |
| Board Discretionary | | | 500 | - | 500 | - | - | |
| | 461,578.56 | 427,386.93 | 457,275 | 352,836.02 | 455,908 | 459,788.61 | (1,367) | |
| Buildings & Grounds | | | | | | | | |
| Distributed Salaries/Wages | 51.67 | | | | | 17.22 | - | |
| Distributed Benefits | 17.05 | | | | | 5.68 | - | |
| Salaries Full Time | | 730.21 | 500 | 688.32 | 3,675 | 243.40 | 3,175 | |
| Hourly Part Time | | 4.04 | | - | | 1.35 | - | |
| Employer CPP | | 33.29 | | 31.96 | | 11.10 | - | |
| Employer EI | | 15.07 | | 14.56 | | 5.02 | - | |
| Employer OMERS | | 63.90 | | (18.05) | | 21.30 | - | |
| Employer EHT | | 13.51 | | 13.43 | | 4.50 | - | |
| Employer Benefits | | 89.66 | 165 | - | 1,201 | 29.89 | 1,036 | |
| Employer WSIB | | 22.38 | | 22.02 | | 7.46 | - | |
| Natural Gas | 1,255.85 | 1,466.61 | 1,300 | 770.61 | 1,250 | 1,333.82 | (50) | |
| Electrical Power | 16,483.10 | 33,377.58 | 24,000 | 21,656.33 | 27,000 | 22,096.44 | 3,000 | |
| Water & Sewer Charges | 2,196.96 | 1,649.76 | 1,750 | 1,236.02 | 1,650 | 2,023.80 | (100) | |
| Contracted Services | 2,924.63 | 871.54 | 1,400 | 554.94 | 1,100 | 1,638.96 | (300) | |
| Janitorial Contract | 26,416.94 | 28,818.48 | 34,562 | 24,015.40 | 28,320 | 27,814.45 | (6,242) | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|---------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|---|
| Equipment Rentals - Owned | 69.96 | 1,145.61 | | - | | 405.19 | - | |
| Repairs & Maintenance | 8,074.11 | 7,273.88 | 7,000 | 12,887.23 | 8,000 | 6,312.25 | 1,000 | |
| Lawn and Yard Maintenance | 2,479.56 | 2,247.81 | 2,500 | 341.31 | 2,500 | 2,313.49 | - | |
| Insurance | 4,606.37 | 4,885.59 | 5,100 | 4,235.83 | 3,466 | 4,782.93 | (1,634) | |
| | 64,576.20 | 82,708.92 | 78,277 | 66,449.91 | 78,162 | 69,068.25 | (115) | |
| Library Services | | | | | | | | |
| Events & Activities | 18,927.28 | 12,922.73 | 9,000 | 10,552.51 | 9,000 | 17,182.57 | - | |
| Books | 29,636.65 | 28,312.60 | 30,000 | 22,469.98 | 30,000 | 30,494.31 | - | |
| Periodicals | 2,926.66 | 2,999.87 | 3,000 | 1,689.80 | 3,000 | 2,946.78 | - | |
| CD's & Cassettes | 509.88 | 1,054.09 | 1,000 | 629.78 | 800 | 991.81 | (200) | |
| Talking Books | 4,120.22 | 3,682.30 | 4,200 | 1,994.41 | 4,200 | 3,999.57 | - | |
| Videos | 6,605.75 | 6,010.83 | 5,000 | 1,391.57 | 5,000 | 5,673.58 | - | |
| CD Roms/ DVD's | 385.67 | | 250 | - | 500 | 148.69 | 250 | |
| Digital Collections | 1,792.00 | 5,619.99 | 4,400 | 3,145.50 | 4,000 | 2,470.66 | (400) | |
| e-Books | 6,119.99 | 8,170.02 | 7,000 | 6,978.76 | 7,000 | 7,483.87 | - | |
| | 71,024.10 | 68,772.43 | 63,850 | 48,852.31 | 63,500 | 71,391.83 | (350) | |
| Total Revenue | (115,140.09) | (93,954.18) | (102,690) | (52,950.94) | (96,654) | (115,939.41) | 6,036 | Room rental +\$3,300, Grants -\$11,609, Donations +\$2,000, Late fines -\$1,000 |
| Total Expenditures | 597,178.86 | 578,868.28 | 599,402 | 468,138.24 | 597,570 | 600,248.70 | (1,832) | |
| Total Library | 482,038.77 | 484,914.10 | 496,712 | 415,187.30 | 500,917 | 484,309.29 | 4,205 | |
| Library Co-op Fund | | | | | | | | |
| Library Co-op Revenue | (51,392.02) | (9,082.52) | 0 | (9,354.81) | | (20,158.18) | - | |
| Expenses | | | | | | - | - | |
| Memberships | 5,652.00 | 9,082.52 | 0 | 9,354.81 | | 4,911.51 | - | |
| E-Books | 45,740.02 | | 0 | - | | 15,246.67 | - | |
| | | | | | | - | - | |
| Total Revenue | (51,392.02) | (9,082.52) | 0 | (9,354.81) | - | (20,158.18) | - | |
| Total Expenditures | 51,392.02 | 9,082.52 | 0 | 9,354.81 | - | 20,158.18 | - | |
| Total Library Co-op Fund | 00.00 | 0.00 | 0 | - | - | - | - | |
| Museum | | | | | | | | |
| REVENUE | | | | | | | | |
| Expense Recoveries | | | (500) | - | | (121.25) | 500 | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|--------------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|---|
| Sundry Revenue | | (20.00) | | - | | (6.67) | - | |
| Rentals & Leases | | (33.30) | | (16.90) | | (16.51) | - | |
| Program Activity Fees | (749.78) | (3,011.72) | (2,000) | (3,570.31) | (4,000) | (1,424.07) | (2,000) | workshops |
| Daily Admissions | (5,055.06) | (5,943.63) | (5,500) | (5,626.67) | (7,200) | (5,177.49) | (1,700) | Franklin - double admission fees |
| Souvenir Sales | (392.32) | (8,949.62) | (1,500) | (942.23) | (1,500) | (3,388.35) | - | |
| Experience Grant | (2,875.00) | (2,979.00) | (2,979) | (3,658.00) | (2,979) | (2,909.67) | - | |
| MNDM | | | | - | | (364.67) | - | |
| Min. of Culture & Comm | (21,519.00) | (21,519.00) | (21,500) | - | (21,520) | (21,519.00) | (20) | |
| Canadian Heritage Fund | | (5,120.00) | | - | (3,000) | (1,706.67) | (3,000) | applying for MAP grant |
| NOHF Internship Grant | (31,451.00) | (31,500.00) | (31,451) | (15,120.00) | (15,120) | (20,983.67) | 16,331 | approved late, half 2018, half 2019, No more intern |
| Federal Student Grant | (6,257.11) | (14,632.96) | (5,000) | (9,811.32) | (5,000) | (8,331.59) | - | corrected # (library deposit) |
| Expense Recoveries | (1,831.59) | (600.00) | (1,000) | (113.94) | (1,000) | (1,084.01) | - | |
| Program Activity Fees | (826.00) | (777.60) | (1,000) | (1,855.30) | (1,000) | (762.67) | - | |
| Donations | (2,658.90) | (20,352.35) | (4,000) | (2,697.13) | (4,500) | (8,256.93) | (500) | membership drive 2019; none 2018 |
| Donations (prior Yr) | | | (8,500) | | (10,000) | - | (1,500) | spent/not showing; donation for Franklin |
| Memberships | (270.00) | (740.00) | (750) | - | (750) | (511.80) | - | |
| Contributions from Donation Reserves | | | | | (16,500) | - | (16,500) | NEW - Franklin exhibit 4500+8000+4000 below |
| Total Revenue | (73,885.76) | (116,179.18) | (85,680) | (43,411.80) | (94,069) | (76,565.00) | (8,389) | |
| | | | | | | | | |
| EXPENDITURES | | | | | | | | |
| Administration | | | | | | | | |
| Distributed Salaries/Wages | | | | | | 413.74 | - | |
| Distributed Benefits | | | | | | 2.39 | - | |
| Overtime/Shift/Recall | 501.05 | 1,153.59 | 1,000 | 1,808.66 | 1,102 | 784.53 | 102 | |
| Leave (Ber, Sick, Other) | 1,197.75 | | | | | 751.81 | - | |
| Vac, Stats, Holidays | 10,927.31 | | | | | 6,877.12 | - | |
| Salaries/Wages Full Time | 55,226.40 | 66,944.12 | 59,700 | 48,046.80 | 66,868 | 60,858.13 | 7,168 | |
| Disability STD/LTD | 2,520.93 | | | | | 1,662.49 | - | |
| WSIB | 451.52 | 431.21 | 510 | 481.95 | 365 | 416.26 | (145) | |
| CPP | 4,973.33 | 5,265.29 | 5,420 | 5,574.97 | 5,100 | 4,704.37 | (320) | |
| EI | 2,774.52 | 2,685.18 | 2,835 | 2,845.20 | 2,250 | 2,543.73 | (585) | |
| Dental, Vision, & Ext. Health | 3,674.20 | | | | | 2,510.03 | - | |
| OMERS | 6,526.97 | 6,282.12 | 5,619 | 5,128.62 | 9,699 | 6,308.65 | 4,080 | |
| Life Insurance | 354.87 | | | | | 234.27 | - | |
| EHT | 2,439.21 | 2,594.82 | 2,560 | 2,459.64 | 2,455 | 2,338.90 | (105) | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|---------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|---------------------------------------|
| Hourly Part-Time Salaries/Wages | 54,568.61 | 67,509.63 | 71,520 | 78,033.63 | 59,022 | 51,458.14 | (12,498) | add assistant, less 2 students/intern |
| Employer Benefits | | 6,030.43 | 6,000 | 5,657.63 | 7,790 | 2,010.14 | 1,790 | |
| Newspaper Digitization | | | 8,500 | - | | - | (8,500) | money spent, not showing |
| Tech Support 10 hr/mo | | | 3,600 | - | 3,600 | - | - | Jeremy to submit |
| Communications | 2,400.62 | 2,807.69 | 2,800 | 1,803.26 | 2,800 | 2,583.75 | - | |
| Postage, Freight, Courier | 2,539.15 | 530.05 | 500 | 443.35 | 5,000 | 1,091.25 | 4,500 | Franklin exhibit |
| Memberships | 651.06 | 391.08 | 600 | 364.41 | 600 | 560.18 | - | |
| Subscriptions & Publications | 202.77 | 354.36 | 500 | 340.95 | 500 | 271.53 | - | |
| Supplies - Souvenirs | 6.39 | 3,436.36 | 500 | 100.00 | 500 | 1,147.58 | - | |
| Display Supplies | 4,265.03 | 9,868.21 | 4,000 | 1,513.14 | 12,000 | 5,127.71 | 8,000 | Franklin exhibit \$9300 |
| Office Supplies | 4,852.03 | 1,580.95 | 2,000 | 1,515.56 | 3,500 | 3,201.86 | 1,500 | standing desk |
| Conservation Expenses | 838.52 | 2,474.82 | 2,000 | 455.96 | 2,000 | 1,350.44 | - | |
| Contracted Works | 1,203.18 | 419.15 | 500 | - | 500 | 540.78 | - | |
| Travel | 54.05 | 924.61 | 750 | 297.70 | 750 | 353.78 | - | |
| Conferences & Courses | 2,070.45 | 1,351.00 | 1,000 | 1,345.24 | 1,200 | 1,453.41 | 200 | |
| Equipment Maint & Lease | 818.22 | 28.09 | 500 | 710.73 | 1,200 | 431.95 | 700 | replace copier |
| Licenses | 571.47 | 595.63 | 600 | 571.47 | 600 | 589.67 | - | |
| Advertising & Public Notices | 4,065.37 | 8,697.50 | 4,000 | 6,834.26 | 8,000 | 5,967.21 | 4,000 | Franklin exhibit |
| Events & Activities | 7,400.13 | 7,979.43 | 5,000 | 6,963.99 | 8,000 | 6,163.38 | 3,000 | workshops |
| Indigenous Workshops | | | | 199.50 | 500 | - | 500 | |
| Foreign Exchange | (202.46) | (188.34) | | (171.95) | | (157.82) | - | |
| Transfer to Reserves | | 9,125.00 | | - | | 3,041.67 | - | |
| | 177,872.65 | 209,271.98 | 192,514 | 173,324.67 | 205,901 | 177,593.04 | 13,387 | |
| Buildings & Grounds | | | | | | - | - | |
| Distributed Salaries | 1,234.73 | | | | | 801.33 | - | |
| Distributed Benefits | 404.74 | | | | | 263.53 | - | |
| Salaries Full Time | | 1,574.85 | 1,500 | 2,987.67 | 5,762 | 524.95 | 4,262 | |
| Hourly Part Time | | 68.56 | 70 | 312.50 | | 22.85 | (70) | |
| Employer CPP | | 80.74 | 65 | 165.15 | | 26.91 | (65) | |
| Employer EI | | 36.65 | 30 | 75.59 | | 12.22 | (30) | |
| Employer OMERS | | 149.28 | 115 | 202.24 | | 49.76 | (115) | |
| Employer EHT | | 31.08 | 25 | 65.34 | | 10.36 | (25) | |
| Employer Benefits | | 86.41 | 495 | 192.09 | 1,884 | 28.80 | 1,389 | |
| Employer WSIB | | 53.23 | 45 | 113.80 | | 17.74 | (45) | |
| Natural Gas Charges | 2,363.67 | 4,496.53 | 3,000 | 2,801.73 | 3,200 | 3,088.76 | 200 | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|--|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|---|
| Hydro Charges | 9,955.73 | 10,375.60 | 11,000 | 5,383.69 | 9,000 | 10,238.65 | (2,000) | |
| Water & Sewer Charges | 1,478.94 | 1,370.04 | 1,600 | 1,258.16 | 1,600 | 1,373.90 | - | |
| Janitorial Supplies | 467.71 | 2,112.41 | 750 | 328.43 | 750 | 1,003.11 | - | |
| Materials | 183.85 | 31.53 | 200 | 263.40 | 1,200 | 134.11 | 1,000 | |
| Contracted Services | 2,794.54 | 3,568.84 | 3,500 | 3,807.73 | 3,500 | 3,386.34 | - | |
| Janitorial Contract | 6,349.80 | 5,393.30 | 10,938 | 6,490.77 | 10,938 | 5,990.29 | - | |
| Equipment Rental - Owned | 37.50 | 149.00 | 150 | 137.50 | 150 | 62.17 | - | |
| Museum Yard Maintenance | | | | 661.44 | 600 | - | 600 | |
| Building Maint. Services | 7,608.35 | 4,866.93 | 10,000 | 7,444.15 | 10,000 | 4,909.74 | - | |
| General Insurance | 2,214.56 | 2,624.75 | 2,300 | 1,910.23 | 1,805 | 2,389.49 | (495) | |
| | 35,094.12 | 37,069.73 | 45,783 | 34,601.61 | 50,389 | 34,335.01 | 4,606 | |
| | | | | | | | | |
| Total Revenue | (73,885.76) | (116,179.18) | (85,680) | (43,411.80) | (94,069) | (76,565.00) | (8,389) | workshops +\$2,000, Traveling Exhibit +1700, Apply for MAP grant +3000, Donations +1500 |
| Total Expenditures | 212,966.77 | 246,341.71 | 238,297 | 207,926.28 | 256,290 | 211,928.05 | 17,993 | add museum assistant - 2 less students & no intern, traveling Franklin exhibit expenses offset by Donation Reserves, Tradesperson \$5,301 |
| Total Museum | 139,081.01 | 130,162.53 | 152,617 | 164,514.48 | 162,221 | 135,363.04 | 9,604 | |
| | | | | | | | | |
| Waterfront Development (Sorting Gap Marina) | | | | | | | | |
| REVENUE | | | | | | | | |
| Dock Rentals | (17,369.00) | (22,239.72) | (18,000) | (25,990.91) | (25,000) | (18,098.89) | (7,000) | |
| Confectionery | (51,342.76) | (59,064.16) | (55,000) | (60,223.80) | (60,000) | (52,008.84) | (5,000) | |
| Expense Recoveries | | | | - | | - | - | |
| Launch Fees | (4,398.33) | (5,168.65) | (5,000) | (7,134.20) | (6,500) | (5,019.14) | (1,500) | |
| Sales - Gas & Oil | (15,603.79) | (16,437.05) | (14,000) | (18,867.18) | (18,000) | (15,210.80) | (4,000) | |
| Sales - Confectionery | | | | - | | - | - | |
| Provincial Grants - MNDM | | | | - | | (1,679.33) | - | |
| Expense Recoveries | | | | - | | - | - | |
| Total Revenue | (88,713.88) | (102,909.58) | (92,000) | (112,216.09) | (109,500) | (92,017.00) | (17,500) | |
| | | | | | | | | |
| EXPENDITURES | | | | | | | | |
| Administration | | | | | | | | |
| Distributed Salaries/Wages | 15,344.28 | | | | | 11,268.88 | - | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|---------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|----------------------------------|
| Distributed Benefits | 379.32 | | | | | 291.81 | - | |
| Salaries Full Time | | 1,029.94 | | - | | 343.31 | - | |
| Overtime, Shift, Recall | 563.64 | 593.71 | 500 | 795.22 | | 602.82 | (500) | |
| Vac, Stats, Holiday | 993.45 | | | - | | 607.09 | - | |
| Hourly Part Time | 19,081.22 | 36,992.17 | 33,459 | 39,653.31 | 39,613 | 23,726.26 | 6,154 | upstaff due to increased traffic |
| WSIB | 594.37 | 1,164.57 | 1,071 | 1,285.09 | 1,268 | 745.52 | 197 | |
| CPP | 599.15 | 1,248.71 | 688 | 960.30 | 1,372 | 852.14 | 684 | |
| EI | 543.19 | 871.34 | 764 | 933.28 | 899 | 617.01 | 135 | |
| EHT | 402.43 | 731.52 | | 701.54 | 772 | 485.77 | 772 | |
| Active Net Processing Fees | | | | 275.66 | 280 | - | 280 | |
| Communications | 449.84 | 674.38 | 500 | 561.08 | 800 | 611.52 | 300 | |
| Office Supplies | 428.22 | 865.03 | 500 | 188.97 | 500 | 539.74 | - | |
| Cleaning/Janitorial Supplies | 364.30 | | | - | | 121.43 | - | |
| MNR Rent (10% of Gross Revenue) | 8,871.39 | | 9,150 | - | 10,950 | 5,603.45 | 1,800 | |
| Advertising & Public Notices | | | 400 | - | 400 | - | - | |
| Bank Service Charges | 448.35 | 180.00 | 300 | 189.03 | 300 | 262.78 | - | |
| Cash Over/Under | | (179.41) | | 74.24 | | (51.33) | - | |
| Foreign Exchange | (685.42) | (459.08) | | (445.17) | | (611.52) | - | |
| Credit Card Discount | 730.28 | 704.66 | 600 | 839.28 | 760 | 757.51 | 160 | |
| Active Net Transaction Fee | | | | 320.87 | 325 | - | 325 | |
| Gas/Fuel | | | | - | | - | - | |
| Gas Purchases for Resale | 12,233.41 | 13,673.03 | 12,000 | 17,035.26 | 17,000 | 12,637.43 | 5,000 | |
| Confectionery Expenses | 29,953.96 | 33,136.79 | 30,000 | 33,355.94 | 34,000 | 30,903.65 | 4,000 | |
| | 91,295.38 | 91,227.36 | 89,932 | 96,723.90 | 109,239 | 90,315.27 | 19,307 | |
| Buildings & Grounds | | | | | | | | |
| Distributed Salaries/Wages | 863.39 | | | | | 744.36 | - | |
| Distributed Benefits | 284.92 | | | | | 245.64 | - | |
| Salaries Full Time | | 1,358.99 | 2,000 | 2,102.16 | 4,675 | 453.00 | 2,675 | Tradesperson |
| Salaries Part Time | | | | 22.41 | | - | - | |
| Employer CPP | | 64.81 | | 107.73 | | 21.60 | - | |
| Employer EI | | 29.70 | | 48.87 | | 9.90 | - | |
| Employer OMERS | | 127.25 | | 212.64 | | 42.42 | - | |
| Employer EHT | | 25.28 | | 45.27 | | 8.43 | - | |
| Employer Benefits | | | 660 | 29.41 | 1,531 | - | 871 | |
| Employer WSIB | | 42.72 | | 72.81 | | 14.24 | - | |

2019 COMMUNITY SERVICES DRAFT BUDGET

| | Actual to December 31/16 | Actual to December 31/17 | 2018 OPERATING FORECAST | Actual to October 31/18 | 2019 OPERATING FORECAST | 3 Year Average- 2015, 2016, 2017 | Variance 2019 - 2018 | Notes |
|-------------------------------------|-----------------------------|-----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|----------------------|---|
| Hydro Charges | 4,124.07 | 3,270.26 | 4,200 | 2,067.88 | 3,560 | 3,447.86 | (640) | |
| Water & Sewer Charges | 632.94 | 854.56 | 700 | 601.15 | 700 | 820.87 | - | |
| Waterfront PIL Taxes | 16,044.64 | 16,208.01 | 16,006 | 16,005.59 | 16,700 | 16,158.52 | 694 | Laurie's email |
| Janitorial Cleaning Supplies | 510.77 | 2,561.73 | 2,000 | 2,791.52 | 2,800 | 1,643.21 | 800 | |
| Contracted Services | 4,022.35 | 5,134.00 | 3,500 | 4,201.09 | 4,400 | 4,093.73 | 900 | |
| Equipment Rentals - Owned | 407.87 | 527.16 | 600 | 3,024.90 | 700 | 624.17 | 100 | |
| Repairs & Maintenance | 1,864.83 | 1,206.06 | 2,500 | 499.05 | 2,500 | 1,750.12 | - | |
| Riverfront Maintenance | 308.00 | | | - | | 182.00 | - | |
| Insurance | 8,171.31 | 8,316.36 | 8,495 | 7,055.62 | 4,603 | 7,778.77 | (3,892) | see insurance sheet |
| | 37,235.09 | 39,726.89 | 40,661 | 38,888.10 | 42,169 | 38,038.83 | 1,508 | |
| | | | | | | | | |
| Total Revenue | (88,713.88) | (102,909.58) | (92,000) | (112,216.09) | (109,500) | (92,017.00) | (17,500) | Dock Rentals +\$7000, Ice cream +\$5000, Launch +1500, Gas/Oil +\$4000 |
| Total Expenses | 128,530.47 | 130,954.25 | 130,593 | 135,612.00 | 151,408 | 128,354.10 | 20,815 | Tradesperson \$6206, Taxes \$700, Increased staffing \$6154 |
| Total Waterfront Development | 39,816.59 | 28,044.67 | 38,593 | 23,395.91 | 41,908 | 36,337.10 | 3,315 | |
| | | | | | | | | |
| | | | | | | | | |
| Total C S Revenue | (2,751,528.20) | (2,790,635.90) | (2,864,197) | (2,138,721.22) | (2,749,307) | (2,691,001.08) | 114,890 | Top revenue changes: Childcare -\$123,561, Rec Facilities -\$33,692, Marina +17,500, Museum +\$8,389 |
| Total C S Expenditures | 4,448,336.59 | 4,459,112.62 | 4,689,418 | 3,548,182.05 | 4,760,497 | 4,322,773.98 | 67,784 | Top expense changes: Childcare -\$135,998, Rec Programs +\$40,654, Rec Facilities +\$33,692, Marina +\$20,815 |
| | | | | | | | | Senior Centre +\$3,131, Childcare -\$12,439, Handivan -\$8,399, Rec Facilities +\$134,772, Rec Programs +33,254, CS +\$7,606, Sunny Cove +\$7,624, Library +\$4,205, Museum +\$9,604, Marina +\$3,315 |
| TOTAL COMMUNITY SERVICES | 1,696,808.39 | 1,668,476.72 | 1,825,221 | 1,409,460.83 | 2,011,190 | 1,631,772.90 | 182,674 | |
| | | | | | | | | |
| | | | | | | | | |