

# **Fort Frances Public Library Technology Centre**

## **Board Meeting Minutes**

### **September 23, 2020**

The meeting of the Fort Frances Public Library Board was in the Shaw Community Hub at the FFPLTC on Wednesday, September 23, 2020 at 3:30 p.m.

**Board members in attendance:** Michael Behan, Sheri De Gagné, Robin Dennis, Andrew Hallikas, Gord McBride, Robert Schulz, Kerry Zucchiatti

**Staff:** CEO/Secretary-Treasurer, Joan MacLean, Recreation and Culture Manager – Aaron Bisson

**1. Declaration of Conflict of Interest** - There were no conflicts of interest.

**2. Approval of the Agenda**

**MOTION#2020-41:** Kerry Z. moved to approve the agenda for the September 23, 2020 FFPLTC Board Meeting including amendments to policy review section  
Seconded by Sheri D. **Carried.**

**3. Consent Agenda**

**MOTION#2020-42:** Michael B. moved to approve the consent agenda for the September 23, 2020 Library Board meeting.  
Seconded by Andrew H. **Carried.**

**4. Business Arising from Minutes**

**a. Ontario Energy Board/Enbridge**

CEO brought the meeting up to speed regarding the ongoing investigation into the larger gas bills the library has been receiving for the last year.

**b. Library Storage Shed Update**

Aaron updated the meeting regarding the progress of the storage shed location approval at the upcoming Town of Fort Frances council meeting.

**5. Items for Action/Discussion:**

**a. In-Camera Session**

**MOTION#2020-43:** Andrew H. moved to go in-camera at 3:52 p.m. regarding a matter about an identifiable individual.  
Seconded by Michael B. **Carried.**

The Board moved out of camera at 4:00 p.m.

**MOTION#2020-44:** Motion for the CEO to act as the board directs made by Robert S.

Seconded by Gord M.

**Carried.**

**b. Mask Policy OP-25**

**MOTION#2020-45:** Michael B. moved to amend Library Mask Policy OP-25 with the amendment to the addition of Item 7 – Policy contingent upon mandatory provincial regulation. Addition to be approved at October board meeting.

Seconded by Kerry Z.

**Carried.**

**c. Capital Projects**

Short discussion regarding possible Capital Budget projects and getting competing estimates.

**d. CEO Goals**

Joan outlined her goals for the coming year.

**e. Donation to Drive-In Movie Project**

The board declined to make a donation and made the point that the donation to the project is the time put into the project by the staff member and the CEO.

**f. Board Education Session**

CEO made a short presentation on Conflict of Interest

**g. Policy Review** – list amended to reflect policies due for review and replace one reviewed previously.

i. **GOV-02**

ii. **OP-10**

iii. **GOV-09**

iv. **BL-02**

v. **BL-05**

vi. **GOV-10**

**MOTION#2020-46** Robert S. moved to approve listed policies to a four year review period after making discussed amendments and corrections.

**6. Information Items**

- a. Friends of the Library Meeting Minutes – 09/17/2020

**7. Adjournment and statement about next meeting date.**

**MOTION#2020-47:** Motion to adjourn the September 23, 2020 Board meeting at 4:35p.m. Moved by Gord M.

Seconded by Kerry Z.

**Carried.**

**Next meeting – Wednesday, October 21, 2020 @3:30 p.m.**