



AMO Communications
<communicate@amo.on.ca>

18/09/2013 05:25 PM

To "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>

cc

bcc

Subject Energy Planning Workshop Offers Best Practices and Much More

The latest **Energy Planning Workshop** now on offer by Natural Resources Canada and LAS offers best practices, sample energy plans, tools, resources and helpful tips on how to move from consumption data into an integrated, living plan. This workshop is geared towards **all municipal staff, elected officials, and others** interested in energy planning as required by *Regulation 397/11 Energy Conservation and Demand Management Plans*. Please see the attached flyer for locations, agenda, and further details.

If you have problems opening the attachment(s) please call AMO/LAS at (416) 971-9856.

PLEASE NOTE

AMO/LAS communications will be broadcast to the municipality's administrator and clerk. Recipients of the AMO/LAS broadcasts are free to redistribute the AMO/LAS broadcasts to other municipal staff and elected officials as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER

These are final versions of AMO/LAS documents. AMO/LAS assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.



LAS NRCan Energy Workshop Registration_Fall 2013.pdf



Energy Management Planning Workshop

This Energy Planning workshop is geared towards **all municipal staff, elected officials, and others** interested in energy planning as required by *Regulation 397/11 Energy Conservation and Demand Management Plans*.

This Dollars to \$ense Energy Management Planning workshop offered by Natural Resources Canada answers the question - I have my data, now what? Building on the work put into developing the energy consumption reports submitted to the Ministry of Energy on 1 July 2013, this workshop will help you take the next steps to developing a full energy conservation plan before the 1 July 2014 deadline - as required by *Regulation 397/11*.

All participants will receive a detailed workshop package and access to an online toolkit with loads of information about best practices, new technologies, available funding programs... and much more.

The last series of workshops quickly sold out. Beat the rush and register today!

Content

Explores the principles, concepts, and available tools for Municipal Energy Management Planning including:

- An introduction to the behavioural, organizational, and technical aspects of energy management
- A review of the plan required under *Regulation 397/11*
- Detailed treatment of key areas including:
 - a. Energy policy
 - b. Projects and Initiatives
 - c. Use of Benchmark and Audit++ Information
 - d. Distributing the human resource burden
 - e. Available guidance material and incentives
- An overview of the LAS Energy Planning Tool (EPT)
- Developing targets, goals, and objectives
- How to implement your plan
- Monitoring and evaluating best practices

"Following attendance at an AMO/LAS Energy Management Workshop, our small urban municipality has benefited immensely, with respect to energy savings, through participation in both LAS's electricity and natural gas procurement programs. We continue to benefit from timely, reliable and accurate advice related to energy management issues, through our ongoing relationship with staff contacts at AMO/LAS."

Rick St. Dennis, Smith Falls

Who should attend?

Anyone who makes energy-related decisions within your organization:

- Councilors
- CAOs and senior managers
- Facility managers
- Parks and Recreation Managers
- Public Works Staff
- Clerks/ Treasurers
- Energy Managers
- Contractors and Consultants

Sessions Presented by:

This workshop is facilitated by Stephen Dixon and Garth White and is supported by **Natural Resources Canada**



What Should I Bring?

- Your municipality's 2011 Energy Consumption Report
- Total municipal energy consumption
- Any existing energy plans
- Excerpts from other municipal plans (OPs, ICSPs, Asset Mgmt. Plans, etc) that pertain to energy management



REGISTRATION FORM

Please type or print clearly. Use one form per registrant. Payment **MUST** accompany registration. Please fax registration form to (416) 971-9372

Full name: _____

Title: _____

Municipality/Org: _____

Address: _____

City: _____

Province: _____ Postal Code: _____

Phone: _____ Fax: _____

E-mail: _____

All workshops run from 8:30AM – 4:00PM. Please check the session you wish to attend below:

X	DATE	LOCATION	COST
	Oct 1, 2013	London Days Inn (1110 Wellington Road)	\$400.00 plus HST (\$452.00)
	Oct 2, 2013	Brantford Best Western Plus Brant Park Inn (19 Holiday Drive)	
	Oct 16, 2013	Sudbury Radisson Hotel (85 St. Anne Road)	
	Oct 17, 2013	Peterborough Holiday Inn (150 George St. North)	
	Oct 18, 2013	Smith's Falls Comfort Inn (33 Centre Street)	
	Nov 29, 2013	Thunder Bay Valhalla Inn (1 Valhalla Inn Road)	
	Dec 5, 2013	Toronto Sheraton Toronto Airport Hotel and Conference Centre (801 Dixon Road)	

PAYMENT: Registration forms **CANNOT** be processed unless accompanied by proper payment.

Total amount to be remitted: **\$ 452.00**

Payment Method:

☐ Cheque Payable to: Local Authority Services Limited - 200 University Ave, Suite 801, Toronto, ON., M5H 3C6

Credit Card: ☐ MasterCard ☐ Visa

Card # _____

Name on Card _____

Expiry Date _____

Signature _____

Refund Policy: Cancellations must be made in writing and received by LAS 14 days prior to the date of the selected workshop session. An administration fee of \$ 50.00 + 13% HST (\$56.50) will apply.