

Date: June 3rd, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: May Activities for By-Law Enforcement Department.

Please see the below information for the month of May activities for this department.

Operational Constraints

May 2021

Animal Pound Statistics

Impounded Dogs	1
Impounded Cats	0
After Hours Visits	0
Total Shelter Visits for Month 10	

Monthly Parking Statistics

Tickets for Month	3
Ticket by OPP	0
Monthly Total	3
Yearly Total Issued	113

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.
- Fine Box Collections & Ticket Processing.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- Parking Enforcement Complaint Driven.
- OPP Monthly Parking Stats.
- Weekly Mileage for Civic Centre Vehicles.
- Emergency Management COVID-19 Response.
- Emergency Management 2021 Compliance Begun.
- Operation Walleye Full Scale Exercise Planning Meetings.
- OFMEM PEOC Calls Twice per Week.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- NWHU Vaccination Task Force Meetings Weekly.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM EEPMO Project Meetings.

- OAPSO Fall Chapter Meeting Planning
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- NWHU Section 22 Order Implementation.
- Monitoring NW Region Fire Hazards.

Occurrence Type (Complaints & Information)	Calls for Service/Complaints
Fireworks (Includes Inquiries)	2
Parking (Includes Inquiries)	9
Animals (Includes Inquiries)	8
Business Licensing (Includes Inquiries)	12
Property Standards (Includes Landlord/Tenant & Grass Cutting)	20 PS + 35 Grass = 55 Total
Taxi (Includes Inquiries)	6
Sign Permits (Includes Inquiries)	5
Moving Permits (Includes Inquiries)	1
Retail Holiday Act (Includes Inquiries)	5
Heavy Trucks (Includes Inquiries)	3
Waste Management (Includes Asselin Forms)	11
Fences (Includes Inquiries)	16
COVID Legislation/Vaccination	4
OPP Call Outs/Questions	1
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	6
Cannabis (Includes Inquiries)	2
Noise Issues (Includes Inquiries)	5
Fire Issues (Includes Inquiries)	6
Water Permits (Includes Inquiries & Enforcement)	15
TOTAL CALLS FOR SERVICE	161

Respectfully submitted,

Original Signed By

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