

Date: January 5th, 2017

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

Re: Pet Licensing Program.

As you are aware this office has been tasked with reviewing our current pet licensing program and providing options to the Planning & Development Executive Committee so that direction can be provided to By-Law Enforcement on the Municipalities Pet Licensing Program.

The current Pet Licensing Program is:

- Only Dogs are currently licensed. Dogs are only licensed when they are at 6 months of age to allow the owner a chance to have the pet altered.
- Dogs are licensed on an annual basis and the pet owner's information is hand written and a hard copy document of the registration is kept. A dog tag is provided to the dog owner to affix to the dog.
- An advertising campaign is conducted in the beginning of each year.
- Dogs that are caught running at large and found to be unlicensed are placed into the shelter. When the owner comes claims their dog they are required to pay an impound fee, a running at large charge and purchase a dog tag.
- Otherwise dog licensing is done through the complaint process or when dog owner liability or cruelty complaints are received by the OPP.

An option that was presented to Council back in May 2009 was microchipping and offering lifetime licensing. At this time there was many variables that the recommendation from PDEC was to abandon this initiative. By-Law Enforcement since this time has been in contact with other Municipalities who have switched to offering lifetime licensing. I have attached some documentation from the City of Thunder Bay who has been offering this program for quite some time now as well as the City of Duluth, MN who has just recently changed their pet licensing program.

The recommendation from this office would be to make the necessary changes to our pet licensing program to ensure that we are offering every opportunity to the residents of Fort Frances to have all of their pets licensed. The changes that would be required are by-laws reviewed and rewritten, updates to our licensing program, working out agreements with the Nor-West Animal Clinic and Rainy River Veterinarian Clinic in International Falls,

MN, updating our computer software system to allow for a database to be created and updating our Animal Services page on our website.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Patrick Briere', with a long horizontal flourish extending to the right.

Patrick Briere

By-Law Enforcement Officer

City Clerk

THE CITY OF DULUTH, MINNESOTA

City Clerk : Home

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PET LICENSES

INITIAL CONTACT: City Clerk, 330 City Hall, 411 W. 1st St., Duluth MN 55802.

TELEPHONE NUMBER: (218) 730-5500.

ISSUED TO: Any person possessing a dog or cat within the city. The license per is from January 1 to December 31 and must be renewed every year. Annual licen mailed to current pet licensees each December. **NOTE:** All proceeds from the lic city administrative costs, shall be placed into a fund from which all expenditures ai to the operation of the city animal control program. This fund shall supplement ani

****NEW** FORM/FEE:** [Pet License Application/Fee Structure.](#)

****PET RENEWALS**:** [Now Available Online](#)

- Review [Renewal Instructions](#)

LICENSE INFORMATION NEEDED:

- Owner's Name, Address and Phone Number.
- Pet's Name, Breed, Color, Sex, Age and Species (dog or cat).
- Rabies Certificate stating the rabies shot vaccination and expiration dates, young. (Enclose the **original document** from your veterinarian. It will be r license.)
- Spaying or Neutering Certificate if your pet has been altered. (Enclose the **document** from your veterinarian. It will be returned with the license.)

NEW LICENSE TYPES:

- Annual. Compliant and noncompliant (see definitions below).
- Lifetime. Compliant only (see definition below).

NEW DEFINITIONS:

- Altered. The animal has been surgically sterilized by a veterinarian and/or to provide documentation that a veterinarian has examined the animal and been spayed or neutered.
- Unaltered. Any animal for which the owner is unable to provide documents been altered.
- Compliant. The animal is currently vaccinated against rabies **and** altered
- Noncompliant. The animal does not meet any or all of the following requirements against rabies, altered and/or licensed.

To obtain a pet license you can do one of the following:

- Mail the license fee and certificate(s) to the City Clerk's Office and the license original certificates you sent will be mailed back.
- Bring the license fee plus the certificate(s) to the City Clerk's Office between 9 a.m. - 5 p.m., Monday - Friday.

If you own 4 or more dogs or 4 or more cats, you must also apply for a maximum of 4 licenses.

To reach the Animal Control Officer or Animal Shelter, please call 218-723-3100. Monday - Friday from 8:00 a.m. until 4:00 p.m. The shelter is located at 2627 Couder Ave., MN 55806.



CITY OF DULUTH
CITY CLERK'S OFFICE
330 City Hall • 411 West First Street
Duluth, Minnesota 55802-1189
Phone (218) 730-5500
Fax (218) 730-5923

*Type in your information by tabbing through the boxes below.
Print, sign (if applicable) and submit this applicant to the address above.*

PET LICENSE APPLICATION January 1 to December 31					
LICENSE TYPES (CHECK ONE) INCLUDE THAT AMOUNT IN A CHECK OR MONEY ORDER WITH APPLICATION					
<input type="checkbox"/>	Annual compliant	\$10.00	<input type="checkbox"/>	Lifetime - compliant	\$60.00
<input type="checkbox"/>	Annual altered non-compliant	\$25.00	<input type="checkbox"/>	Lifetime - change of owner	\$5.00
<input type="checkbox"/>	Annual unaltered	\$75.00	<input type="checkbox"/>	Service Animal	Free
<input type="checkbox"/>	Duplicate tag	\$5.00			
OWNER INFORMATION					
NAME(S)					
ADDRESS					
PHONE					
PET INFORMATION					
SPECIES	<input type="radio"/>	DOG	<input type="radio"/>	CAT	
NAME			SEX		AGE
BREED			COLOR		
SPAY/NEUTER INFORMATION					
SPAYED/NEUTERED? (Y/N)		DATE			
VET OR VET CLINIC NAME					
NOTE: If pet has been spayed or neutered, include the certificate with this application. It will be returned with the license.					
RABIES VACCINATION INFORMATION					
VACCINATION DATE			EXPIRATION DATE		
VET OR VET CLINIC NAME					
NOTE: Include the Rabies Certificate with this application. It will be returned with the license.					

PRIVACY NOTICE: The information you listed above is classified by the State of Minnesota as PUBLIC unless you choose to keep it private. If you want your information to be kept private, date and sign your name below. I request my data to be considered private.

Signature

Date

LIVING VISITING DOING BUSINESS CITY GOVERNMENT

> [Home](#) > [Living](#) > [Animal Services](#) > Pet Licence

PET LICENCE



In Thunder Bay, all pet owners must license their dogs and cats within 14 days of ownership. Licences must be kept on your pet at all times, to enable us to reunite you with your lost pet. We'll even give your pet a [free ride home](#) the first time.

RENEW YOUR PET LICENCE ONLINE!
Visit our [Online Pet Licence Renewal Page](#)


LICENSING FEES:

- \$50 for an unaltered dog or cat, regardless of its age
- \$35 for an unaltered dog or cat with a [microchip](#) implant
- \$20 for an altered dog or cat
- \$15 for a lifetime licence for an altered dog or cat with a [microchip](#) implant

Proof of your pet's spay/neuter certificate and microchip implant certificate is required at the time you purchase your licence. In situations where the Officer attempts to deliver an animal home and the owner is not home, notification will be left and the animal will be brought to the Animal Services Centre. Whenever an animal is impounded, pound fees are applicable.

How to License Your Pet	
Process	How
Online	Renewal your pet's licence online through the City's secure website using VISA™ or MasterCard™. Click here to renew your pet's licence.
By Mail	Mail your completed pet licence form to the following address and the licence will be mailed to you directly: City of Thunder Bay Animal Services Centre 882 Alloy Place Thunder Bay, ON P7B 6E6
By Telephone	For payment by telephone, please call the Centre at (807) 684-2156, Monday to Friday, between the hours of 8 am and 5 pm. VISA or MasterCard will be accepted.
In Person	To obtain or renew your pet's licence, bring a copy of the spay/neuter certificate and microchip implant certificate to the City of Thunder Bay Animal Services Centre. Payment can be made with cash, debit or credit card.

Print and fill out the appropriate form below to speed up the process:

Dog Licence Form  [Adobe PDF, 1 page, 483 KB](#)

Cat Licence Form  [Adobe PDF, 1 page, 483 KB](#)

You can also obtain a licence at any one of the following outlets:

Pet Licence Locations	
Location	Address
Animal Services Centre	882 Alloy Place
Highview Animal Clinic	860 Red River Road
Licensing & Enforcement	Victoriaville Civic Centre, 2nd Floor
Meadows Animal Clinic	644 West Arthur Street



QUICK LINKS

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[Lost Pet](#)

