

**Town of Fort Frances  
Administrative Report**

**TO:** Mayor and Council  
**FROM:** Cody Vangel, Chief Building Official & Municipal Planner  
**SUBJECT:** **Proposed Telecommunications Tower – 238 Church Street – Request for Letter of Concurrence**  
**DATE:** March 14, 2022

**Issue:**

Consideration to issue a letter of concurrence to Canacre LTD on behalf of Bell Mobility for the proposed installation of a 35m monopole telecommunications tower at 238 Church Street.

**Strategic Impact:**

N/A

**Options/Alternatives:**

1. Recommend providing a letter of concurrence
2. Provide additional comments on the project, and provide a letter of concurrence
3. Withhold issuing a letter of concurrence

**Administrative Recommendation:**

**RECOMMENDED THAT** a letter of concurrence be submitted to Canacre LTD on behalf of Bell Mobility for the proposed installation of a 35m monopole telecommunications tower at 238 Church Street.

**History:**

The installation of telecommunications towers is a federally regulated matter through Industry Canada. In some instances, various municipalities may have policies and/or procedures related to the installation of these towers, specifically with the consultation process applicable. The Town of Fort Frances does not have a specific policy and/or procedure to this matter. As such, the proponent is required to follow the procedures outlined in Industry Canada's CPC-2-0-03 regarding Radiocommunication and Broadcasting Antenna Systems. It should be noted that municipalities have little to no authority to prevent telecommunications towers from being constructed as they are a federal initiative.

**Analysis:**

Administration is aware that the approval authority for wireless telecommunication towers is within Industry Canada under the *Radiocommunication Act* and also that *Issue 5, July 2014* of Industry Canada's *Radiocommunication and Broadcasting Antenna Systems – CPC-2-0-03* outlines the process for the proponent to follow and encourages the land-use authority to establish policies as it is in the best position to contribute to optimum siting of facilities to meet their own community needs. Administration can confirm that the Town of Fort Frances has not established such a policy but that it was consulted on this project.

Administration can also confirm that the Town of Fort Frances was provided with an information package, in addition to ongoing consultation dating back to May 2021, by Canacre LTD on behalf of Bell Mobility on or about January 19, 2022, and further that:

- Mail notification was sent to 65 property owners that owned 55 parcels within the notification radius of three times tower height (105m) on or about January 19, 2022 using a mailing list provided by the municipality; and
- Public notice was published on Wednesday January 19, 2022 in the local newspaper, *Fort Frances Times*.
- Deputations were presented to Council on January 10, 2022 and February 28, 2022

The last day to receive submissions was February 21, 2022. The Town of Fort Frances received no submissions and administration is advised that none were received by the proponent. As there were no comments or concerns to be addressed, Canacre LTD on behalf of Bell Mobility requested a letter of concurrence on February 22, 2022.

The Planning and Development Executive Committee considered this matter at their March 7, 2022 session, where they recommended approval of this report to provide a letter of concurrence to Canacre LTD for this project.

**Consultation:**

Travis Rob, Operations and Facilities Manager  
Evan Turunen, Canacre LTD

**Supporting Document / Financial Documents:**

1. 220118\_PP\_X3187\_Info\_Package
2. 20220120\_PP\_00006\_X3187\_Fort Frances\_Concurrence\_Req\_Letter
3. 20220222\_PP\_00006\_X3187\_Fort Frances\_Consultation\_Summary
4. 220114\_PP\_X3187\_Fort Frances Town Centre\_Mailout
5. 220113\_PP\_X3187\_Fort Frances Town Centre\_Newspaper\_Notice
6. X3187\_Fort Frances Town Centre\_Visual Sim\_1
7. X3187\_Fort Frances Town Centre\_Visual Sim\_2
8. X3187\_Fort Frances Town Centre\_Survey
9. cpc-2-0-03-i5