

**FORT FRANCES MUNICIPAL NON-PROFIT HOUSING CORPORATION**  
**Annual General Meeting – December 15th, 2015**

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A regular meeting of the Board of Directors of the Municipal Non-Profit Housing Corporation was held in the Committee Room of the Civic Centre on December 15th, 2015 at Noon.

Members present: Wendy Brunetta, Andrew Hallikas, Doug Kitowski, Charleen Mallory, Gord McBride, Elizabeth Slomke, Kathy Lawson

Members absent: Nick Wihnan

Others Present: Mark McCaig,

1. **Call to Order** – The Vice-Chair called the meeting to order at 12:01 p.m. with quorum present.

2. **Non-Agenda Items** – None

3. **Approval of Agenda**

**Res. #20/15 (Hallikas/Kitowski)** – THAT the December 15<sup>th</sup>, 2015 agenda as prepared be approved.

**CARRIED**

4. **Minutes of previous meeting**

**Res. #21/15 (Kitowski/Hallikas)** - THAT the minutes of the regular meeting dated November 12th, 2015 be approved as distributed.

**CARRIED**

5. **New Business:**

a) **Current year 3<sup>rd</sup> quarter financials**

**2015 Financial Statements – (presented by S. Weir, RRDSSAB)**

The financial statements as prepared were presented to members. Ms. Weir acknowledged that the year to date column will be used beginning 2016. The November and December statements will be available at the first meeting in 2016.

**Res. #22/15 (Kitowski/Hallikas)** THAT the financial statement for the month of October 2015 be approved as presented by Rainy River District Social Services Administration Board.

**CARRIED**

b) **Appointment of Auditors for current year:**

**Res. #23/15 (Kitowski-Hallikas)** - THAT the Board of the Fort Frances Municipal Non-Profit Housing Corporation appoint BDO Canada LLP as auditors for the year ended 2015.

**CARRIED**

c) **Appointment of Officers for the Ensuing Year**

**Res. #24/15 (Hallikas-Kitowski)** – THAT the following board member appointments to the Fort Frances Municipal Non-Profit Housing Corporation be approved:

- **President – Charleen Mallory**
- **Vice President – Wendy Brunetta**
- **Treasurer – Elizabeth Slomke**
- **Secretary – Kathryn Lawson**

**CARRIED**

**6. Outstanding Issues**

- a. Bill 65 – Corporations Act – No action pending furtherance by the Province.**

**7. Information**

**a) Agenda template**

M. McCaig spoke to this item.

Meetings for 2016 are now set as follows:

Meeting #1 – 3<sup>rd</sup> Thursday March 2016

Meeting #2 – 3<sup>rd</sup> Thursday June 2016

Meeting #3 – 3<sup>rd</sup> Thursday September 2016

Meeting #4 – AGM – 3<sup>rd</sup> Thursday December 2016

- b) Draft 2016 Proposed Budget (S. Weir) - this item was presented as information only.**

- c) Statement of Reserves (S. Weir – presented as information)**

- d) Unit Availability Detail as of October 31, 2015 (update from S. Weir)**

- e) Receivable Aging Report by Property as at October 31, 2015 (S. Weir)**

- f) \$7,000 damage incident – Verbal Update from S. Weir.**

**8. Non-Agenda Items –**

- 9. Next Meeting and Close** - The meeting closed *sine die* at 12:54 with next meeting scheduled for March 17, 2016.

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**President/Vice-President**

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**Secretary**