

TO: Mayor Avis & Members of Council
FROM: Dawn Galusha, Deputy Treasurer
DATE: November 8, 2016
SUBJECT: Mayor Roy Avis – AMO “What’s Next Ontario” Session Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 and Schedule “B” Travel Expenses of \$105.51 to attend the AMO “What’s Next Ontario” session held in Dryden, Ontario on October 19, 2016 as submitted by Mayor Roy Avis.

Session Expenses

1. Meals	\$ 51.00
2. Ground Transportation	54.51
3. Per Diem (1 day)	<u>150.00</u>
Total Per Diem & Travel Claims	<u>\$255.51</u>

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’. Council Resolution 612, dated October 11, 2016 authorized Mayor Avis’ attendance with per diem and travel expenses to be reimbursed.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$255.51 as submitted by Mayor Roy Avis for his attendance at the AMO “What’s Next Ontario” Session held in Dryden, Ontario.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$255.51 as submitted by Mayor Roy Avis for his attendance at the AMO “What’s Next Ontario” Session held in Dryden, Ontario.