

Date: October 7<sup>th</sup>, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: September Activities for By-Law Enforcement Department.

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Please see the below information for the month of September activities for this department.

**Operational Constraints**

- Nothing to report.

**September 2021**

Animal Pound Statistics

Impounded Dogs	0
Impounded Cats	1
After Hours Visits	0
Total Shelter Visits for Month	10

Monthly Parking Statistics

Tickets for Month	3
Ticket by OPP	0
Monthly Total	3
Yearly Total Issued	121

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- Fine Box Collections & Ticket Processing.
- Parking Enforcement Complaint Driven.
- OPP Monthly Parking Stats.
- Emergency Management COVID-19 Response.
- Emergency Management 2021 Compliance Ongoing.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM - EEPMO Project Meetings.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Monitoring NW Region Fire Hazards & Evacuation Situation.
- POA Court Reopening Meetings/Planning.
- Shred-It Regular Shred visit for Clerk's office.
- MLEOA Virtual Training Seminar.
- Corporate Vaccine Policy Research.
- Assist Staff in Proof of Vaccination Provincial Mandate.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	3
Traffic By-Law (Includes Inquiries)	12
Animals (Includes Inquiries)	16
Business Licensing (Includes Inquiries)	9
Property Standards (Includes Landlord/Tenant & Grass Cutting)	8
Taxi (Includes Inquiries)	2
Off-Road Vehicles By-Law (Includes Inquiries)	3
Moving Permits (Includes Inquiries)	1
Smoking By-Law & Cannabis (Includes Inquiries)	2
Heavy Trucks (Includes Inquiries)	1
Waste Management (Includes Asselin Forms)	19
Fences (Includes Inquiries & Pools)	3
COVID Legislation/Vaccination	13
OPP Call Outs/Questions	2
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	4
Noise Issues (Includes Inquiries)	6
Fire Issues (Includes Inquiries)	4
Water Permits & Information (Issued, Inquiries & Enforcement)	1
Sign Permits (Includes Inquiries)	4
<b>TOTAL CALLS FOR SERVICE</b>	<b>115</b>

Respectfully submitted,

Original Signed By

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