

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1. Attendee	JOHN M. TAGGART							
2. Conference/Seminar Attended	ROMA							
Location (Facility and City)	TORONTO							
Dates	JAN 18 - 21 2020							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation								
Transportation								
Breakfast	13 ⁰⁰	20 ⁰⁰	0					33 ⁰⁰
Lunch	25 ⁰⁰	0	25 ⁰⁰					50 ⁰⁰
Dinner	45 ⁰⁰	45 ⁰⁰	0				55 ⁰⁰	145 ⁰⁰
Per Diem	160 ⁰⁰	160 ⁰⁰	160 ⁰⁰				50 ⁰⁰	560 ⁰⁰ ①
Other	33 ⁰⁰							33 ⁰⁰
4. Prepaid Expenses	Registration		Air Travel		Other		Total	
5. Town Used Vehicle	Yes	No	Reason					Total
Mileage Claimed	KM x CRA rate =							
6. Approved				Total Expenses				
				Advance Received				
				Balance Claimed				801.90
				Balance Refunded				

The agenda must be attached to process payment

① (560.00)
241.90

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

JAN 22/20
Date

Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier



AIRPORT FEE RECEIPT
TICKET NO:

NAME: MCTAGGART/JOHNMR
DATE OF ISSUE: 19JAN2020

PNR RECLOC:
ISSUED BY :

RV44LV
YQTTB

	AMOUNT	TAX	TOTAL
FIRST BAGGAGE FEE	30.00	03.90RC	33.90
END 0144202350452			

GRAND TOTAL	30.00	03.90	33.90
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FORM OF PAYMENT: IN CANADIAN DOLLARS CA*****4852
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE

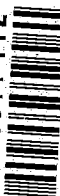
AIR CANADA

MCTAGG/JOHN

YQTTB
TO/A:TORONTO

LR

ZX 1511 YYZ



0014 AC096117

2020 ROMA CONFERENCE - PROGRAM



Rural Ontario: Moving Forward promises a dynamic and educational program. While the program continues to be developed, please see below for what you can expect at the conference this year.

SUNDAY, JANUARY 19

11:00 am - 6:00 pm

REGISTRATION OPEN TO DELEGATES

- Sponsored by Smart Serve

1:00 - 6:00 pm

EXHIBIT HALL OPEN

1:00 - 2:15 pm

CONCURRENT SESSIONS A

- Cannabis in Your Community: Medical Grows - Challenges and Opportunities
- Sustainable Economic Development
- Slow Down
- Environmental Assessment Reform - New Opportunities for Streamlining Approvals and Local Control
- Asset Management in Action: Success Stories from Rural Ontario

2:45 - 4:30 pm

PLENARY PROGRAMMING

2:45 - 3:00 pm

- Welcome Remarks

3:00 - 3:20 pm

- ROMA Update and AGM
 - Allan Thompson, ROMA Chair
 - Afshin Majidi, Secretary Treasurer

3:20 - 3:45 pm

- Using Foresight to Foster Discussion of Rural Challenges
 - Norman Ragetlie, Executive Director, Rural Ontario Institute

2:30 - 3:00 pm

Coffee Break with Exhibitors

3:00 - 5:15 pm

PLENARY PROGRAMMING

3:00 - 3:15 pm

- Andrea Horwath, Leader of the Official Opposition

3:15 - 3:45 pm

- An Overview of the Grand River Conservation Authority - Building Resiliency through Collaboration

3:45 - 4:10 pm

- Preparing for Ontario's 2020-21 Provincial Budget

4:10 - 4:25 pm

- The Honourable Steve Clark, Minister of Municipal Affairs and Housing

4:25 - 5:30 pm

- Ministers' Forum

5:30 - 6:30 pm

Ontario Reception**TUESDAY, JANUARY 21**

7:00 - 10:00 am

REGISTRATION OPEN TO DELEGATES

7:30 - 8:15 am

SPONSORED LEARNING BREAKFASTS

- Making More Possible through Investments. Sponsored by ONE Investment
- Cybersecurity and Closed Meetings. Sponsored by LAS
- Funding for Growth. Sponsored by Mitacs
- Investing your Communities and Planning for the Future. Sponsored by Hydro One
- Municipalities, The Unsung Heroes for Broadband Connectivity. Sponsored by Shaw Communications

8:30 - 11:45 am

PLENARY PROGRAMMING

8:30 - 9:30 am

- Rural Social Policy Panel

9:30 - 9:45 am

- John Fraser, Interim Leader, Ontario Liberal Party

9:45 - 10:45 am

- Michael J. Smither Question Box Panel

10:45 - 11:00 am

- Mike Schreiner, Leader, Green Party of Ontario

11:00 - 11:45 am

- Closing Keynote: Andrew Coyne
 - The Political Landscape: Where are we Headed?

11:45 am

Closing Remarks and Wrap Up Prize Draw

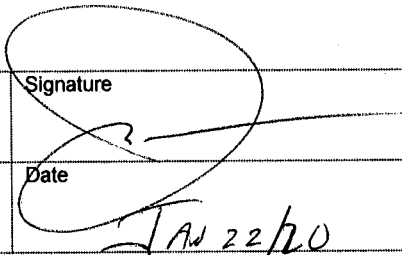
- Sponsored by Air Canada

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	JOHN McTAGGART
Conference / Seminar Attended	ROMA.
Location	TORONTO
Dates	JAN 18-21 / 20

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	1/20/20	1/21/20				1/18/20	1/19/20	
Amount	160 ⁰⁰	160 ⁰⁰				160 ⁰⁰	80 ⁰⁰	560 ⁰⁰

Name (Please Print)	Signature
JOHN McTAGGART	
Approved	Date
	JAN 22 / 20

To be submitted to Payroll for processing when approved by Council



Kathryn Lawson
320 Portage Ave
Fort Frances, ON P9A 3P5
Canada

McTaggart, John

Company Name: Township of Fort Frances

Group Name:

INFORMATION INVOICE

HST No.: 10009 4077 RT 0004

Room No. 512
Arrival : 01/18/20
Departure : 01/19/20
Invoice No. :
Conf. No. : 510363
Cashier No. : 43
Purchase :
Order :
A/R No. :

Date	Description	Charges	Credits
01/18/20	Room Charge	155.00	
01/18/20	Municipal Accommodation Tax (4%)	6.20	
01/18/20	HST on MAT (13%)	0.81	
01/18/20	Harmonized Sales Tax (13%)	20.15	
01/19/20	Visa - Front Desk		182.16

Total Charges	182.16	
Total Credits		182.16
Balance		0.00

Page No. 1 of 1

Signature: _____

I agree to the charges and understand that any outstanding charges will be charged to my credit card after departure.

Valhalla Inn

1 Valhalla Inn Road, Thunder Bay, P7E 6J1 || Telephone: 807-577-1121 || Fax: 807-475-4723 || www.valhallainn.com

Sheraton Centre Toronto Hotel
123 Queen Street West
Toronto, ON M5H 2M9
Canada
Tel: (416) 361-1000 Fax: 416-947-4854



John McTaggart
AS1830 - ROMA AGM And Annual Conference

Page Number : 1
Guest Number : 7412616
Folio ID : A
Arrive Date : 19-JAN-20 09:01
Depart Date : 21-JAN-20 12:31
No. Of Guest : 1
Room Number : 4044
Marriott Bonvoy Number : 1413

Invoice Nbr : 1209635

Information Invoice

Tax ID : 737124495

Sheraton Centr YYZTC JAN-21-2020 02:30 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
19-JAN-20	DEPOSIT	Deposit-VI-8250		-259.72
19-JAN-20	RT4044	Room Chrg - Grp - Association	221.00	
19-JAN-20	RT4044	Room HST	28.73	
19-JAN-20	RT4044	Municipal Tax	8.84	
19-JAN-20	RT4044	HST Municipal Tax	1.15	
20-JAN-20	RT4044	Room Chrg - Grp - Association	221.00	
20-JAN-20	RT4044	Room HST	28.73	
20-JAN-20	RT4044	Municipal Tax	8.84	
20-JAN-20	RT4044	HST Municipal Tax	1.15	
JAN-21-2020	VI	Visa		-259.72
** Total			519.44	-519.44
*** Balance			-0.00	

I agreed to pay all room & incidental charges.

Continued on the next page

Sheraton Centre Toronto Hotel
123 Queen Street West
Toronto, ON M5H 2M9
Canada
Tel: (416) 361-1000 Fax: 416-947-4854



John McTaggart
AS1830 - ROMA AGM And Annual Conference

Page Number	:	2	Invoice Nbr	:	1209635
Guest Number	:	7412616			
Folio ID	:	A			
Arrive Date	:	19-JAN-20	09:01		
Depart Date	:	21-JAN-20	12:31		
No. Of Guest	:	1			
Room Number	:	4044			
Marriott Bonvoy Number	:	1413			

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full. Please note that your guest room will be checked out at 12 noon.

HST Summary

Amount (CAD)

HST Room:	57.46
HST Food and Beverage	0.00
HST Telephone:	0.00
HST Other:	2.30
HST Total	59.76

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

Tell us about your stay. www.sheraton.com/reviews

Bring the Sheraton sleep experience home with you. Visit SheratonStore.com.

INTERNATIONAL TRAVEL
Phone: 807-274-9895
PHERR@SHAW.CA

*Invoice paid prior
to flight changes.*

Electronic Invoice

Prepared For:

CAUL/JUNE MS
MCTAGGART/JOHN MR
BROWN/DOUGLAS MR

SALES PERSON	66
INVOICE NUMBER	0054643
INVOICE ISSUE DATE	07 Jan 2020
RECORD LOCATOR	VFDWTN

Client Address
TOWN OF FORT FRANCES

DATE: Sun, Jan 19

Flight: AIR CANADA 1513

From	THUNDER BAY ON, CANADA	Departs	11:00am
To	TORONTO ON, CANADA	Arrives	1:00pm
		Arrival Terminal	1
Duration	2hr(s) 0min(s)		
Type	AIRBUS INDUSTRIE A321 JET	Meal	Food for Purchase
Stop(s)	Non Stop		

DATE: Tue, Jan 21

Flight: AIR CANADA 1512 Operated by: /AIR CANADA ROUGE

From	TORONTO ON, CANADA	Departs	2:20pm
To	THUNDER BAY ON, CANADA	Arrives	4:20pm
Departure Terminal	1		
Duration	2hr(s) 0min(s)	Cabin	Economy
Type	AIRBUS INDUSTRIE A319 JET	Meal	Food for Purchase
Stop(s)	Non Stop		

DATE: Tue, Jan 21

Others

THUNDER BAY ON
AIR CANADA
REFERENCE IS
RV44LV/SI-NON
REFUNDABLE/SI-
CHANGE FEES
APPLY/SI-
BAGGAGE FEES
MAY APPLY

Serv Chgs 012

V.A.T./G.S.T./H.S.T.

CAD 40.00

CAD 6.50

Ticket Information

Ticket Number	AC 3733447461	Passenger	CAUL JUNE MS	CAD	411.25
			V.A.T./G.S.T./H.S.T.	CAD	53.46
Ticket Number	AC 3733447462	Passenger	MCTAGGART JOHN MR	CAD	411.25
			V.A.T./G.S.T./H.S.T.	CAD	53.46
Ticket Number	AC 3733447463	Passenger	BROWN DOUGLAS MR	CAD	411.25
			V.A.T./G.S.T./H.S.T.	CAD	53.46

SubTotal CAD 1273.75**Total V.A.T./G.S.T./H.S.T.** CAD 166.88**Total Amount Due** CAD 1440.63**INVOICE NOTES:**

THANK YOU FOR BOOKING WITH INTERNATIONAL TRAVEL.
ALL TIMES LOCAL AND SUBJECT TO CHANGE.
ENSURE VALID PASSPORT IN YOUR POSSESSION.
TRIP CANCELLATION/OUT OF CANADA MEDICAL INSURANCE
HAS BEEN DECLINED OR STATED
OTHERWISE. LIVING STANDARDS AND PRACTICES AT THE DESTINATION
MAY DIFFER FROM THOSE IN CANADA. ENTRY TO ANOTHER COUNTRY MAY
BE REFUSED EVEN WITH COMPLETED TRAVEL DOCUMENTS. HAVE A SAFE
AND ENJOYABLE TRIP. ANY QUESTIONS PLEASE CALL ABOVE NUMBER.
HST REGISTRATION R106346745
TICO REGISTRATION 2392278

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

INTERNATIONAL TRAVEL SERVICES

Addition Invoice to cover
flight charges.
Invoice

TOWN OF FORT FRANCES

Invoice No: 54666
Invoice Date: 13 Jan 2020
Client No: 171
Agent: MAC MACHINE
PNR: VFDWTN

Passenger(s) BROWN/DOUGLAS MR
CAUL/JUNE MS
MCTAGGART/JOHN MR

FLIGHT INFORMATION

A/L	FLIGHT	DEPART DATE/TIME	ARRIVAL DATE/TIME	ITINERARY
AC	01511	19Jan20 06:00 am	19Jan20 08:00 am	THUNDER BAY - TORONTO PEARSON
AC	01512	21Jan20 02:20 pm	21Jan20 04:20 pm	TORONTO PEARSON - THUNDER BAY

Please review your itinerary to ensure that all information is correct. Check-in 2-3 hours prior to departures. Re-confirm flight times at least 24hrs prior to departures as they are subject to change. Tickets fully non-refundable unless otherwise stated.

REFERENCE / SALE DESCRIPTION	BASE FARE	GST/ HST	OTHER TAXES	TOTAL
SERVICE CHARGES 012	40.00	5.20	0.00	45.20
Ticket # 3733447505 for CAUL/JUNE MS	153.00	19.89	0.00	172.89
Ticket # 3733447506 for MCTAGGART/JOHN MR	153.00	19.89	0.00	172.89
Ticket # 3733447507 for BROWN/DOUGLAS MR	153.00	19.89	0.00	172.89
Total Fares:				499.00
Total Taxes:				0.00
Total GST/HST:				64.87
Invoice Total:				563.87
Payment(s):				
Balance Due (CAD):				563.87

INVOICES SENT ON THE 15TH AND LAST DAY OF EACH MONTH. BALANCE DUE UPON RECEIPT. 2.5% INTEREST ON ALL ACCOUNTS 30 DAYS PLUS OVERDUE.

TERMS AND CONDITIONS

It is strongly recommended that all passengers purchase both medical and cancellation coverage at the time of booking. Travelling without proper coverage can result in unexpected costs and interruptions to your holiday. Rates and policy details are available from your agent.

The contract permits price increases. No price increases are permitted after the customer has paid in full. If the price increase is more than 7%, except increases resulting from an increase in retail sales tax or federal GST/HST, the customer has the right to cancel the contract and obtain a full refund.

Passengers are responsible to obtain the necessary documentation(s) such as: (i) Valid passport, (ii) required entry visa, and (iii) medical immunization, vaccination, etc. Please note that entry to another country may be refused even if the required information and travel documents are complete.

Living standards and practices at the destination and standards and conditions there with respect to the provision of utilities, services and accommodation may differ from those found in Canada.

If your travel agent booked via a tour operator, further terms and conditions may be found in the tour operator's brochure.

Thank you for booking with INTERNATIONAL TRAVEL SERVICES.
We wish you a safe and enjoyable trip.

INTERNATIONAL TRAVEL
Phone: 807-274-9895
PHERR@SHAW.CA

Electronic Invoice

Prepared For:
CAUL/JUNE MS
MCTAGGART/JOHN MR
BROWN/DOUGLAS MR

SALES PERSON	PH
INVOICE NUMBER	0054666
INVOICE ISSUE DATE	13 Jan 2020
RECORD LOCATOR	VFDWTN

Client Address	
TOWN OF FORT FRANCES	

DATE: Sun, Jan 19

Flight: AIR CANADA 1511			
From	THUNDER BAY ON, CANADA	Departs	6:00am
To	TORONTO ON, CANADA	Arrives	8:00am
		Arrival Terminal	1
Duration	2hr(s) 0min(s)		
Type	AIRBUS INDUSTRIE A319 JET	Meal	Food for Purchase
Stop(s)	Non Stop		

DATE: Tue, Jan 21

Flight: AIR CANADA 1512 Operated by: /AIR CANADA ROUGE			
From	TORONTO ON, CANADA	Departs	2:20pm
To	THUNDER BAY ON, CANADA	Arrives	4:20pm
Departure Terminal	1		
Duration	2hr(s) 0min(s)	Cabin	Economy
Type	AIRBUS INDUSTRIE A319 JET	Meal	Food for Purchase
Stop(s)	Non Stop		

DATE: Tue, Jan 21

Others	
	THUNDER BAY ON AIR CANADA RV44LV/SI-NON REFUNDABLE/SI- CHANGE FEES APPLY/SI- BAGGAGE FEES MAY APPLY/SI- CHANGE OF TIME ON 19 JAN/SI-CRF