

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #003

March 7, 2018

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on March 7, 2018 from 8:35 a.m. to 10:21 a.m.

PRESENT: Ken Perry, Vice Chairperson, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Roy Avis

1. Call to Order

1.1 The meeting was called to order at 8:35 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 None

3. Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on February 21, 2018 - the minutes were approved as circulated.

4. Non-agenda Items

4.1 Pothole Patching Machine - Bring to Budget Meeting

5. New Business

5.1 Renewal of Bearskin Annual Lease - the administration report was accepted as presented.

5.2 2017 Drinking Water System Annual Report - Schedule 22 - the administration report was accepted as presented.

5.3 Award of RFQ 18-OF-01 - Maintenance Services - the administration report was accepted as presented.

6. Outstanding Items

6.1 Sewer and Water Installation Costs - direction required.

7. Information

- 7.1 Sewer and Water Data for 2018 - updated March 1, 2018 - the administration report was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Changes to the Amended Blue Box Program Plan and Timeline for Implementation - the administration report was reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Aircraft Statistics 2018 - as of March 5, 2018 - the administration report was reviewed and will be forwarded to Council as information only. No action required.

8. Adjourn / Next Meeting Date

Executive Committee Chair

T. Rob, Manager of Operations & Facilities